

ASTURIA
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING
AGENDA PACKAGE

November 29, 2022

Astoria

Community Development District

Inframark, Community Management Services
210 North University Drive, Suite 702 • Coral Springs, Florida 33071
Telephone: (954) 603-0033

November 22, 2022

Board of Supervisors
Astoria Community Development District

Dear Board Members:

A meeting of the Board of Supervisors of the Astoria Community Development District is scheduled for **Tuesday, November 29, 2022 at 6:00 p.m.** at the **Astoria Clubhouse, 14575 Promenade Parkway, Odessa, Florida.** Following is the meeting agenda:

- 1. Call to Order**
- 2. Additions and/or Deletions to the Agenda**
- 3. Audience Comments on Agenda Items**
- 4. Organizational Matters**
 - A. Consideration of Resolution 2023-02, Declaring a Vacancy for Seat (4 & 5)
 - B. Consideration of Appointment of Supervisor(s) to fill Vacancy
 - i. Marie Pearson Letter of Intent
 - C. Oath of Office for Newly Elected Supervisor(s)
 - D. Consideration of Resolution 2023-03, Election of Officers
 - E. Consideration of Agreement for District Management Services with DPFPG
 - F. Consideration of Resolution 2023-04, Appointing a District Manager
 - G. Consideration of Resolution 2023-05, Appointing and Removing Officers
 - H. Consideration of Resolution 2023-06, Designating Registered Agent and Registered Office
 - I. Consideration of Resolution 2023-07, Designating Primary Administrative Office
- 5. RFQ for District Engineer**
 - A. Lighthouse Engineering
- 6. Consent Agenda**
 - A. Approval of the September 27, 2022 & October 12, 2022 Continued Meeting Minutes
 - B. Approval of the October 25, 2022 Meeting Minutes
 - C. Approval of October 31, 2022 Financial Report
 - D. Consideration of the Operations and Maintenance Expenditures for October 2022
- 7. Staff Reports**
 - A. District Engineer
 - B. District Counsel
 - i. Discussion of Transition from Inframark
 - ii. Consideration of PEO Agreement with Engage PEO
 - iii. Consideration of Engaging Employment Counsel

- C. Land Use Counsel
- D. Field Inspection Reports
 - i. Blue Water Aquatic Report: October 2022
 - ii. RedTree Landscape Report:
- E. District Manager
 - i. Inframark Field Inspection Report: November 17, 2022
 - ii. Discussion of Stearns Weaver Settlement
- F. District Items
 - i. Floor Care Proposal from Electro Sanitation Services
 - ii. WIFI Upgrade Proposal from Complete IT
 - iii. Consideration of Phone system – PDF 3434
 - iv. Consideration of Clubhouse Laptop – PDF 3435
 - v. Consideration of Doorking Transfer – PDF 3436 (1)
 - vi. Consideration of Upgraded WIFI & Network Systems – PDF 3436 (2)
 - vii. Discussion of December Meeting Date: 12/27/22

8. Supervisors' Requests

9. Audience Comments

Adjournment

Any supporting material for the items listed above not included in the agenda package will be provided as soon as they are available, or they will be distributed at the meeting. I look forward to seeing you at the meeting, but in the meantime if you have any questions, please contact me.

Sincerely,

Gene Roberts
Gene Roberts
(District Manager)

Fourth Order of Business

4A.

RESOLUTION 2023-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
ASTURIA COMMUNITY DEVELOPMENT DISTRICT
DECLARING A VACANCY PURSUANT TO SECTION
190.006(3)(b), FLORIDA STATUTES; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, the Asturia Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, in November 2022, two (2) members of the Board of Supervisors (“**Board**”) are to be elected by “**Qualified Electors**,” as that term is defined in Section 190.003, Florida Statutes; and

WHEREAS, the District published a notice of qualifying period set by the Supervisor of Elections at least two (2) weeks prior to the start of said qualifying period; and

WHEREAS, at the close of the qualifying period, no one qualified to run for Seat 4 or Seat 5; and

WHEREAS, pursuant to Section 190.006(3)(b), Florida Statutes, the Board shall declare these seats vacant, effective the second Tuesday following the general election; and

WHEREAS, Qualified Electors are to be appointed to any vacant seats within 90 days thereafter; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution declaring the seat available for election as vacant.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE ASTURIA COMMUNITY
DEVELOPMENT DISTRICT:**

SECTION 1. The following seats are hereby declared vacant effective as of November 22, 2022, which is the second Tuesday following the November 8, 2022 election day: Seat #4 (currently held by Marie Pearson) and Seat #5 (currently held by Susan Coppa).

SECTION 2. Pursuant to Section 190.006(3)(b), Florida Statutes, and until such time as the District Board nominates a Qualified Elector to fill the vacancies declared in Section 1 above, the incumbent Board Supervisors of those respective seats shall remain in office.

SECTION 3. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 29th day of November, 2022.

ATTEST

**ASTURIA COMMUNITY DEVELOPMENT
DISTRICT**

Print Name: _____

Chairperson

4Bi.

-----Original Message-----

From: Marie Pearson <mariepears249@icloud.com>

Sent: Wednesday, November 16, 2022 2:04 PM

To: Jon Tietz <seat1@asturiacdd.org>; Tish L. Dobson <tdobson@dpfgmc.com>

Subject: Letter of Intent/Marie Pearson

I am writing this letter of intent to inform the Asturia CDD Community that I currently reside in Seat 4 of the CDD.

My term is ending as of 11/30/22. At this time, I would like to inform all parties, that I would like to continue my position on the Asturia CDD in Seat 4.

Thank you,
Marie Pearson

Sent from my iPhone

4D.

RESOLUTION 2023-03

A RESOLUTION DESIGNATING OFFICERS OF THE SOUTH FORK COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of Asturia Community Development District at a regular business meeting held on November 29, 2022 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ASTURIA COMMUNITY DEVELOPMENT DISTRICT:

- 1. The following persons were appointed to the offices shown, to wit:

- _____ Chairman
- _____ Vice Chairman
- _____ Secretary
- _____ Treasurer
- _____ Assistant Secretary
- _____ Assistant Secretary
- _____ Assistant Secretary

PASSED AND ADOPTED THIS, 29th DAY OF NOVEMBER 2022.

Chairman

Secretary

4E.

AGREEMENT BETWEEN THE ASTURIA COMMUNITY DEVELOPMENT DISTRICT AND DPFM MANAGEMENT & CONSULTING LLC FOR DISTRICT MANAGER SERVICES

This Agreement (the “**Agreement**”) is made effective the ___ day of _____, 2022, by and between:

ASTURIA COMMUNITY DEVELOPMENT DISTRICT, a local unit of special purpose government established pursuant to Chapter 190, *Florida Statutes*, and located in Pasco County, Florida, with a mailing address of c/o DPFM Management & Consulting LLC, 250 International Parkway, Suite 208, Lake Mary, Florida 32746 (the “**District**”); and

DPFM MANAGEMENT & CONSULTING LLC, a Florida limited liability company, with an address of 250 International Parkway, Suite 208, Lake Mary, Florida 32746 (the “**Manager**” and, together with the District, the “**Parties**”).

1. PURPOSE; SCOPE OF SERVICES: The purpose of Agreement for professional district management services is for the Manager to provide professional district management services to the District pursuant to Chapter 190, *Florida Statutes*, as more particularly described in **Exhibit A** attached hereto and incorporated herein by this reference (collectively, the “**Services**”).

a. SCOPE OF SERVICES. The Manager shall provide the following ongoing services (“**Services**”) to the District on a monthly basis pursuant to this Agreement and as more particularly described in **Exhibit A**:

- i. Management** – Services include services include the conducting of one (1) four-(4) hour board meeting per month, overall administration of District functions, and all required state and local filings, preparation of annual budget, purchasing and risk management; and
- ii. Administrative** – Services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, *Florida Statutes*, and the District’s adopted Rules of Procedure, preparation and delivery of agenda; and
- iii. Accounting** – Services include the preparation and delivery of the District’s financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, monthly production of Unaudited Financial Statements, filing of annual reports as required, filing of audit reports as required, and monitoring of trust account activity; and
- iv. Assessment Administration** – Services include all functions necessary for the timely billing, collection, and reporting of District assessments in order to

ensure adequate funds to meet the District’s debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments; and

- v. **Dissemination Agent Services** – Services include providing the ongoing disclosure requirements and duties listed in the agreements of all series of bonds issued by the District, facilitating the District’s compliance with the Securities and Exchange Commission’s Rule 15c2-12(b)(5).

- b. **ADDITIONAL SERVICES.** In addition to the Services described above, or in any addendum executed between the parties, the District may, from time to time, require additional services from the Manager. Any services not specifically provided for in the scope of services above, or necessary to carry out the Services as described herein, as well as any changes in the scope requested by the District, will be considered “**Additional Services.**” If any Additional Services are required or requested, the Manager will provide a detailed description of these services and fees for such services to the District for approval prior to beginning any additional services. The Manager shall undertake the Additional Services after the District has issued its written approval, as evidenced by a vote of the Board of Supervisors, of the description and fees for such services to the Manager.

2. TERM. The Manager’s Services as provided in this Agreement shall commence and be effective as of **December 1, 2022**, and this Agreement shall remain in effect until such time as the Agreement has been terminated in accordance with this Agreement. The Manager acknowledges that the prices of this Agreement are firm and that the Manager may change the prices only with the District’s written consent as evidenced by a vote of the Board of Supervisors. The Manager additionally agrees to undertake such additional activities and services as may be needed to effect an orderly transition of services at no additional cost effective as of October 25, 2022, and it is the Parties’ intent that the terms of this Agreement shall apply to such transitional activities.

3. FEES AND EXPENSES; PAYMENT TERMS.

a. FEES AND EXPENSES.

- i. A schedule of fees for the Services described in this Agreement is shown in **Exhibit A** to this Agreement, which is attached hereto and incorporated herein (“**Fee Schedule**”). The District shall pay the Manager for the services provided under the terms of this Agreement in accordance with the Fee Schedule. For purposes of the Manager’s compensation for services provided pursuant to this Agreement, the District shall compensate the Manager only for those services provided under the terms of this Agreement. Unless otherwise specified by this Agreement, the Manager will invoice the District for the Manager’s services as soon as may be practicable in advance of each month and in the amounts set forth in **Exhibit A**. The fees for those services which are not being requested at

the time this Agreement is approved will be provided to the District at such time as those services are required. Payment shall be made by the District within thirty (30) days of receipt of a correctly submitted invoice.

- ii. Fees for the Services in this Agreement may be negotiated annually by the parties. Any amendment to Services fees must comply with the amendment procedure in this Agreement and must be reflected in the adopted General Fund Budget of the District. The District's adoption of the General Fund Budget shall not constitute the District's consent for payment of any such fees or expenses. In no event shall the fees be increased to an amount which exceeds the amount of funds approved for the Services in the applicable budget adopted by the Board.
- iii. In the event the District authorizes a change in the scope of services requested, Manager shall submit, in writing to the District, a request for a fee amendment corresponding to the change in services being requested, if it has not already done so. Any change in the scope of requested services and the corresponding fee amendment shall comply with the amendment procedure in this Agreement. Such amendment must be validly executed by the parties before Manager is authorized to begin providing services pursuant to the change in scope and the revised fees are adopted.
- iv. For the purposes of this Agreement, an out-of-pocket expense is an unexpected expense that the Manager or one of its subcontractors, if applicable, incurs during the performance of the Services, as provided in this Agreement. Such out-of-pocket expenses are included in the fees shown in **Exhibit A**. Out-of-pocket expenses incurred in connection with the performance of Additional Services will be subject to reimbursement at cost. These expenses include, but are not limited to, airfare, mileage, transportation/parking, lodging, postage, copies, and binding.

b. PAYMENT TERMS.

- i. **Services.** Services will be billed monthly as a fixed fee pursuant to the Fee Schedule attached for the Fiscal Years ending September 30, 2023 ("Fiscal Year 2023") and September 30, 2024 ("Fiscal Year 2024"). For Fiscal Year 2023, the annual fee shall be prorated in accordance with the Services commencement date beginning December 1, 2022. Compensation for Fiscal Years after Fiscal Year 2024 shall be as mutually agreed in writing between the Parties. All payments shall be subject to the Prompt Payment Act, Chapter 218.70, et seq., *Florida Statutes*. Pursuant to Section 218.74(2), *Florida Statutes*, all invoices will be due and payable forty-five (45) days from the date specified in Section 218.73, *Florida Statutes*.
- ii. **Additional Services.** Unless otherwise stated in a separate amendment for Additional Services, Additional Services authorized under Section 1 will be

billed monthly on an hourly basis for the hours incurred at the Manager's then-current hourly rate.

- iii. **Out-of-Pocket Expenses.** Out-of-pocket expenses of the Manager will be billed monthly as incurred.
- iv. The Manager shall have the right to suspend services being provided as outlined in this Agreement if the District fails to pay Manager's invoices in a timely manner, which shall be construed as thirty (30) days from date of the invoice or as otherwise provided by the Prompt Payment Act, Section 218.70 *Florida Statutes*. Manager shall notify the District, in writing, at least ten (10) days prior to suspending services.
- v. The payment of fees and expenses, as outlined in this Agreement, are not contingent upon any circumstance not specifically outlined in this Agreement.

4. DISTRICT RESPONSIBILITIES. The District shall provide for the timely services of its legal counsel, engineer, and any other Managers, contractors, or employees, as required, for the Manager to perform the duties outlined in this Agreement. Expenses incurred in providing this support shall be the sole responsibility of the District unless specified herein.

5. TERMINATION.

- a. This Agreement may be terminated as follows:
 - i. By the District for "good cause", which shall include misfeasance, malfeasance, nonfeasance by the Manager, or failure of the Manager to perform the Services as required under this Agreement; or
 - ii. Upon the dissolution or court-declared invalidity of the District; or
 - iii. By the Manager or District, for any reason, upon provision of a minimum of sixty (60) days' written notice of termination to the address noted herein.
- b. Upon the termination of this Agreement, the Manager agrees to take all reasonable and necessary actions to transfer to the District, or to such other party as directed by the District, all the books and records of the District in the Manager's possession in an orderly fashion. The portion of the fees and any other amounts due and owing to the Manager under this Agreement up to the effective date of the termination of this Agreement shall be due and payable immediately upon the termination of this Agreement, subject to any offsets due District may have for services not performed or not performed in accordance with the Agreement. The District's obligation to make payment to the Manager of the portion of the fees and any other amounts due and owing to Manager under this Agreement up to the effective date of the termination shall survive the termination of this Agreement.

6. REPRESENTATIONS AND ACKNOWLEDGEMENTS.

- a. The Manager shall devote such time as is reasonably necessary to perform the Services.
- b. The Manager agrees that all Services shall be performed by skilled and competent personnel.
- c. The Manager and its officers, supervisors, staff, and employees shall use due care to protect the property of the District, its residents, and landowners from damage. The Manager agrees to take steps to repair any damage resulting from the Manager's activities and work pursuant to the Agreement within twenty-four hours (24) hours.
- d. The Manager represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of the Services, as provided for in the standard set forth in Section 112.311, *Florida Statutes*. The Manager further represents that no person having any such interest shall be employed by the Manager to perform the Services or any portion thereof.
- e. The Manager shall promptly notify the District in writing of all potential conflicts of interest for any prospective business association, interest or other circumstance which may influence or appear to influence the Manager's judgment or quality of the Services being provided hereunder. Such written notification shall identify the prospective business association, interest, or circumstance, identify the nature of work that the Manager may undertake, if applicable, and request an opinion of the District as to whether the association, interest or circumstance would, in the opinion of the District, constitute a conflict of interest if entered into by the Manager. The District agrees to notify the Manager of its opinion within thirty (30) days of receipt of any notification by the Manager pursuant to this Section 6. If, in the opinion of the District, the prospective business association, interest or circumstance would not constitute a conflict of interest by the Manager, the District shall so state in its opinion, and in such event (i) the association, interest, or circumstance shall not be deemed to be a conflict of interest with respect to the Services provided to the District by the Manager under the terms of this Agreement, and (ii) the Manager shall be free to pursue such prospective business association, interest or circumstance. The Manager shall be free to perform services similar to the type of services offered to the District as part of the Services hereunder, and any other services, for any other special purpose taxing district, developer, landowner or otherwise. Nothing in this Agreement shall be deemed to prevent the Manager from performing such services, or any other services, for any other special taxing district, developer, landowner or otherwise and the providing of such services shall not constitute a conflict of interest under this Agreement.
- f. The District acknowledges that the Manager is not an attorney and may not render legal advice or opinions. Although the Manager may participate in the accumulation of information necessary for use in documents required by the District in order to finalize any particular matters, such information shall be verified by the District as to its correctness; provided, however, that the District shall not be required to verify the

correctness of any information originated by the Manager in connection with the Services.

7. INDEMNIFICATION; SOVEREIGN IMMUNITY.

- a. MANAGER INDEMNIFICATION.** To the extent allowable under applicable law and except and to the extent caused by the gross negligence or willful misconduct of the District, the Manager agrees to indemnify and hold the District and its respective officers, directors, employees, agents, successors and assigns (District and each such person being an “**Indemnified Party**”) harmless from and against any and all damages, losses, settlement payments, deficiencies, liabilities, costs, and expenses, including without limitation, attorney’s fees suffered, sustained, incurred or required to be paid by any Indemnified Party related to or arising out of the negligent, reckless, and/or intentionally wrongful acts or omissions of the Manager pursuant to this Agreement. In the event that the Manager receives notice of or undertakes the defense or the prosecution of any action, claim, suit, administrative or arbitration proceeding or investigation consistent with Manager’s indemnity obligations hereunder, the Manager shall give the District prompt notice of such proceedings and shall inform the District in advance of all hearings regarding such action, claim, suit, proceeding, or investigation.
- b. DISTRICT INDEMNIFICATION.** To the extent the Manager or its employees are serving as the District’s employees, officers, or agents pursuant to the terms, conditions and requirements of this Agreement, and as may be allowable under applicable law (and without waiving the limitations of liability set forth in Section 768.28, *Florida Statutes*), the District agrees to indemnify, defend, and hold harmless the Manager from and against any and all liability, claims, actions, suits, demands, assessments or judgments asserted and any and all losses, liabilities, damages, costs, court costs, and expenses, including attorney’s fees, that Manager may hereafter incur, become responsible for, or be caused to pay out arising out of or relating to the grossly negligent or intentionally wrongful acts or omissions of the District, except to the extent caused by, in whole or in part, the negligence or recklessness or willful misconduct of the Manager or its employees. The District’s obligation to defend, indemnify, and hold harmless the Manager as set forth herein shall not exceed the monetary limits of any endorsement listing the Manager as an additional insured party under the District’s insurance policy. If there is no such endorsement, the District’s defense, indemnity, and hold harmless obligations as set forth in this Section shall not exceed the monetary limitations of liability set forth in Section 768.28, *Florida Statutes*.
- c. INDEMNIFICATION OBLIGATIONS.** Indemnification obligations under this Agreement shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.

- d. **SOVEREIGN IMMUNITY.** Nothing herein shall be construed to waive or limit the District's sovereign immunity limitations of liability as provided in Section 768.28, *Florida Statutes*, or other applicable law, including to the extent that the Manager may be deemed to be an agent of the District.

8. INSURANCE.

- a. The District shall provide and maintain Public Official Liability and General Liability insurance policies, each in an amount not less than One Million Dollars (\$1,000,000.00) throughout the term of this Agreement.
- b. The Manager shall provide and maintain the following levels of insurance coverage at all times throughout the term of this Agreement:
 - i. Worker's Compensation Insurance in accordance with the laws of the State of Florida.
 - ii. General Liability Insurance with the limit of One Million Dollars (\$1,000,000.00) per each occurrence.
 - iii. Professional Liability Insurance with limit of no less than One Million Dollars (\$1,000,000.00) per each occurrence.
 - iv. Employment Practices Liability Insurance with limit of Two Million Dollars (\$2,000,000.00) per each occurrence.
 - v. Comprehensive Automobile Liability Insurance for all vehicles used by the Manager's staff, whether owned or hired, with a combined single limit of One Million Dollars (\$1,000,000.00).
- c. For the General Liability Insurance policy, the District and its officers, supervisors, staff, and employees will be listed as additional insureds on each insurance policy described above. None of the policies above may be canceled during the term of this Agreement (or otherwise cause the District to not be named as an additional insured where applicable) without thirty (30) days' written notice to the District. Manager will furnish the District with a Certificate of Insurance evidencing compliance with this section upon request. Insurance should be from a reputable insurance carrier, licensed to conduct business in the State of Florida.
- d. If the Manager fails to secure or maintain the required insurance, the District has the right (without any obligation to do so, however) after 10 days' notice and opportunity to cure, to secure such required insurance, in which event the Manager shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

9. COMPLIANCE WITH PUBLIC RECORDS LAWS. Manager understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Manager agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Manager acknowledges that the designated public records custodian for the District is DPF Management & Consulting, LLC (“**Public Records Custodian**”). Among other requirements and to the extent applicable by law, the Manager shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the Agreement term and following the Agreement term if the Manager does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the Agreement, transfer to the District, at no cost, all public records in Manager’s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Manager, the Manager shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE MANAGER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE MANAGER’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (813) 758-4841, OR BY EMAIL AT TDOBSON@DPFGMC.COM, OR BY REGULAR MAIL AT C/O DPF MANAGEMENT & CONSULTING, LLC, 250 INTERNATIONAL PARKWAY, SUITE 208, LAKE MARY, FLORIDA 32746.

10. NOTICES. All notices, requests, consents and other communications under this Agreement (“**Notices**”) shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties as follows:

If to the District: Asturia Community Development District
c/o DPF Management & Consulting, LLC
250 International Parkway, Suite 208
Lake Mary, Florida 32746
Attn: District Manager

With a copy to: KE Law Group, PLLC
2016 Delta Boulevard, Suite 101
Tallahassee, Florida 32303
Attn: District Counsel

If to the Manager: DPF Management & Consulting, LLC
 250 International Parkway, Suite 208
 Lake Mary, Florida 32746

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States Government shall not be regarded as business days. Counsel for the District and counsel for the Manager may deliver Notice on behalf of the District and the Manager, respectively. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the parties and addressees set forth herein.

11. AMENDMENT. Amendments to, and waivers of, the provisions contained in this Agreement may be made only by an instrument in writing that is executed by both the District and the Manager.

12. ASSIGNMENT. Except as provided in this section, neither the District nor the Manager may assign this Agreement or any monies to become due hereunder without the prior written approval of the other; provided however that the Parties acknowledge that the Manager intends to assign this Agreement to Vesta Property Services, Inc., and the District agrees not to unreasonably withhold consent to such assignment. Any assignment attempted to be made by the Manager or the District without the prior written approval of the other party is void.

13. CONTROLLING LAW. Agreement shall be interpreted in accordance with and shall be governed by the laws of the State of Florida. Venue for all proceedings shall be in the County in which the District is located.

14. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

15. MERGER PROVISION. This instrument, together with its exhibits, contains the entire understanding and agreement between the parties concerning the subject matter hereof and supersedes all prior agreements, understandings, discussions, negotiations, and undertakings, whether written or oral, between the parties, with respect thereto. This instrument, together with its exhibits, shall constitute the final and complete expression of this Agreement between the District and the Manager relating to the subject matter of this Agreement. To the extent of any conflict between this instrument and the exhibits, this instrument shall control.

16. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either the District or the Manager under this Agreement shall entitle the other to all

remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

17. ATTORNEY'S FEES. In the event either party is required to take any action to enforce this Agreement, the prevailing party shall be entitled to attorney's fees and costs, including fees and costs incurred in determining entitlement to and reasonableness of such fees and costs.

18. THIRD-PARTY BENEFICIARIES. This Agreement is solely for the benefit of the District and the Manager and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement, express or implied, is intended or shall be construed to confer upon any person or corporation other than the District and the Manager any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Manager and their respective representatives, successors, and assigns.

19. COMPLIANCE WITH GOVERNMENTAL REGULATION. The Manager shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, and ordinances. If the Manager fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by a local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the Manager or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation of an alleged violation, the District may terminate this Agreement, such termination to be effective immediately upon the giving of notice of termination.

20. ARM'S LENGTH TRANSACTION. This Agreement has been negotiated fully between the District and the Manager as an arm's length transaction. The District and the Manager participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

21. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

22. E-VERIFY. The Manager, on behalf of itself and its subcontractors, hereby warrants compliance with all federal immigration laws and regulations applicable to their employees. The Manager further agrees that the District is a public employer subject to the E-Verify requirements

provided in Section 448.095, *Florida Statutes*, and that such provisions are applicable to this Agreement, including, but not limited to registration with and use of the E-Verify system. The Manager shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, the Manager shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Manager has knowingly violated Section 448.09(1), *Florida Statutes*. By entering into this Agreement, the Manager represents that no public employer has terminated a contract with the Manager under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

23. SEVERABILITY. In the event that any provision of this Agreement shall be determined to be unenforceable or invalid by a Court of Law, such unenforceability or invalidity shall not affect the remaining provisions of the Agreement which shall remain in full force and effect.

24. NO CONSTRUCTION AGAINST DRAFTING PARTY. Each party to this Agreement expressly recognizes that this Agreement results from a negotiation process in which each party was represented or had the opportunity to be represented by counsel, and contributed to the drafting of this Agreement. No legal or other presumptions against the party drafting this Agreement concerning its construction, interpretation, or otherwise accrue to the benefit of any party to this Agreement, and each party expressly waives the right to assert such a presumption in any proceeding or dispute connected with, arising out of, or involving this Agreement.

25. EFFECTIVE DATE. This Agreement shall become effective upon execution by both the District and the Manager, and shall remain effective until terminated by either the District or the Manager in accordance with the provisions of this Agreement.

(Remainder of this page is left blank intentionally)

THEREFORE, the Manager and the District each intend to enter this Agreement, understand the terms set forth herein, and hereby agree to those terms.

DPFG MANAGEMENT & CONSULTING, LLC

By:

Its:

**ASTURIA
COMMUNITY DEVELOPMENT DISTRICT**

By:

Its:

Exhibit A: Services and Fee Schedule

Exhibit A
Services and Fee Schedule



Fee Schedule for Proposed Scope of Services

Vesta/DPFG proposes to maintain our fees set at \$48,000/year for through Fiscal Years, 2023 and 2024 for District Management Services. Our fees include services for District Management, Administration, Recording, Financial Accounting for General Fund, Debt Service Funds and a Reserve Fund, and the Assessment Roll and Dissemination Services provided to the Asturia Community Development District (the "District"):

SERVICES	PROPOSED FEES	2023 ADOPTED BUDGET
District Management	\$48,000 annually	\$57,955 annually
Dissemination Agent	Included	Included
Assessment Roll Administration	Included	Included
Computer Time/Information Technology	Included	Included
TOTAL	\$48,000 annually	\$57,955 annually
Website Administration (See schedule of additional fees)	\$3,000	\$5,500

District Management Services Include:

- Up to 12 meetings per year, 4 hours in length.
- Administrative and Accounting
- Tablets/electronic device for Supervisors use at meetings

Assessment Administration Services Include:

- Assessment Roll Preparation Services
- Preparation of the assessment roll and the timely submittal of the roll to the tax collector. Certification, direct billing, and funding request processing, as well as responding to property owner and realtors for Estoppel letters, bond payoff information and other collection related work.

Computer Time/Information Technology:

- This service is included in our District Management Fee

Website Administration:

- Initial Fee for work to migrate, Host the website and pages \$3,000, *DPFG's District Management fee is less than the current budget and will more than offset the website cost to the District.*
- * Annual renewal for Website on October 1, 2022, will only be \$1,600 annually. Email is \$10/month per email. (5 Supervisor emails = \$600/year) **For a total of \$2,200 / year for Website/emails (See next page)**



Schedule of Additional Services Offered and Fee Schedule

1. **Additional District Meetings:** The District Management fees proposed are based upon the District holding **up to 12 regular meetings each year** that each last up to **4 hours in length**.
 - a. \$175/hour: An additional \$175/hour fee will be billed to the District, for each hour past the initial 4-hour meeting timeframe included in this proposal.
 - b. \$800 per meeting: Additional meetings or workshops outside of the aforementioned amount will be billed to the District at a total fee of \$800/per meeting.
2. Postage and freight are not included in this proposal
3. **Debt Service Fund Accounting & Assessment Collection Services:** If the District issues additional debt, the proposed fee for these services would be \$5,500 annually per bond issue.
4. **Assessment Methodology Consultant Services (Special Methodology Reports):**
 - a. New Bond Issuance Fee: \$25,000 per new bond issuance.
 - b. Refinance Fee: \$15,000 per bond refinance
 - c. Bond Anticipation Notes: \$15,000 per issuance.
5. **Long Term Capital Planning:**
 - a. Long Term Capital Planning: \$5,000 (reduced from \$10,000)
 - b. This fee includes the costs associated with DPFG providing all the Capital Planning, Funding, and Infrastructure Reinvestment Budgeting, producing a long term (10 year) financial outlook model to help the District/ Board to prioritize, plan for future costs and identify future assessment values for Operations and Maintenance as well as Infrastructure/Capital Items. Note: Does not include a Reserve Study.
6. **Website Hosting and Management:**
 - a. *This cost is **ONLY** applicable if the District hires another District Management Firm, and the website will be required to be moved over from the current provider:*
 - b. DPFG will recommend that the District enter into a direct contract with VGlobalTech, who is well known in our industry for CDD website management and ADA compliance.
 - c. Initial Fee for work to migrate, Host the website and pages **\$3,000, DPFG's District Management fee is less than the current budget and will more than offset the website cost to the District.**
 - d. * Annual renewal for Website on October 1, 2022, **Fee \$1,600 annually.** Email is 10/month per email. (5 Supervisor emails = \$600/year) **For a total of \$2,200/year for Website/emails.**
7. **Additional Services:** Should Vesta Property Services, Inc. and/or DPFG be requested to provide additional services not covered in this proposal, fees for such services shall be negotiated in accordance with the terms mutually agreed upon by the District and Vesta Property Services, Inc.

4F.

RESOLUTION 2023- 04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF ASTURIA COMMUNITY DEVELOPMENT DISTRICT APPROVING AN AGREEMENT WITH DPFG MANAGEMENT AND CONSULTING, LLC THEREBY APPOINTING A MANAGER OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Asturia Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District (hereinafter the “Board”) must employ and fix compensation of a District Manager; and

WHEREAS, the Board desires to appoint and fix the compensation of the District Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ASTURIA COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Agreement attached hereto as Exhibit A is approved, pursuant to which DPFG Management and Consulting, LLC shall serve as District Manager.

Section 2. This Resolution shall become effective as of December 1, 2022.

PASSED AND ADOPTED THIS 29th DAY OF NOVEMBER 2022.

**ASTURIA COMMUNITY
DEVELOPMENT DISTRICT**

**_____
CHAIRMAN / VICE CHAIRMAN**

ATTEST:

**_____
SECRETARY / ASSISTANT SECRETARY**

Exhibit A: District Management Agreement

EXHIBIT A
District Management Agreement

4G.

RESOLUTION 2023-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ASTURIA COMMUNITY DEVELOPMENT DISTRICT APPOINTING AND REMOVING OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Asturia Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and situated entirely within Pasco County, Florida; and

WHEREAS, the District’s Board of Supervisors desires to appoint and remove Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ASTURIA COMMUNITY DEVELOPMENT DISTRICT THAT:

SECTION 1. The following are appointed as Officers of the District effective 12:00 am on December 1, 2022:

Johanna Lee is appointed Treasurer;

Tish Dobson is appointed Secretary;

Jackie Leger is appointed Assistant Secretary;

Howard McGaffney is appointed Assistant Treasurer;

Bridgett Alexander is appointed Assistant Treasurer; and

Howard McGaffney is appointed Assistant Treasurer.

SECTION 2. As of 12:00 a.m. on December 1, 2022, any Officer who is a past or present employee of Inframark, LLC, is removed without further action of the Board.

SECTION 3. This Resolution supersedes any prior appointments made by the Board for Secretary, Treasurer, Assistant Secretaries, and Assistant Treasurers, with the exception that current Board members who are not the Chairperson or Vice Chairperson shall remain Assistant Secretaries.

SECTION 4. This Resolution shall take effect upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED THIS 29TH DAY OF NOVEMBER, 2022.

ATTEST:

**ASTURIA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson / Vice Chairperson
Board of Supervisors

4H.

RESOLUTION 2023-06

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
ASTURIA COMMUNITY DEVELOPMENT DISTRICT RE-
DESIGNATING A REGISTERED AGENT AND REGISTERED
OFFICE OF THE DISTRICT AND PROVIDING FOR AN
EFFECTIVE DATE.**

WHEREAS, Asturia Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Pasco County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF ASTURIA COMMUNITY DEVELOPMENT
DISTRICT:**

SECTION 1. Tish Dobson is hereby designated as the Registered Agent for the Asturia Community Development District.

SECTION 2. The District’s Registered Office shall be located at 250 International Parkway, Suite 208, Lake Mary, FL 32746.

SECTION 3. In accordance with Section 189.014, *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this Resolution with Pasco County and the Florida Department of Economic Opportunity.

SECTION 4. This Resolution shall become effective December 1, 2022.

PASSED AND ADOPTED THIS 29TH DAY OF NOVEMBER 2022.

**ASTURIA COMMUNITY
DEVELOPMENT DISTRICT**

ATTEST:

CHAIR / VICE CHAIR

SECRETARY / ASSISTANT SECRETARY

4I.

RESOLUTION 2023-07

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE ASTURIA COMMUNITY DEVELOPMENT DISTRICT RE-DESIGNATING THE PRIMARY ADMINISTRATIVE OFFICE AND PRINCIPAL HEADQUARTERS OF THE DISTRICT; RE-DESIGNATING THE LOCATION OF THE LOCAL DISTRICT RECORDS OFFICE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Asturia Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Pasco County, Florida; and

WHEREAS, the District desires to re-designate its primary administrative office as the location where the District’s public records are routinely created, sent, received, maintained, and requested, for the purposes of prominently posting the contact information of the District’s Record’s Custodian in order to provide citizens with the ability to access the District’s records and ensure that the public is informed of the activities of the District in accordance with Chapter 119, *Florida Statutes*; and

WHEREAS, the District also desires to specify the location of the District’s principal headquarters for the purpose of establishing proper venue under the common law home venue privilege applicable to the District; and

WHEREAS, the District is statutorily required to designate a local district records office location for the purposes of affording citizens the ability to access the District’s records, promoting the disclosure of matters undertaken by the District, and ensuring that the public is informed of the activities of the District in accordance with Chapter 119 and Section 190.006(7), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ASTURIA COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The District’s primary administrative office for purposes of Chapter 119, *Florida Statutes*, shall be located at 250 International Parkway Suite 208, Lake Mary, FL 32746.

SECTION 2. The District’s principal headquarters for purposes of establishing proper venue are in Pasco County, Florida.

SECTION 3. The District’s local records office shall be located at _____.

SECTION 4. This Resolution shall take effect December 1, 2022.

PASSED AND ADOPTED THIS 29TH DAY OF NOVEMBER 2022.

**ASTURIA COMMUNITY
DEVELOPMENT DISTRICT**

**_____
CHAIRMAN / VICE CHAIRMAN**

ATTEST:

**_____
SECRETARY / ASSISTANT SECRETARY**

Fifth Order of Business

5A.



October 31, 2022

Inframark
C/O Gene Roberts
210 N. University Drive, Suite 702
Coral Springs, FL 33071

Re: Astoria Community Development District: Request for Qualifications for Engineering Services

Dear Selection Committee,

Lighthouse Engineering (LHE) submits this proposal for professional services with a strong interest to enter a partnership with Astoria Community Development District (CDD) as your **District Engineer**. LHE is a multi-discipline civil/site engineering firm with three senior professional engineers and affiliates who are highly qualified for this work. Eight (8) copies of Standard Form No. 330 and Qualification Statement are included in this proposal, along with all applicable licenses.

Lighthouse Engineering
has professionals
experienced with CDD
operations.

Lighthouse Engineering (LHE) had provided engineering services for Meadow Pointe II CDD in Wesley Chapel, Florida with Bob Nanni is the District Manager.

WHY HIRE LHE? Quite simply, we offer the best value for our professional services. LHE is an engineering firm with very competitive overhead and the highest quality standards. Our engineers have a combined experience of over 100 years and this knowledge allows us to examine, evaluate and quickly solve both complex and minor tasks. We feel this knowledge provides the best value for our clients.

LHE provides this value through having executive/ senior professionals that are highly qualified for their work. In addition, our operations run efficiently through purchasing and acquiring the same or greater IT infrastructure and office equipment utilized by our competitors and placing them in home offices. As the District Engineer, we would adopt a **safety-first approach**. We will protect the safety of the community first and foremost. We will support the **economic** interests of the community through adhering to capital budgeting requirements. For our part, we commit that we will provide the engineering services for the CDD in accordance with the budget.

WHY IS THIS IMPORTANT TO THE CDD? It means that our engineering work is easily bid by contractors and produces regular low bids for work. Also, Design-Build projects typically have zero change orders. This allows the CDD to finish more work with less financial and management resources.

If you wish to discuss our abilities further, we would welcome the opportunity to meet face to face with you.

If you have any additional questions, please let us know.

Sincerely,

**Brad Foran, PE
Lighthouse Engineering, Inc.**

Lighthouse Engineering, Inc.
701 Enterprise Road East, Suite 410
Safety Harbor, FL 34695
727-726-7856 (office) 727-683-9848 (fax)

ARCHITECT – ENGINEER QUALIFICATIONS

PART I – CONTRACT SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> Request for Qualifications for Engineering Services Asturia Community Development District, Pasco County		
2. PUBLIC NOTICE DATE October 31, 2022	3. SOLICITATION OR PROJECT NUMBER	

B. ARCHITECT – ENGINEER POINT OF CONTACT

4. NAME AND TITLE Brad Foran, P.E., President		
5. NAME OF FIRM Lighthouse Engineering, Inc.		
6. TELEPHONE NUMBER 727.726.7856	7. FAX NUMBER 727.683.9848	8. E-MAIL ADDRESS bforan@lighthouseenginc.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCON-TRACTOR			
a.	<input checked="" type="checkbox"/>			Lighthouse Engineering, Inc. <input type="checkbox"/> CHECK IF BRANCH OFFICE	701 Enterprise Road East Suite 410 Safety Harbor, FL 34695	Project Management, Environmental Permitting, Drainage, Traffic, Design, QA/QC, Specifications
b.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

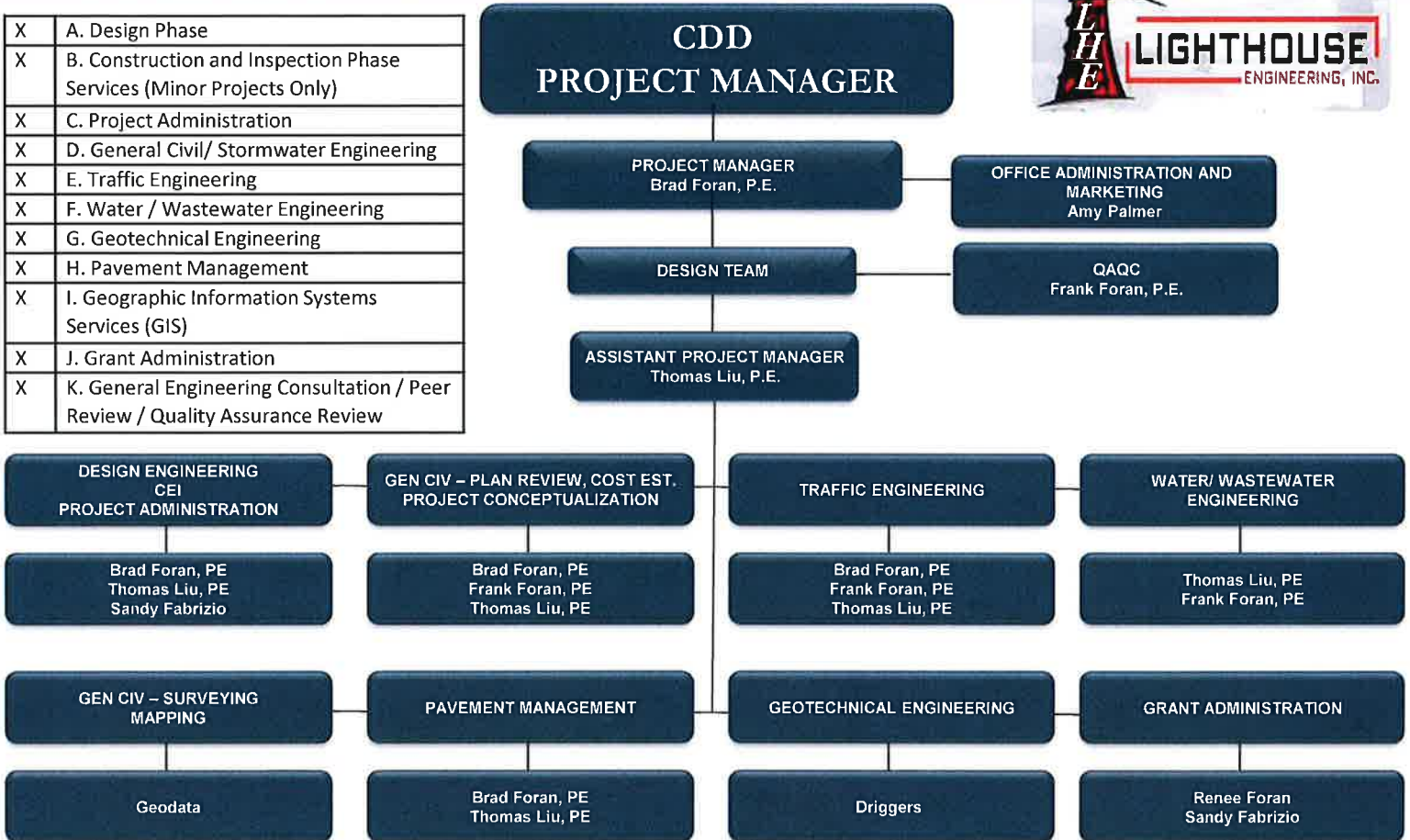
D. ORGANIZATIONAL CHART OF PROPOSED TEAM

[X] *(Attached)*

ORGANIZATIONAL CHART



X	A. Design Phase
X	B. Construction and Inspection Phase Services (Minor Projects Only)
X	C. Project Administration
X	D. General Civil/ Stormwater Engineering
X	E. Traffic Engineering
X	F. Water / Wastewater Engineering
X	G. Geotechnical Engineering
X	H. Pavement Management
X	I. Geographic Information Systems Services (GIS)
X	J. Grant Administration
X	K. General Engineering Consultation / Peer Review / Quality Assurance Review



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Bradley S. Foran, P.E.	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 27	b. WITH CURRENT FIRM 16
15. FIRM NAME AND LOCATION (City and State) Lighthouse Engineering, Inc. Safety Harbor, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S.C.E. / Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer: Florida, 1998, #52634	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) FDOT Training / Contract Estimating System, Access Mgmt Guidelines for Project Development, Basic Lighting and Electricity, Advanced Work Zone Traffic Control Course, Specifications, Electronic Submittal			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	Meadow Pointe II CDD – Wesley Chapel, Florida	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE EOR for the gen. engineering consultant for this CDD community which contains 108 ponds, is home to almost 3500 residents and has almost 75 miles of roads. Over a 12-year period LHE was tasked to produce pavement evaluations, pond evaluations and evaluations of all the existing facilities that include the 2500 SF club house, pool, multipurpose courts and all of their existing wholly owned and operated infrastructure. As the GEC for the CDD we routinely interacted with the board and provided reports, evaluation, and financial guidance for current and future needs of the community. We engaged in the reissuance of bonds for the CDD that totaled more than ten million dollars and upgraded the existing infrastructure and produced monies for future expansion of the community facilities. As the GEC for the CDD, he was responsible to the CDD for all its engineering needs.		[X] Check if project performed with current firm
b.	City of Clearwater – Bayshore Blvd. multi-use path	2016	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager for the design of a new 10-foot-wide multi use path on the east side of Bayshore Blvd. Beginning at the Ream Wilson Trail Crossing and continuing to Bayshore Blvd's Tee into SR 60. This new trail will be the final link between Pinellas and Hillsborough County. The Bayshore Trail will interconnect the Friendship Trail and the Pinellas Trail that extends throughout Pinellas County. Extensive permits were required with a full Southwest Florida Water Management District (SWFWMD) ERP and US Army Core of Engineering Nationwide #14 permits.		[X] Check if project performed with current firm
c.	City of Tampa – Hawthorne Road from MacDill to Bayshore Blvd. Improvements	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager and EOR for the design services for the Hawthorne Rd between Bayshore Blvd. and MacDill Ave. improvements. Project included saving the existing Oak trees, eliminating ponding on roadways, reprofiling of Hawthorne Road, removal of portions of the curb, and placement of curb inlets.		[X] Check if project performed with current firm
d.	City of Tampa – Howard Ave-Dekle Ave-De Soto Ave Improvements	2015	2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager and EOR for intersection redesign to improve the ADA access and operational maneuvering of this three-way intersection. Coordinated with the public and have assisted with the City for the Howard Ave corridor. (\$110,000)		[X] Check if project performed with current firm
e.	I-275 / SR 93 Bus on Shoulder from Alt US 19/SR595/5th Ave N to SR 694/ Gandy Blvd. – Pinellas County FL *AWARD WINNING*	2019-2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager/EOR contracted to generate the Project System Engineering Plan (PSEMP) and the Requirement Traceability Verification Matrix (RTVM). Responsible for the installation of the RSS at the northbound and southbound ramps from 38 th Ave. N. and 54 th Ave. N. Also executed the removal and replacement of an ITS system components that are impacted by the Design-Build Firm's scope of work. Project also included paved shoulder widening, milling and resurfacing, drainage, signing and pavement markings, and lighting.		[X] Check if project performed with current firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
 (Complete one Section E for each key person.)

12. NAME Thomas Liu, P.E.	13. ROLE IN THIS CONTRACT Project Engineering and Environmental Permitting	11. YEARS EXPERIENCE	
		a. TOTAL 22	b. WITH CURRENT FIRM 11
15. FIRM NAME AND LOCATION (City and State) Lighthouse Engineering, Inc., Safety Harbor, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S.C.E./1994/Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer: Florida, 2000, #58258	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) FDOT Training: Project Management, Drainage, HY-8, AdICPR, HydroCAD, erosion control, Advanced Traffic Control, Specifications, Electronic Submittals			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	FDOT District 7 – Withlacoochee Trail from Hernando County Line to Marion County Line – Citrus County, FL	2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer responsible for roadway design, drainage analysis, signing and pavement marking, and Temporary Traffic Control Plans for this rehabilitation project. Also provided necessary documentation for the procurement and installation of the signalization and ITS system devices		
	[X] Check if project performed with current firm		
b.	City of Clearwater, FL – Bayshore Blvd – Urban Multi Use Trail	2015	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer for the design of a new 10 foot wide multi-use path on the east side of the Bayshore Boulevard. Extensive permits were required with a full SWFWMD ERP and US Army Core of Engineering Nationwide #14 permits		
	[X] Check if project performed with current firm		
c.	Tampa Hillsborough Expressway Authority, Selmon Greenway – Tampa, FL	2013	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer for design, permitting, construction and performing all other services necessary for a 15' on average (12' to 24' in some locations) multi-use trail to connect the City of Tampa's River Walk in the vicinity of Ashley Drive to the vicinity of 10 th Street.		
	[X] Check if project performed with current firm		
d.	US 41/ SR45/S. 50th St from Denver St. to N. of 27th Ave. S., Pinellas County, FL	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer for the 3R project that includes milling and resurfacing, upgrading curb ramps to meet ADA standards, utility coordination, signing and pavement markings, signalization, traffic studies and lighting.		
	[X] Check if project performed with current firm		
e.	City of Tampa General Engineering Services – Howard and Dekle Ave. Tampa, FL	2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer for the redesign of an existing intersection that will accommodate the realignment of the intersection at Howard Ave and DeSoto/Dekle. The design included public involvement, utility relocation, roadway design, and signing and pavement markings.		
	[X] Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Frank. Foran, P.E.	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 48	b. WITH CURRENT FIRM 16
15. FIRM NAME AND LOCATION (City and State) Lighthouse Engineering, Inc. Safety Harbor, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S.C.E. / Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer: Florida, #11635	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Affiliations: Florida Engineering Society, American Society of Civil Engineers, American Society of Highway Engineers			

19. RELEVANT PROJECTS			
	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	FDOT District 7 – Withlacoochee Trail from Hernando County Line to Marion County Line – Citrus County, FL	2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE QC Manager responsible for roadway design, drainage analysis, signing and pavement marking, and Temporary Traffic Control Plans for this rehabilitation project. Also provided necessary documentation for the procurement and installation of the signalization and ITS system devices.	[X] Check if project performed with current firm	
b.	City of Clearwater, FL – Bayshore Blvd – Urban Multi Use Trail	2015	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE QC Manager for the design of a new 10 foot wide multi-use path on the east side of the Bayshore Boulevard. Extensive permits were required with a full SWFWMD ERP and US Army Core of Engineering Nationwide #14 permits.	[X] Check if project performed with current firm	
c.	Tampa Hillsborough Expressway Authority, Selmon Greenway – Tampa, FL	2013	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE QC Manager for design, permitting, construction and performing all other services necessary for a 15' on average (12' to 24' in some locations) multi-use trail to connect the City of Tampa's River Walk in the vicinity of Ashley Drive to the vicinity of 10 th Street.	[X] Check if project performed with current firm	
d.	US 41/ SR45/S. 50th St from Denver St. to N. of 27th Ave. S., Pinellas County, FL	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE QC Manager for the 3R project that includes milling and resurfacing, upgrading curb ramps to meet ADA standards, utility coordination, signing and pavement markings, signalization, traffic studies and lighting.	[X] Check if project performed with current firm	
e.	City of Tampa General Engineering Services – Howard and Dekle Ave. Tampa, FL	2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE QC Manager for the redesign of an existing intersection that will accommodate the realignment of the intersection at Howard Ave and DeSoto/Dekle. The design included public involvement, utility relocation, roadway design, and signing and pavement markings.	[X] Check if project performed with current firm	

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1 THEA Project P-02113
21. TITLE AND LOCATION <i>(City and State)</i> Tampa Hillsborough Expressway Authority, Selmon Greenway Tampa, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES 2015 CONSTRUCTION <i>(if applicable)</i>
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Tampa Hillsborough Expressway Authority THEA	b. POINT OF CONTACT NAME Bob Frey	c. POINT OF CONTACT TELEPHONE NUMBER 813-276-2466
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

The project scope for the Tampa-Hillsborough County Expressway Authority (THEA) was the design/build project entitled "Design/Build - Selmon Greenway Project Phase I" for the design, permitting, construction and performing all other services necessary for a 15' wide (12' to 24' in some locations) multi-use trail to connect the City of Tampa's River Walk in the vicinity of Ashley Drive to the vicinity of 19th Street. Project site is in Tampa, Hillsborough County, Florida.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Lighthouse Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Safety Harbor, FL	(3) ROLE Consultant
b. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
2

21. TITLE AND LOCATION <i>(City and State)</i> BayShore Boulevard – Urban Multi-Use Trail City of Clearwater, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Clearwater	b. POINT OF CONTACT NAME Leroy chin	c. POINT OF CONTACT TELEPHONE NUMBER 727-562-4856
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project scope was for the design of a new multi-use path along the east side of Bayshore Boulevard with boardwalk and asphalt path from the Ream Wilson Trail to SR 60. The project included the removal and replacement of the existing sidewalk within the project limits and provided a new 10 foot wide multi-use path. It also required drainage design necessary to reroute drainage flow into an existing inlet which was located in the area that is not desirable, to a modified or new inlet that did not impede the physical travel lane. It also required addressing the sidewalk profile to raise the existing profile of the sidewalk and ensure positive stormwater conveyance into the existing open drainage system.

LHE provided contract administration, design, drainage improvements, erosion control, drainage studies, permitting mitigation impacts, management services, utility coordination, construction engineering inspection services, and quality acceptance reviews of all work associated with the development and preparation of the contract plans and construction of the improvements. Project cost was 1 million dollars.



Before



After

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Lighthouse Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Safety Harbor, FL	(3) ROLE Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
 3
 Contract # E7R25

21. TITLE AND LOCATION <i>(City and State)</i> FDOT District 7 – Withlacoochee Trail from Hernando County Line to Marion County Line Citrus County - Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER FDOT District 7	b. POINT OF CONTACT NAME Kevin Lee, P.E.	c. POINT OF CONTACT TELEPHONE NUMBER 813-975-6272
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Withlacoochee State Trail is a shared use path that connects Pasco, Hernando and Citrus Counties. This trail is 46 miles long. The improvements proposed consisted of rehabilitating segment of the Trail that were experiencing pavement failure. Parts of the existing trail were raised approximately 1.5 to 3 inches to above existing grade to minimize standing water. Signing and pavement markings along with the installation of Rectangular Rapid Flashing Beacon (RRFB) was installed for pedestrian safety at the trail crossing at CR 48 East Orange Avenue.

Responsible for the coordination of survey, geotechnical investigation, design, preparation of all documentation related to the acquisition of all permits not acquired by the Department, maintenance of traffic, demolition, and construction on or before the Project completion date, and utility relocations.
 Also responsible for the compliance with Design and Construction Criteria regarding survey, design, construction, and maintenance of traffic during construction, project management, scheduling, and coordination with other agencies and entities such as state and local government, utilities and public.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Lighthouse Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Safety Harbor, FL	(3) ROLE Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
 4
 21717

21. TITLE AND LOCATION <i>(City and State)</i> US 41 / SR 45/ S. 50 th St. from Denver St to N. of 27 th Ave. S. Hillsborough, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER FDOT District 7	b. POINT OF CONTACT NAME Pia Cormier	c. POINT OF CONTACT TELEPHONE NUMBER 813-975-6176
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

US 41/SR 45/S. 50th St., from Denver St. to north of 27th Ave. S., is classified as an urban principal arterial on the State Highway System with a context classification designated as C3C -Suburban Commercial roadway. Cracking was identified throughout the existing roadway. To extend the life of the existing pavement, the proposal called for the milling and resurfacing of US 41 from Denver St. to north of 27th Ave. S. for a total project length of 1.100 miles. The project also included upgrading curb ramps to meet current ADA standards and perform general safety modification works. There was an existing railroad crossing at US 41 that required coordination through the District Rail Office.
 Due to heavy truck traffic and narrow outside thru lane width of the roadway, the existing curb and gutter inlet tops were damaged. Structurally deficient drainage structures were evaluated for repair and/or replacement throughout the project limits.

LHE prepared contract documents including plans, specification, supporting engineering analysis, calculation and other technical documents.

FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Lighthouse Engineering, Inc.	Safety Harbor, FL	Prime Consultant
b.	Bala Consulting Services, LLC	Tampa, FL	Signing and pavement markings
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
5

21. TITLE AND LOCATION *(City and State)*

I-275 / SR 93 Bus on Shoulder from ALT US 19 / SR 595 / 5th Ave N. to SR 694 / Gandy Blvd. Pinellas County, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If applicable)</i>
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23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER FDOT District 7	b. POINT OF CONTACT NAME Craig Fox, P.E.	c. POINT OF CONTACT TELEPHONE NUMBER 813-975-6082
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

I-275/SR93 (from Alt. US19/SR595/5th Ave. N. to SR694/Gandy Blvd.) is an Urban Principal Arterial Interstate. Located in Pinellas County, the project corridor is a northbound and southbound interstate with existing three (3) 12-foot travel lanes in each direction, 12 foot outside shoulder, and 8 foot (median) inside shoulder. The total project length was 5.203 miles.

Due to increasing public demand for transit ridership, the Department partnered with Pinellas Suncoast Transit Authority (PSTA) to implement the I-275 Bus on Shoulder Pilot Project which consisted of widening and resurfacing the northbound and southbound outside paved shoulder of I-275 (from Alt. US19/SR595/5th Ave. N. to SR694/Gandy Blvd.) from 10 feet to 12 feet. The shoulder widening will allow for transit vehicles to travel along the shoulder when traffic congestions slowed down the travel lanes to 35 mph. The existing three (3) 12-foot travel lanes were maintained along the northbound and southbound of I-275.

Project improvements consisted of shoulder milling/resurfacing, and shoulder widening. Existing drainage structures, pavement markings, signs, guardrail, lighting, and other features impacted by the project were replaced or relocated. Furthermore, side slopes affected by the shoulder widening were regraded and stabilized.

This was a roadway milling and resurfacing project which included pavement evaluation, mainline cross slope correction, and utility coordination. Signing and pavement marking design, specifications and cost estimating were also included. Project cost was 5 million dollars.



FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Lighthouse Engineering, Inc.	Safety Harbor, FL	Consultant
b.			
c.			
d.			
e.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION <i>(City and State)</i>		22. YEAR COMPLETED
FDOT District 7 – SR 39 from County Line to Bay Ave. Pasco County - Florida		PROFESSIONAL SERVICES 2020
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER FDOT District 7	b. POINT OF CONTACT NAME Pia Cormier	c. POINT OF CONTACT TELEPHONE NUMBER 813-975-6176
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i>		

The purpose of this RRR project was to preserve and extend the life of the existing pavement and perform general safety modification work. It included design of keyhole widening, cross slope correction, milling and resurfacing, signing and pavement markings, utility coordination, and permitting from SR 39 (Paul S. Buchman Hwy.) from Hillsborough County Line to South of Bay Ave. The segment of SR39 is classified as an urban principal arterial roadway with two typical sections. The first section consists of two lane undivided with 12' wide travel lanes, 8" wide shoulder (5' paved with bike lanes), and ditches on both sides. The second section is a two-lane divided with 12' wide travel lanes, 12' paved median, 8' shoulder (5' paved with bike lanes) and ditches on both sides. The project limit is from milepost 0.000 to milepost 0.679.

LHE provided drainage plans to accomplish the following goals:

- *Identify existing drainage issues and provide the most cost-effective solutions.
- *Enhance the safety level of the drainage structures
- * Replace or repair structurally deficient drainage structures
- *Ensure existing drainage features were not adversely impacted by the project
- *Desilt all storm drain/side drain/cross drainpipes within the project limits.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Lighthouse Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Safety Harbor, FL	(3) ROLE Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION <i>(City and State)</i> City of Tampa – Himes and Azeele Signal Improvements Tampa, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES 2015 CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Tampa	b. POINT OF CONTACT NAME Vik Bhide	c. POINT OF CONTACT TELEPHONE NUMBER 813-274-3101
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project scope was for the design of signal and ADA upgrades of the subject intersection. The project included new pedestrian countdown signals, sidewalk, roadway improvements, and mast arms. Additional elements included public involvement, utility relocation, signing and pavement marking, and all project management to complete the design.

Our scope of services included the following tasks:

- * The design accommodated 4 legs of the intersection. Survey was required.
- * Survey included all utilities above and below ground as well as all other above ground entities.
- * Underground utilities were located via Subsurface Utility Engineering (SUE) in the vicinity of proposed pole foundation.
- * Geotechnical services were required for mast arm pole.
- * The limits of the project were milled and resurfaced to remove conflicting pavement markings.
- * Himes was crowned to remove the "bump" both north and south of Azeele and to drain to the inlets in all four corners of the intersection.
- * Data collection including traffic data and count information, sewer, water, storm sewer data, other planned projects in the vicinity, and all utilities
- * Field Review and Analysis of project site conditions.
- * Design Survey/SUE/Utility Coordination
- * Design and Construction Plan Preparation
- * Quality Assurance / Quality Review

Project cost was \$200,000.



Before



After

FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Lighthouse Engineering, Inc.	Safety Harbor, FL	Consultant
b.			
c.			
d.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 8 Contract #14-D-560
21. TITLE AND LOCATION <i>(City and State)</i> City of Tampa General Engineering Services – Palm Ave Tampa, Florida	22. YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION <i>(If applicable)</i>	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Tampa	b. POINT OF CONTACT NAME Milton Martinez, P.E.	c. POINT OF CONTACT TELEPHONE NUMBER 813-274-8998
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project scope included upgrades to the ADA facilities along Palm Ave (between Nuccio and 19th Ave), add detectable warnings surfaces, and/or reconstruct ADA ramps with modifications to the median to allow pedestrians to cross at mid-block locations. Design also included RRFB's for pedestrian mid-block crossings along Palm Ave. at 17th and North 19. We also provided utility coordination and project management services necessary to complete the design.

Project Cost was \$100,000.



FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Lighthouse Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Safety Harbor, FL	(3) ROLE Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 9
21. TITLE AND LOCATION <i>(City and State)</i> City of Tampa General Engineering Services – Howard Ave at Dekle / DeSoto Ave. Tampa, Florida	22. YEAR COMPLETED PROFESSIONAL SERVICES 2020 CONSTRUCTION <i>(If applicable)</i>	

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Tampa	b. POINT OF CONTACT NAME Milton Martinez, P.E.	c. POINT OF CONTACT TELEPHONE NUMBER 813-274-8998
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The project scope was for the redesign of the existing intersection that will accommodate the realignment of the intersection at Howard Ave. and DeSoto/Dekle Ave. The design included public involvement, utility relocation, roadway design, signing and pavement marking, and all project management to complete the design. Tasks to complete this project included the following:

- *Update the design and concept plan to accommodate the additional parking spaces south on Dekle Ave. Additional meetings were required to gain the approval of the concept plan by the City and other design firms involved in the corridor study of the project area.
- * Landscape and Irrigation plan for the green space between Dekle and De Soto.
- * Obtained additional survey south on Dekle for the additional parking spaces.
- * Provided utility coordination for the relocation of existing utilities within the project area as required as part of the new intersection configuration
- * Provided a set of construction documents based on the concept plans.
- * Provided construction phasing as part of the MOT

LHE provided utility coordination, design and construction plan preparation, pedestrian ramp/crosswalk design, design review, construction plans, quality assurance / quality review; as well as attended all field and coordination meetings. Project Cost was \$500,000.



Before



After

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Lighthouse Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Safety Harbor, FL	(3) ROLE Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 10
21. TITLE AND LOCATION <i>(City and State)</i> Meadow Pointe II Community Development District (CDD) General Engineering Consultant (GEC) – Wesley Chapel, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES 2021 CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Meadow Pointe II CDD	b. POINT OF CONTACT NAME Bob Nanni	c. POINT OF CONTACT TELEPHONE NUMBER 813-991-1116 X105
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*
 LHE was the general engineering consultant for this CDD community which contains 108 ponds, is home to almost 3500 residents and has almost 75 miles of roads. Over a 12-year period, LHE was tasked to produce pavement evaluations, pond evaluations and evaluations of all of the existing facilities that included the 2500 SF club house, pool, multipurpose courts and all of their existing wholly owned and operated infrastructure. LHE was also tasked with the tree removal and replanting within the communities. As the GEC for the CDD we routinely interacted with the board and provided reports, evaluation, and financial guidance for current and future needs of the community. We were engaged in the reissuance of bonds for the CDD that totaled more than ten million dollars and were intended to upgrade the existing infrastructure and produce monies for future expansion of the community facilities. As the GEC for the CDD we were responsible to the CDD for all its engineering needs.

The project consisted of the milling and resurfacing of the existing roadway within eleven sub-divisions of Meadow Point II CDD including the clubhouse. The communities included are listed below:

- | | |
|-----------------|----------------|
| 1. Charlesworth | 7. Long leaf |
| 2. Colehaven | 8. Manor Isle |
| 3. Covina Key | 9. Sedgwick |
| 4. Glenham | 10. Vermillion |
| 5. Iverson | 11. Wrencrest |
| 6. Lettingwell | |

The scope included the following requirements:

1. Mobilization
2. Maintenance of traffic
3. Prevent asphalt and/or debris from entering existing inlets during construction
4. Mill existing asphalt pavement
5. Resurface the milled roadway with asphalt
6. Pavement restriping
7. Clean up site

FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Lighthouse Engineering, Inc.	Safety Harbor, FL	Consultant
b.			
c.			
d.			
e.			
f.			

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

LHE's strong local presence in the Tampa Bay area is supported by local professionals with a spectrum of expertise, enabling us to provide our clients with the most effective project solutions on time and under budget.

Introduction: The Lighthouse Engineering Team

Founded in 2006, LIGHTHOUSE ENGINEERING, INC. is a multi-disciplinary engineering firm located in Pinellas County and is a **Certified Statewide SBE and Small Local Business Enterprise (SLBE)**.

Over the past 16 years, Lighthouse Engineering (LHE) has advanced the concept of providing a total package of engineering services to public and private clients. We maintain a broad spectrum of expertise, including our primary service areas:

- Roadway Transportation Design, Planning
- Permitting
- Site/Civil Engineering and Planning
- Traffic Engineering
- Signing and Marking Design
- Signalization Design
- Lighting



This diversity enables our organization to offer a unified "in-house" team approach composed of highly skilled and experienced professionals in a variety of specialties. The result is high-quality consulting services provided in a professional and timely manner. **The advantage to selecting LHE is that our engineers are diverse and multi-discipline.** As a small business, this is a unique advantage as we can service a project with as few as three professionals and deliver the project to you. By keeping the project team small, compact, and efficient, LHE can service this contract and provide immense value to Asturia Community Development District. Logically, Asturia CDD should see that when three multi-discipline engineers work together, the project is much more manageable when compared to the engineering team that the larger corporations need to finish this project.

Even though we have a small staff, we have a combined experience of over 100 years in the design of roadway transportation design, water, sewer, drainage, intersection improvements, permitting and other similar types of designs normally required by CDDs. We are familiar with and are experienced in design, construction inspection, project administration, and general civil support for any project that the CDD may undertake. We have designed, permitted and performed construction phase services for hundreds of projects ranging from the most complex Interstate highways to projects as small as local traffic calming, park design or small parking lot additions.

Local Knowledge

LHE has on staff a number of professionals who have a great deal of experience in roadway design. **Previous staff experience was obtained on City projects such as the Intersection Improvement Project for Dale Mabry and Kennedy Blvd, Himes and Azelee Signal upgrades, Palm Ave Improvements and Intersection Improvement Project for Fowler Avenue and 50th Street.** In addition, our staff has extensive local experience in roadway, storm water and utility design projects for clients such as Hillsborough County, Pasco County and the Florida Department of Transportation (FDOT), District Seven; as well as many private clients including Meadow Pointe II Community Development District (CDD).

In the past 16 years, LHE has completed over 70 roadway projects, solidifying an expertise that reduces project risk for our clients.

Accelerated Schedules Resulting from Permitting Expertise

Our project staff knows the pitfalls that delay permitting and how to avoid them from both a design and timing standpoint. **Because of our competence and speed in obtaining permitting from Southwest Florida Water Management District (SWFWMD) and the US Army Corps of Engineers (USACE), and proactive coordination with the various utility companies in the area, we are able to accelerate project plans and production schedules.**

Comprehensive Transportation Expertise Provided by Local Professionals

LHE has assembled a qualified team of professionals with extensive transportation engineering experience. Our combined team of multi-disciplined personnel specifically designated for this project is highly skilled in the areas of roadway and drainage design as well as utility conflict avoidance, coordination, and permitting. Including support staff, the LHE Tampa Bay area office currently has 5 full time employees. Our team has relationships and workflow processes that are established within the group to efficiently complete work and deliver quality products to the City of Tampa.

Capability and Ability to Deliver Project

We have a seasoned design team that is more than capable of delivering all the necessary components of a project and routinely handle larger scale projects with high dollar values. Our Project Manager completed an FDOT project in Pinellas County within the City of Tarpon Springs whereby the City will be reborn with a downtown revitalization of new sidewalk, utilities, lighting and upgraded pedestrian features. **This project was placed on an accelerated schedule and involved more than seven local utilities.** The utility work alone took almost a year to complete and the total cost of this exceeds more than 17 million dollars. We have the business tools, necessary design team, proper computer technology and a seasoned staff who are excited at the opportunity to serve the City and the place we call home.

Exceptional Staff Competence from Continued Training and Education

LHE is committed to ensuring that every staff member affecting product quality is fully competent to perform their assigned tasks. All personnel assigned to production have recent experience in their respective areas of responsibility. Competency is established through education, training, experience, and demonstration of skills.

Continuing education of our technical and professional staff is strongly encouraged. Many of our employees are enrolled in continuing education seminars and conferences offered by FDOT and other professional associations. Examples of these courses include the FDOT Project Management Course, Quality Assurance/Quality Control Training, FDOT Project Engineer Training, Traffic Control Zone Certification, Cost Estimating, and Long-Range Estimates Systems. Many of our engineers attend national seminars, where a variety of engineering trends and innovations are presented. Keeping up to date with the latest in technology and management solutions allows us to provide more value to our clients.

Proposed LHE Staff Members

The **accompanying resumes in Section E** present proposed staff members and their education, years of experience, role on this proposed contract, and specialized experience. The following paragraphs illustrate highlights of the qualifications and experience of our proposed project management team and key staff:

Project Manager

Brad Foran, P.E., has a long history of working with both State and Local agencies and has helped many Cities, CDDs and Counties achieve their capital work programs. He was the Project Manager for the State's rehabilitation project in Tarpon Springs where new sidewalk, roadway, water and sewer upgrades as well as streetscaping improvements were constructed. In addition, he served as the Project Manager for the City of Safety Harbor's SR 590 improvements. He also possesses a work experience that highlights his knowledge of highway design, permitting, and hydraulic analysis of existing and proposed facilities. He served as project manager and Engineer of Record for the Florida Department of Transportation on design contracts for Districts 1, 2, 3, 4, 6 and 7 and has worked on numerous major and minor roadway restoration projects. He designed the signalization improvement at Himes and Azelee for the City of Tampa and the enhancement project at Howard and Dekle. He is experienced in the evaluation, design, and permitting of existing and proposed facilities through either 3R or New Construction standards. He recently completed the Selmon Greenway Design Build Contract with Tampa-Hillsborough Expressway Authority (THEA) and will be coordinating with the City's TIGER grant project.

His most recent projects have focused on Florida Department of Transportation's 3R criteria and work with local agencies throughout Tampa Bay. These projects have included the complete evaluation of the enhancement projects new design projects criteria including the hydraulic analysis, pavement design, and variance approval for urban and rural projects. He is experienced in taking the design plans to completion and subsequently toward the construction phase of the project. **Mr. Foran brings to this project a wealth of experience and has the resources to assign and address design issues, ensure compliance with schedules, and provide a successful contract for the City of Tampa. Mr. Foran was the former Florida Engineering Society's (FES) Pinellas Chapter President and was a member of its Board of Directors.**

Assistant Project Manager/ Roadway Design / Drainage Design

Thomas Liu, P.E. Mr. Liu has over 20 years of roadway design and drainage experience on City, Florida Department of Transportation, County, and Private Development projects in Florida. Mr. Liu has served as Project Engineer on several projects in the City of Tampa. Mr. Liu's drainage experience includes design of stormwater treatment systems including treatment and attenuation requirements for SWFWMD and SFWMD permits. Mr. Liu also has both design and project management experience in traffic operations (signalization, signing and marking, highway lighting). He has extensive experience in transportation engineering

"We have a long-standing relationship with LHE and have collaborated on multiple jobs together. We can always depend on Brad and his team to be knowledgeable of all design aspects of the project, be innovative with their approach, dependable with deadlines and communication, and responsive to any challenges that may arise. When anyone asks for a recommendation for an engineer, I do not hesitate to put them in touch with Brad and Lighthouse."

**Jeff Nelson, President
Nelson Construction**

including design for rural and urban highways, limited access expressways, and rural and urban interchanges. Technical aspects of design include horizontal and vertical geometry, development of traffic control plans, drainage design, utility conflicts, and permitting. His expertise also includes basin delineation, pond siting reports, inlet locations, pavement drainage, hydraulic calculation for storm sewer networks, cross-drain analysis, stormwater routing, floodplain analysis, water quality, optional culvert material, dredge and fill impacts, coordination with water management agencies for permitting, and formulating technical stormwater reports.

Principal-In-Charge, Quality Assurance/Quality Control

Frank Foran, P.E., LHE's Vice President for Southeast Transportation with oversight responsibility of the Florida operations, is a Highway Design Engineer with more than 40 years of experience in the Tampa Bay Area. He will provide the direction for our **Quality Control** program out of our Tampa Bay area office located in Safety Harbor. Mr. Foran is certified with the Florida Department of Transportation (FDOT) in the preparation of traffic control plans and has also received training from the Department in cost estimating and long-range estimating systems. In addition to writing Quality Control Plans for various assignments at LHE,

Mr. Foran has performed quality assurance plan reviews for other consulting firms. Recent projects include the Largo Medical Office Complex, St. Catherine's Catholic Church in Largo, First Community Bank in St. Petersburg, Blake Medical Center Expansion in Bradenton, Water and Sewer line replacement work in Tarpon Springs, Water and Sewer Line Relocation in Safety Harbor and many other projects in Manatee County, Sarasota County and Lee County.

Customer Centric Focus Yields Repeat Business

The LHE Team understands that adherence to schedule, quality, and budget standards are not the only measures of past performance. We also measure the quality of our services through customer satisfaction and the level of business-like concern for governmental client interests.

We pride ourselves on a reputation for reasonable and cooperative behavior from proposal and initial negotiations through contract modifications and final delivery. The LHE project team members take great pride in both their individual and team record of service for our clients. We recognize that the **quality of service provided to a client is directly related to the potential for repeat business.**

The number of letters of appreciation, repeat clients, and repeat contracts we have been awarded reflects our product quality and consistent history of preparing innovative and realistic design solutions that are consistently within four (4) percent of the competitive low bid and meet the client's most demanding schedules. **Repeat business now constitutes roughly ninety (90) percent of our business.**

LHE seeks to continually improve our job performance, quality of products and services, and responsiveness. We have formally interviewed both private and public sector clients to determine how our staff could better fill their needs. We have implemented many of their suggestions and will provide you with a top team of experienced professionals ready to respond to every need.

Current and Projected Workload

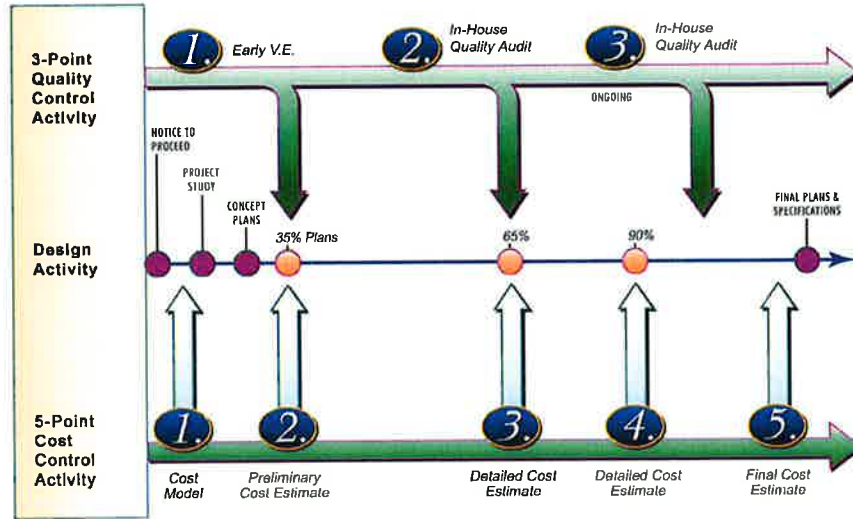
The current workload of LHE will allow us to begin work immediately. We are currently working for Hillsborough County on a Design job at US 41/SR 45 from Denver St. to N. of 27th Ave. S. that is set to be completed in November 2022. Our available design staff can provide more than 200 staff hours per month from our office in Safety Harbor. LHE routinely handles a multitude of project involving various disciplines.

We recently completed several significant projects including the AWARD WINNING I-275 bus on Shoulder project or Pinellas County, and Bayshore Blvd – Urban Multi-Use Trail for the City of Clearwater. Our projected workload falls within the capacity of our staff.

As with any firm, our workload is not always constant, but has peaks and valleys. The dedication of our staff enables LHE to meet our clients' goals by working overtime during peaks and improving out technical skills during slower periods. LHE assures the CDD that we have competent personnel available to deliver a quality project on schedule and our entire team will pull together to ensure that we meet the CDD's needs.

Successful Projects Result from Our Quality Assurance Program

Lighthouse Engineering believes that leadership in our industry can be achieved only through quality. Meeting quality goals at Lighthouse Engineering means commitment to the full satisfaction of every internal and external client. We continuously improve our management and technical processes in order to meet client requirements the first time, every time. Every team member of Lighthouse Engineering is dedicated to continuous improvement.



LHE Construction Cost and Quality Control Process.

The head of the QA/QC Team for this contract will be Frank Foran. Mr. Foran, P.E. will serve as the Management Representative responsible for implementing and maintaining the quality system and for regularly reporting system, process, or product failures with a view to continually improving the quality system. LHE recognizes that a quality product is the key to the successful performance of a contract, having maintained QA/QC standards and procedures since the company was founded in 2006. LHE has embraced the philosophy of Six Sigma Quality Management, which focuses on constantly monitoring performance, anticipating and preventing future problems by changing processes rather than merely reacting to mistakes. Our Six Sigma Program is client-and-product focused and is an established part of our corporate culture. The QA Program provides the controls and continuity necessary to perform a project in a defined, systematic manner and includes adequate provisions for changes. Our subcontractors are briefed on this process and fully comply with all procedures.

I. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

31. SIGNATURE

Bradley S. Foran

32. DATE

10/31/2022

33. NAME AND TITLE

Bradley S. Foran, P.E., President

ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)
#15/007

PART II – GENERAL QUALIFICATIONS

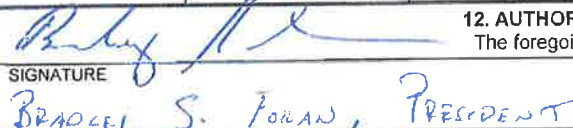
(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME Lighthouse Engineering, Inc.			3. YEAR ESTABLISHED 2006	4. DUNS NUMBER 01-249-5373
2b. STREET 701 Enterprise Road East, Suite 410			5. OWNERSHIP	
2c. CITY Safety Harbor	2d. STATE FL	2e. ZIP CODE 34695	a. TYPE Corporation	
6a. POINT OF CONTACT NAME AND TITLE Bradley S. Foran, P.E., President			b. SMALL BUSINESS STATUS SBE	
6b. TELEPHONE NUMBER 727-726-7856		6c. E-MAIL ADDRESS bforan@lighthouseenginc.com		
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	2		T03	Traffic & Transportation Engineering	1
08	CADD Technician	1		D04	Design-Build - Preparation of Requests for Proposals	1
12	Civil Engineer	3		W03	Water Supply, Treatment and Distribution	1
				S04	Sewage Collection, Treatment and Disposal	1
Total		6	6			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million		
b. Non-Federal Work	3	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million		
c. Total Work	3	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million		
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million		
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE 	B. DATE 10/31/2022
c. NAME AND TITLE Bradley S. Foran, P.E., President	



CERTIFICATE OF LIABILITY INSURANCE

Agenda Page 1 of 1 (MM/DD/YYYY)
04/08/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Florida Coastal Insurance Agency 1234 Court Street Ste B Clearwater, FL 33756	CONTACT NAME: Richard Ficca PHONE (A/C, No, Ext): (727) 569-6000 E-MAIL ADDRESS: rficca@gmail.com	FAX (A/C, No): (727) 490-0356
	INSURER(S) AFFORDING COVERAGE	
INSURED Lighthouse Engineering, Inc 701 Enterprise Rd E #410 Safety Harbor FL 34695	INSURER A: First Community Insurance Company	
	INSURER B: First Community Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			09 0004998745 8 07	04/09/2021	04/09/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included in Gen A GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/>			09 0004998745 8 07	04/09/2021	04/09/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Building (Coverage A) Special \$145,656 LIMIT OF INSURANCE
 Business Personal Property (Coverage B) Special \$10,000 LIMIT OF INSURANCE
 Business Income and Extra Expense Special \$36,414 LIMIT OF INSURANCE

CERTIFICATE HOLDER For Informational Purposes Only For a company specific certificate please contact Florida Coastal Insurance Agency at 727-569-6000 or Fax 727-490-0356	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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ADDITIONAL REMARKS SCHEDULE

AGENCY Florida Coastal Insurance Agency		NAMED INSURED Lighthouse Engineering, Inc	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Hired & Non Owned Auto included in Bankers BOP Policy



Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



FORAN, BRADLEY SCOTT

701 ENTERPRISE ROAD E
SUITE 410
SAFETY HARBOR FL 34695

LICENSE NUMBER: PE52634

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com



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Ron DeSantis, Governor



STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

LIU, THOMAS

8509 W. HANNA AVE.
TAMPA FL 33615

LICENSE NUMBER: PE58258

EXPIRATION DATE: FEBRUARY 28, 2023

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RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

FORAN, HUBERT F.

24 TWIN PEAKS DRIVE
MAGGIE VALLEY NC 28751

LICENSE NUMBER: PE11635

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com



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Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.
SECRETARY

July 26, 2021

Bradley Foran, President
LIGHTHOUSE ENGINEERING, INC. d/b/a LHE
701 Enterprise Road East, Suite 410
Safety Harbor, Florida 34695

Dear Mr. Foran:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 6 - Traffic Engineering and Operations Studies

- 6.3.1 - Intelligent Transportation Systems Analysis and Design
- 6.3.2 - Intelligent Transportation Systems Implementation

Group 7 - Traffic Operations Design

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2022, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense
199.49%*	3.206%	Reimbursed	No	1.21%

*For multi-year contracts, DOT has adjusted the overhead rates to mitigate the adverse impacts of Payroll Protection Program loan forgiveness. For information on the adjusted overhead rates, contact the district Procurement Office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,



Carliayn Kell
Professional Services
Qualification Administrator

Licensee Details

Licensee Information

Name: **LIGHTHOUSE ENGINEERING INC. DBA LHE, INC. (Primary Name)**

Main Address: **701 ENTERPRISE ROAD EAST
SUITE 410
SAFETY HARBOR Florida 34695**

County: **PINELLAS**

License Mailing:

LicenseLocation:

License Information

License Type: **Registry**

Rank: **Registry**

License Number: **28576**

Status: **Current**

Licensure Date: **05/15/2009**

Expires:

Special Qualifications **Qualification Effective**

Alternate Names

[View Related License Information](#)

[View License Complaint](#)

2601 Blair Stone Road, Tallahassee FL 32399 :: Email: **Customer Contact Center** :: Customer Contact Center: 850.487.1395

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Under Florida law, email addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by traditional mail. If you have any questions, please contact 850.487.1395. *Pursuant to Section 455.275(1), Florida Statutes, effective October 1, 2012, licensees licensed under Chapter 455, F.S. must provide the Department with an email address if they have one. The emails provided may be used for official communication with the licensee. However email addresses are public record. If you do not wish to supply a personal address, please provide the Department with an email address which can be made available to the public.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

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Lighthouse Engineering Inc.

Search

[Events](#) **No Name History**

Detail by Entity Name

Florida Profit Corporation

LIGHTHOUSE ENGINEERING INC.

Filing Information

Document Number	P06000152907
FEI/EIN Number	20-8032896
Date Filed	12/12/2006
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	05/01/2009

Principal Address

701 ENTERPRISE ROAD EAST
SUITE 410
SAFETY HARBOR, FL 34695

Changed: 03/31/2016

Mailing Address

701 ENTERPRISE ROAD EAST
SUITE 410
SAFETY HARBOR, FL 34695

Changed: 03/31/2016

Registered Agent Name & Address

FABRIZIO, SANDRA K, MRS.
701 ENTERPRISE ROAD
SUITE 410

SAFETY HARBOR, FL 34695

Name Changed: 03/07/2014

Address Changed: 03/07/2014

Officer/Director Detail

Name & Address

Title PTD

FORAN, BRADLEY S
 65 TURNSTONE DR
 SAFETY HARBOR, FL 34695

Annual Reports

Report Year	Filed Date
2020	01/22/2020
2021	03/08/2021
2022	03/08/2022

Document Images

03/08/2022 -- ANNUAL REPORT	View image in PDF format
03/08/2021 -- ANNUAL REPORT	View image in PDF format
01/22/2020 -- ANNUAL REPORT	View image in PDF format
01/13/2019 -- ANNUAL REPORT	View image in PDF format
01/11/2018 -- ANNUAL REPORT	View image in PDF format
01/13/2017 -- ANNUAL REPORT	View image in PDF format
01/12/2016 -- ANNUAL REPORT	View image in PDF format
01/09/2015 -- ANNUAL REPORT	View image in PDF format
03/07/2014 -- ANNUAL REPORT	View image in PDF format
02/19/2013 -- ANNUAL REPORT	View image in PDF format
03/21/2012 -- ANNUAL REPORT	View image in PDF format
03/21/2011 -- ANNUAL REPORT	View image in PDF format
03/23/2010 -- ANNUAL REPORT	View image in PDF format
05/01/2009 -- REINSTATEMENT	View image in PDF format
08/23/2007 -- ANNUAL REPORT	View image in PDF format
12/12/2006 -- Domestic Profit	View image in PDF format



CITY OF SAFETY HARBOR

ACCOUNT NO: 2022-13802

BRAD FOLAN
 701 ENTERPRIDE RD E
 SAFETY HARBOR, FL 34695

ISSUED: 07/22/2021
 EXPIRES: 09/30/2022

BUSINESS TAX RECEIPT FOR FISCAL YEAR 2021-2022

KEEP CONSPICUOUSLY POSTED AT THE PLACE OF BUSINESS SHOWN

INDIVIDUAL/BUSINESS NAME AND ADDRESS

LIGHTHOUSE ENGINEERING
 701 ENTERPRISE RD E 410
 SAFETY HARBOR, FL 34695

OWNER NAME AND ADDRESS

BRAD FOLAN
 701 ENTERPRISE RD E 410
 SAFETY HARBOR, FL 34695

THE PERSON OR FIRM NAMED ABOVE IS HEREBY REGISTERED TO ENGAGE
 IN THE BUSINESS, PROFESSION OR TRADE LISTED BELOW IN THE CITY OF
 SAFETY HARBOR, FLORIDA.

<u>FEE DESCRIPTION(S)</u>	<u>AMOUNT PAID</u>
PROFESSIONAL STATE OR BOARD CERTIFIED	\$190.00
FIRE INSPECTION FEE	\$25.00
TOTAL:	\$215.00



From: Pinellas County Economic Development, Small Business Enterprise Program
 April 27, 2022
 Subject: Pinellas County Small Business Enterprise Program Renewal Application Approved

Dear Bradley Foran, P.E.:

Congratulations! Your [Renewal]application for designation as a Small Business Enterprise in the SBE Program is approved. The approval is contingent upon your firm successfully completing the eligibility listed below. We have designated Lighthouse Engineering, Inc. DBA LHE as eligible to [continue to] participate in the SBE program, and sheltered market program with an effective date of 4/8/2022. This certificate is specific to Pinellas County and covers only the company that is listed in this letter, not any other company with which you may be associated. Your firm will appear on the list of approved registered vendors.

As part of our SBE program, **we do require you to register your business** in our SBDC system as well. This registration will make it easier to sign up for classes and any time you need one-on-one free counseling for questions with procuring contracts with Government (County or Federal). Please visit our website, at <https://www.pced.org/page/Consulting>, to register and learn more or call 727-453-7200 for your consultation. During the registration process it will ask for nature of "counseling requested", select from any of the boxes you wish and then scroll down to the bottom and in the additional area please indicate "*Pinellas County SBE*" in the text box.

No additional eligibility. You are successfully registered. We encourage your firm to view our list of workshops to assist your business with getting the most out of working with Pinellas County. Please visit our website, at <https://pinellas.obsres.com/economic/Info.aspx?EventID=3005>, to register and learn more. These workshops are not mandatory, however, recommended.

Please visit our website, at <https://pinellas.obsres.com/economic/Info.aspx?EventID=3005>, to register and learn more or call 727-453-7200 for your consultation.

Form Name: Pinellas County Small Business Enterprise Program Renewal Application
 Business: Lighthouse Engineering, Inc. DBA LHE
 Contact: Bradley Foran, P.E.
 Submission Date: 4/8/2022
 Review Date: 4/12/2022
 Expiration Date: 4/11/2025

Your approved Pinellas County Small Business Enterprise Program Renewal Application will expire 4/11/2025. If there are changes to your business, please contact staff to ensure the most accurate representation of your business. This includes changes to your company contacts, products, or services.

Thank you for your continued interest in participating with Pinellas County and the SBE Program. If you have any additional questions please email us at Businesshelp@pinellascounty.org or call 727-453-7200.

PINELLAS COUNTY SMALL BUSINESS ENTERPRISE PROGRAM

THIS CERTIFICATE IS AWARDED TO

**Lighthouse Engineering, Inc. DBA
LHE**

HAS SUCCESSFULLY COMPLETED THE
SBE Certification Requirements for:
Construction
Professional, Scientific, and Technical Services
Certification Expires:
4/11/2025

Approved:

4/12/2022



SIGNED, Corey McCaster





Minority and Small Business Development

Certification Program

This is to certify that in accordance with City of Tampa Ordinance 2008-89

Lighthouse Engineering, Inc. DBA LHE

is hereby certified as a

Small Local Business Enterprise (SLBE)

In the following specialty(ies)

Construction-Related Services

The certification is valid from January 15, 2021 to January 15, 2023

Updates for recertification are required prior to the expiration date listed above. If at any time changes are made in the firm that are not in concert with our eligibility requirements, you agree to report those changes to us for evaluation. The City of Tampa reserves the right to terminate this certification at anytime it determines eligibility requirements are not being met.

A handwritten signature in black ink, appearing to read "Gregory K. Hart".

**Gregory K. Hart, Manager
Minority and Small Business Manager**



**Board of County Commissioners
Economic Development Department
Minority and Disadvantaged Business Development**

Small Business Registration

Lighthouse Engineering, Inc. DBA LHE

HC-1873/22

Valid from March 2, 2022 - March 2, 2024

Approved Lines of Business:

Engineering - Civil, Construction-Related Services

A handwritten signature in black ink, appearing to read "Theresa Kempa".

Theresa Kempa
Minority and Disadvantaged Business Manager
Economic Development Department



PORT TAMPA BAY.

Small Business Enterprise Certification

Lighthouse Engineering Inc.

Federal ID #20-8032896

***Services Provided: Architect-Engineer & Other Professional
Design Services; Consulting Services***

Valid from 04/25/2022 to 04/24/2023

Donna L. Casey

SBE & Contracts Manager

*Please note this certificate is valid only with Port Tampa Bay.
It is not reciprocal with the City of Tampa or Hillsborough County and may not be reciprocal with any other local governmental agency.*

Member since 2023



The City of St. Petersburg Small Business Enterprise Certification

This certificate is awarded to
Lighthouse Engineering, Inc. DBA LHE

SBE Certification Number: 124586

This certificate is applicable in
Engineering - Civil, Construction-Related Services, The City of St. Petersburg

Certified: April 4, 2022
Expires: March 2, 2024

Stephanie Swinson, Esq.
Contracts Compliance Manager
727-893-4109
Stephanie.Swinson@stpete.org

In accordance with the City of St. Petersburg's Small Business Enterprise Ordinance #789-G, your business is certified as a Small Business Enterprise by the City of St. Petersburg. You will need to show proof of your new Occupational License each year, as well as renew your certification with this agency every three years. If at anytime the composition of the SBE status of your firm changes, you need to complete another SBE affidavit. The City of St. Petersburg Government reserves the right to terminate or cancel this certification at anytime when it is found that the composition of the Organization has changed and no longer meets the definition established for SBE certification.

Sixth Order of Business

6A.

**MINUTES OF MEETING
ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

1 The regular meeting of the Board of Supervisors of the Asturia Community Development
2 District was held on Tuesday, September 27, 2022 at 6:00 p.m. in the Gathering Room, Asturia
3 Clubhouse, 14575 Promenade Parkway, Odessa, FL 33556.

4
5 Present and constituting a quorum were:

- | | | |
|----|----------------|---------------------|
| 6 | | |
| 7 | Jon Tietz | Chairman |
| 8 | Jacques Darius | Assistant Secretary |
| 9 | Glen Penning | Assistant Secretary |
| 10 | Susan Coppa | Assistant Secretary |
| 11 | Marie Pearson | Assistant Secretary |

12
13 Also present were:

- | | | |
|----|---------------|---------------------------------------|
| 14 | | |
| 15 | Gene Roberts | District Manager |
| 16 | Lauren Gentry | District Counsel (via teleconference) |

17
18 *The following is a summary of the discussions and actions taken.*

19
20 **FIRST ORDER OF BUSINESS** **Call to Order**
21 Mr. Roberts called the meeting to order and a quorum was established.

22
23 **SECOND ORDER OF BUSINESS** **Addition and Deletion**
24 There being none, the next order of business followed.

25
26 **THIRD ORDER OF BUSINESS** **Audience Comments on Agenda Items**
27 There being none, the next order of business followed.

28
29 **FOURTH ORDER OF BUSINESS** **Business Items**

30
31 On MOTION by Mr. Tietz, seconded by Mr. Penning, with all in
32 favor, the public Hearing on Revised Amenity Rules and Rates was
33 opened. 5-0

34
35 **I. Consideration of Resolution 2022-20; Designation of Officers**

36
37 On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in
38 favor, Resolution 2022-20; Designation of Officers Gene Roberts is
39 appointed as Secretary and Stephen Bloom is appointed as Treasurer
40 was adopted. 5-0

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42 **II. Consideration of Resolution 2022-19; Conflict with Pasco County**

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On MOTION by Mr. Penning, seconded by Mr. Tietz, with all in favor, Resolution 2022-19; Conflict with Pasco County was adopted. 5-0

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor, the meeting and public hearing is continued to October 12, 2022 @ 6:00 pm due to Hurricane Ian was approved. 5-0

Chairman

**MINUTES OF MEETING
ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

1 The regular meeting of the Board of Supervisors of the Asturia Community Development
2 District held Tuesday, September 27, 2022 was recessed and reconvened on Tuesday, October 12,
3 2022 at 6 p.m., in the Gathering Room, Asturia Clubhouse, 14575 Promenade Parkway, Odessa,
4 FL 33556.

5
6 Present and constituting a quorum were:

- 7
- 8 Jon Tietz Chairman
- 9 Glen Penning Vice Chairman
- 10 Jacques Darius Assistant Secretary
- 11 Susan Coppa Assistant Secretary
- 12 Marie Pearson Assistant Secretary

13
14 Also present were:

- 15
- 16 Gene Roberts Inframark
- 17 Mark Vega Inframark
- 18 Chris Tarase Inframark (via teleconference)
- 19 Lauren Gentry District Counsel
- 20 Audience Members

21
22 *The following is a summary of the discussions and actions taken.*

23
24 **FIRST ORDER OF BUSINESS** **Call to Order**

25 Mr. Roberts called the meeting to order and a quorum was established.

26
27 **SECOND ORDER OF BUSINESS** **Addition and Deletion**

28 Mr. Penning requested that street/drainage repairs be added to the agenda.

29 Mr. Penning requested that discussion additional amenity staffing be added to the agenda.

30
31 **THIRD ORDER OF BUSINESS** **Audience Comments on Agenda Items**

32 There being none, the next order of business followed.

33
34 **FOURTH ORDER OF BUSINESS** **Public Hearing on Revised Amenity Rules and Rates**

35
36 **A. Consideration of Resolution 2022-18, Adopting Revised Amenity Rules and Rates**

37
38 Ms. Gentry gave a summary of the revised amenity rules and told the board they could
39 adopt a range using the new rates.

40 There was no public discussion on the amenity rules or rates

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On MOTION by Mr. Tietz, seconded by Ms. Pearson, with all in favor, Resolution 2022-18, Adopting Revised Amenity Rules and Rates was adopted. 5-0

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor, the Public Hearing was closed. 5-0

FIFTH ORDER OF BUSINESS **Consent Agenda**

- A. Approval of the July 26, 2022 Meeting Minutes**
- B. Approval of the Minutes of the September 13, 2022 Workshop**
- C. Approval of August 31, 2022 Financial Report**
- D. Consideration of the Operations and Maintenance Expenditures for August 2022**

Mr. Penning asked about late fee charges on the garbage collection invoice as well as the Fed Ex invoices. Mark Vega responded that Inframark will pay the late fees but recommends the garbage collection invoices be paid automatically monthly.

On MOTION by Mr. Tietz, seconded by Mr. Penning, with all in favor, the Consent Agenda consisting of the Minutes of the July 26, 2022 Meeting, September 13, 2022 Workshop, the August 31, 2022 Financial Report, and the Operations and Maintenance Expenditures for June 2022 was approved. 5-0

SIXTH ORDER OF BUSINESS **Staff Reports**

- A. District Engineer**
The Board requested that the district engineer provide a written report for the monthly meetings.
- B. District Counsel**
 - i. Consideration of RFQ for Engineering Services**
Ms. Gentry will provide an intern agreement with District Engineer not to exceed the State statute of \$35,000.

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor, Ms. Gentry will provide an intern agreement with District Engineer not to exceed the State statute of \$35,000 was approved. 5-0

- ii. Consideration of Proposals for District Management Services**
 - a. DCFG**

- 83 **b. GMS**
- 84 **c. Halifax Solutions**
- 85 **d. Inframark**

86

87 The Board listened to the presentations from all four management companies

88 for proposal to provide district management services. The Board will make a

89 decision at the next meeting.

90

91 **C. Land Use Counsel**

92 **i. Letter to Pasco County**

93 No updates. Hunter Faulkner will reach out to the County.

94

95 **ii. Consideration of Resolution 2022-19, Conflict with Pasco County**

96 This item was addressed at the July meeting

97

98 **D. Field Inspection Reports**

99 **i. Blue Water Aquatic Report: August 2022**

100 The Board would like the service date listed on the reports

101

102 **a. EutroSORB® Treatments to Pond #5 Proposal**

103 The Board tabled the proposal until the Spring.

104

105 **b. Baseline Water Sample from Pond 5 on September 15, 2022**

106 **c. EutroSORB® User Guide**

107 **d. Aquatic Treatment Reports August 2022**

108 **i. Pond 5 8.05.22**

109 **ii. Pond Treatment Report**

110 **iii. Pond 5 Service Request Report**

111 **iv. Algae**

112

113 **ii. RedTree Landscape Report: August 2022**

114 **a. Irrigation Inspection Report 08.23.2022**

115 **b. Grounds Maintenance Weekly Mowing 08.19.2022**

116 **c. Pocket Park Landscape Proposal**

117 The Board tabled the Red Tree Proposal

118

119 **E. District Manager**

120 **i. Inframark Field Inspection Report: September 2022**

121 The Board would like a copy of Inframark’s monthly field managers’ report sent to

122 Red Tree. Staff to look into repairing the damage to the East monument.

123

124 **ii. Discussion of Stearns Weaver Settlement Amount**

125 Mr. Roberts will reach out to Stearns Weaver asking if they would accept 50% of

126 the billed invoices.

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iii. Ratification of Addendum to Agreement for Aquatic Maintenance

iv. Discussion on Curb/Drainage Repairs

Mr. Penning presented proposals from three different vendors for repairs. His recommendations are to approve the Site Masters proposal for the Pond 5 cave-in and the Claymore Depression, Approve Helicon’s proposal for the Claymore Depression stabilization and storm drain apron repairs.

On MOTION by Mr. Penning, seconded by Ms. Pearson, with all in favor, the Site Masters proposal for the Pond 5 cave-in and the Claymore Depression was approved. 5-0

v. Discussion on Additional Amenity Staffing

The Board table the discussion on additional amenity staffing until the next meeting. Staff to research additional PEO services.

F. District Items

- i. Discussion of Pond Planting & EutroSORB® Treatment**
- ii. Discussion of Water Levels and Site as Builds**

SEVENTH ORDER OF BUSINESS Supervisors’ Requests

There being none, the next order of business followed.

EIGHTH ORDER OF BUSINESS Audience Comments

There being none, the next order of business followed.

NINTH ORDER OF BUSINESS Adjournment

There being no further business,

On MOTION by Mr. Tietz, seconded by Mr. Darius, with all in favor, the meeting was adjourned. 5-0

Chairman

6B.

**MINUTES OF MEETING
ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

1 The regular meeting of the Board of Supervisors of the Asturia Community Development
2 District was held on Tuesday, October 25, 2022 at 6:00 p.m. in the Gathering Room, Asturia
3 Clubhouse, 14575 Promenade Parkway, Odessa, FL 33556.

4
5 Present and constituting a quorum were:

- | | | |
|----|----------------|--|
| 6 | | |
| 7 | Jon Tietz | Chairman (via teleconference) |
| 8 | Glen Penning | Vice Chairman |
| 9 | Jacques Darius | Assistant Secretary |
| 10 | Susan Coppa | Assistant Secretary (via teleconference) |
| 11 | Marie Pearson | Assistant Secretary |

12
13 Also present were:

- | | | |
|----|------------------|------------------------------------|
| 14 | | |
| 15 | Gene Roberts | District Manager |
| 16 | Lauren Gentry | District Counsel |
| 17 | Hunter Faulkner | Jimerson Birr (via teleconference) |
| 18 | Jimerson Birr | Jimerson Birr (via teleconference) |
| 19 | Audience Members | |

20
21 *The following is a summary of the discussions and actions taken.*

22
23 **FIRST ORDER OF BUSINESS Call to Order**

24 Mr. Roberts called the meeting to order and a quorum was established.

25
26 **SECOND ORDER OF BUSINESS Addition and Deletion**

- 27 • Inframark’s response to the deficiency letter was added to the agenda.
- 28 • Resolution for delegation of officers was added to the agenda.
- 29 • Site Master’s proposal to repair asphalt along pedestrian bridge was added to the
- 30 agenda.
- 31 • Mr. Darius asked that discussion regarding fund obligation be moved to the beginning
- 32 of the meeting.

33
34 **THIRD ORDER OF BUSINESS Audience Comments on Agenda Items**

35 There being none, the next order of business followed.

36
37 **FOURTH ORDER OF BUSINESS Consent Agenda**

38 **A. Approval of the August 23, 2022 Meeting Minutes**

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40 On MOTION by Mr. Penning, seconded by Ms. Pearson, with all in
41 favor, the August 23, 2022 Meeting Minutes was approved. 5-0

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B. Approval of September 30, 2022 Financial Report

On MOTION by Ms. Pearson, seconded by Mr. Darius, with all in favor, the September 30, 2022 Financial Report was approved. 5-0

C. Consideration of the Operations and Maintenance Expenditures for September 2022

On MOTION by Mr. Penning, seconded by Mr. Darius, with all in favor, the Operations and Maintenance Expenditures for September 2022 was approved. 5-0

FIFTH ORDER OF BUSINESS

Staff Reports

F. District Items

i. Discussion Regarding Fund Obligation

Mr. Darius questioned Ms. Gentry regarding fund obligation. Ms. Gentry explained that the Chair combined with the District Manager has a \$5,000 spending authority. Discussion ensued regarding the spending authority. The Board came to the consensus that all supervisors should have a vote on all expenditures.

A. District Engineer

There being none, the next order of business followed.

C. Land Use Counsel

Mr. Faulkner explained where the District stood with the conflict with Pasco County regarding the Lantower apartments and he also explained the process of resolving the situation. Mr. Faulkner stated he is trying to set up a conflict assessment meeting with Pasco County in early December.

He estimated it would take approximately 12-15 hours and requested the Board approves an additional \$10,000-\$15,000 in fees.

On MOTION by Mr. Darius, seconded by Mr. Penning, with all in favor, an additional \$10,000 was approved. 5-0

Mr. Birr spoke of the issues of construction defects in the streets. He explained possible statute of limitations and expectations of recovering monetary compensation. Mr. Birr estimated a cost of \$12,000 to \$15,000 for engineering experts to assess and report any construction deficiencies.

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Mr. Darius MOVED to table this discussion for 30 days, and Ms. Pearson seconded the motion.

On VOICE vote with Mr. Penning, Mr. Darius, Ms. Coppa, and Ms. Pearson voting aye, and Mr. Tietz voting nay, the prior motion was approved. 4-1

B. District Counsel

Ms. Gentry discussed Inframark response to the Districts Alleged Deficiency Letter. She explained the process of resolving the dispute giving examples of dispute resolution, mediation, and arbitration. Mr. Roberts explained the financial offer Mr. Tarase has offered to concede that would reduce the district’s annual compensation to Inframark by \$20,075.

On MOTION by Mr. Penning, seconded by Mr. Tietz, with all in favor, the rejection of Inframark Response Letter to the Districts Alleged Deficiency Letter was approved. 5-0

i. Consideration of Proposals for District Management Services

The Board discussed the pros and cons of each management firm that had submitted a service proposal and came to a consensus.

Ms. Pearson MOVED to accept DPFG’s for District Management Services, and Mr. Darius seconded the motion.

On VOICE vote with Mr. Penning, Mr. Darius, Ms. Coppa, and Ms. Pearson voting aye, and Mr. Tietz voting nay, the prior motion was approved. 4-1

Consideration of Resolution 2023-01; Delegation of Officers
Discussion on adding DPFG staff members as Assistant Secretary and Treasurer.

On MOTION by Mr. Penning, seconded by Mr. Darius, with all in favor, Resolution 2023-01; Delegation of Officers was adopted. 5-0

Discussion ensued regarding the Half Engineering outstanding invoices.

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On MOTION by Mr. Tietz, seconded by Ms. Pearson, with all in favor, the authorizing of DPFPG to work with District Counsel for up to three hours to analyze the Halff invoices was approved. 5-0

D. Field Inspection Reports

i. Blue Water Aquatic Report: September 2022

No comments on the report.

ii. RedTree Landscape Report: September 2022

a. Grounds Maintenance Weekly Mowing 09.24.2022

No comments on the report.

E. District Manager

i. Inframark Field Inspection Report: October 17, 2022

No comments on the report.

iii. Ratification of Amendment to District Management Agreement-Noncompete

On MOTION by Mr. Penning, seconded by Mr. Tietz, with all in favor, the Amendment to District Management Agreement-Noncompete was ratified. 5-0

iii. Professional Employer Organization Proposals

a. ADP

b. Decision HR

c. Engage PEO

The Board reviewed proposals from ADP, Decision HR and Engage PEO

On MOTION by Mr. Tietz, seconded by Mr. Penning, with all in favor, Engage PEO Professional Employer Organization Proposals was approved. 5-0

Ms. Gentry recommended she and Mr. Penning review the Engage contract.

On MOTION by Mr. Tietz, seconded by Ms. Pearson, with all in favor, Ms. Gentry is to work with Mr. Penning to review the Engage PEO contract was approved. 5-0

Discussion ensued regarding Site Masters Proposal for Asphalt Remediation next to Pedestrian Bridge for \$2,400. Mr. Penning suggested that since the recent drainage repair by Site Masters came in half of the proposed cost some of the savings should be used to repair along the pedestrian bridge.

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On MOTION by Ms. Pearson, seconded by Mr. Darius, with all in favor, the Site Masters Proposal for Asphalt Remediation next to Pedestrian Bridge for \$2,400 was approved. 5-0

Complete IT Proposal

A representative from Complete IT presented the proposal to upgrade the WIFI at the clubhouse. The Board requested that staff attempt to obtain two additional proposals. The Board requested Mr. Tietz review and approve the WIFI upgrade proposal with a not to exceed amount of \$3,814.65.

On MOTION by Mr. Penning, seconded by Mr. Darius, with all in favor, authorization of Mr. Tietz to review and approve the WIFI upgrade proposal with a not to exceed amount of \$3,814.65 was approved. 5-0

SIXTH ORDER OF BUSINESS **Supervisors' Requests**

There being none, the next order of business followed.

SEVENTH ORDER OF BUSINESS **Audience Comments**

Resident complained of aquatic plants growing in the pond behind his house.

EIGHTH ORDER OF BUSINESS **Adjournment**

There being no further business,

On MOTION by Mr. Tietz, seconded by Mr. Penning, with all in favor, the meeting was adjourned. 5-0

Chairman

6C.

ASTURIA
Community Development District

Financial Report

October 31, 2022

(unaudited)

Prepared By



ASTURIA
Community Development District

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ASTURIA
Community Development District

Financial Statements

(Unaudited)

October 31, 2022

Balance Sheet
October 31, 2022

ACCOUNT DESCRIPTION	GENERAL FUND	RESERVE FUND	DEBT SERVICE FUND - SERIES 2014	DEBT SERVICE FUND - SERIES 2016	CAPITAL PROJECTS FUND - SERIES 2016	TOTAL
ASSETS						
Cash - Checking Account	\$ 212,843	\$ -	\$ -	\$ -	\$ -	\$ 212,843
Due From Other Gov'tl Units	5,993	-	-	-	-	5,993
Due From Other Funds	-	27,483	2,174	494	-	30,151
Investments:						
Money Market Account	157,777	-	-	-	-	157,777
Construction Fund (A-1)	-	-	-	-	789	789
Interest Fund (A-1)	-	-	206,365	1	-	206,366
Prepayment Fund (A-1)	-	-	1	1	-	2
Reserve Fund (A-1)	-	-	288,509	72,981	-	361,490
Revenue Fund (A-1)	-	-	65,643	52,372	-	118,015
Sinking Fund (A-1)	-	-	4	1	-	5
Prepaid Items	187	-	-	-	-	187
Deposits	6,446	-	-	-	-	6,446
TOTAL ASSETS	\$ 383,246	\$ 27,483	\$ 562,696	\$ 125,850	\$ 789	\$ 1,100,064
LIABILITIES						
Accounts Payable	\$ 117,135	\$ -	\$ -	\$ -	\$ -	\$ 117,135
Accrued Expenses	14,283	-	-	-	-	14,283
Accrued Taxes Payable	153	-	-	-	-	153
Sales Tax Payable	82	-	-	-	-	82
Deposits - Rentals	1,500	-	-	-	-	1,500
Due To Other Funds	30,151	-	-	-	-	30,151
TOTAL LIABILITIES	163,304	-	-	-	-	163,304
FUND BALANCES						
Nonspendable:						
Prepaid Items	187	-	-	-	-	187
Deposits	6,446	-	-	-	-	6,446
Restricted for:						
Debt Service	-	-	562,696	125,850	-	688,546
Capital Projects	-	-	-	-	789	789
Unassigned:	213,309	27,483	-	-	-	240,792
TOTAL FUND BALANCES	\$ 219,942	\$ 27,483	\$ 562,696	\$ 125,850	\$ 789	\$ 936,760
TOTAL LIABILITIES & FUND BALANCES	\$ 383,246	\$ 27,483	\$ 562,696	\$ 125,850	\$ 789	\$ 1,100,064

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-22 ACTUAL
REVENUES				
Interest - Investments	\$ -	\$ 524	0.00%	\$ 522
Room Rentals	5,000	930	18.60%	930
Special Assmnts- Tax Collector	1,054,160	-	0.00%	-
Special Assmnts- Discounts	(42,166)	-	0.00%	-
Other Miscellaneous Revenues	18,000	3	0.02%	3
Access Cards	-	238	0.00%	238
TOTAL REVENUES	1,034,994	1,695	0.16%	1,693

EXPENDITURES

Administration

P/R-Board of Supervisors	12,000	3,000	25.00%	3,000
FICA Taxes	918	230	25.05%	230
ProfServ-Arbitrage Rebate	1,000	-	0.00%	-
ProfServ-Engineering	20,000	-	0.00%	-
ProfServ-Legal Services	45,000	8,555	19.01%	8,555
ProfServ-Mgmt Consulting	57,955	4,830	8.33%	4,830
ProfServ-Trustee Fees	8,500	-	0.00%	-
Auditing Services	3,575	-	0.00%	-
Website Hosting/Email services	5,500	1,627	29.58%	1,627
Mailed Notices - Postage	600	11	1.83%	11
Public Officials Insurance	3,730	3,730	100.00%	3,730
Legal Advertising	1,500	296	19.73%	296
Misc-Assessment Collection Cost	21,083	-	0.00%	-
Tax Collector/Property Appraiser Fees	150	-	0.00%	-
Dues, Licenses, Subscriptions	175	-	0.00%	-
Total Administration	181,686	22,279	12.26%	22,279

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-22 ACTUAL
<u>Electric Utility Services</u>				
Electricity - Streetlights	190,752	12,157	6.37%	12,157
Utility - Irrigation	1,200	335	27.92%	335
Utility Services	4,464	56	1.25%	56
Utility - Recreation Facilities	21,000	1,873	8.92%	1,873
Total Electric Utility Services	217,416	14,421	6.63%	14,421
<u>Garbage/Solid Waste Services</u>				
Garbage - Recreation Facility	468	67	14.32%	67
Solid Waste Assessment Rec Facility	670	-	0.00%	-
Total Garbage/Solid Waste Services	1,138	67	5.89%	67
<u>Water-Sewer Comb Services</u>				
Utility - Reclaimed Water	55,000	-	0.00%	-
Total Water-Sewer Comb Services	55,000	-	0.00%	-
<u>Stormwater Control</u>				
Stormwater Assessment	900	-	0.00%	-
Aquatic Maintenance	7,760	16,765	216.04%	16,765
Total Stormwater Control	8,660	16,765	193.59%	16,765
<u>Other Physical Environment</u>				
Insurance - General Liability	4,068	4,068	100.00%	4,068
Insurance -Property & Casualty	17,171	15,033	87.55%	15,033
R&M-Irrigation	2,000	93	4.65%	93
Landscape Maintenance	202,036	19,575	9.69%	19,575
Landscape Replacement	2,000	-	0.00%	-
Holiday Lighting & Decorations	2,000	705	35.25%	705
Total Other Physical Environment	229,275	39,474	17.22%	39,474
<u>Road and Street Facilities</u>				
R&M-Sidewalks	2,000	-	0.00%	-
Roadway Repair & Maintenance	5,000	-	0.00%	-
R&M-Pressure Washing	10,000	-	0.00%	-
Total Road and Street Facilities	17,000	-	0.00%	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-22 ACTUAL
<u>Parks and Recreation</u>				
ProfServ-Field Management	50,000	4,167	8.33%	4,167
ProfServ-Pool Maintenance	12,000	870	7.25%	870
ProfServ-Wildlife Management Service	2,400	-	0.00%	-
Contracts-Cleaning Services	8,400	1,200	14.29%	1,200
Contracts-Pest Control	660	55	8.33%	55
Telephone/Fax/Internet Services	2,981	98	3.29%	98
R&M-Fitness Equipment	1,500	332	22.13%	332
Amenity Maintenance & Repairs	6,000	250	4.17%	250
Facility A/C & Heating Maintenance & Repair	1,500	-	0.00%	-
Boardwalk and Bridge Maintenance	2,500	-	0.00%	-
Pool Furniture repair & replacement	3,500	79	2.26%	79
Security System Monitoring & Maint.	11,720	60	0.51%	60
Dog Park Maintenance	250	-	0.00%	-
Miscellaneous Expenses	3,000	-	0.00%	-
Office Supplies	250	-	0.00%	-
Clubhouse - Facility Janitorial Supplies	3,600	56	1.56%	56
Park Garbage & Dog Waste Station Supplies	8,216	-	0.00%	-
Pool Permits	300	-	0.00%	-
Total Parks and Recreation	118,777	7,167	6.03%	7,167
<u>Special Events</u>				
Special Events	4,400	-	0.00%	-
Total Special Events	4,400	-	0.00%	-
<u>Reserves</u>				
Misc-Contingency	176,643	-	0.00%	-
Reserve - Pool	15,000	-	0.00%	-
Reserve - Roadways	10,000	-	0.00%	-
Total Reserves	201,643	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	1,034,995	100,173	9.68%	100,173
Excess (deficiency) of revenues				
Over (under) expenditures	-	(98,478)	0.00%	(98,480)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	-	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	-	-	0.00%	-
Net change in fund balance	\$ -	\$ (98,478)	0.00%	\$ (98,480)
FUND BALANCE, BEGINNING (OCT 1, 2022)	318,420	318,420		
FUND BALANCE, ENDING	\$ 318,420	\$ 219,942		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-22 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector	18,936	-	0.00%	-
Special Assmnts- Discounts	(757)	-	0.00%	-
TOTAL REVENUES	18,179	-	0.00%	-
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	379	-	0.00%	-
Total Administration	379	-	0.00%	-
<u>Reserves</u>				
Capital Reserve	17,800	-	0.00%	-
Total Reserves	17,800	-	0.00%	-
TOTAL EXPENDITURES & RESERVES	18,179	-	0.00%	-
Excess (deficiency) of revenues Over (under) expenditures	-	-	0.00%	-
Net change in fund balance	\$ -	\$ -	0.00%	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2022)	27,416	27,416		
FUND BALANCE, ENDING	\$ 27,416	\$ 27,416		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2022

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>OCT-22 ACTUAL</u>
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ 1,123	0.00%	\$ 1,123
Special Assmnts- Tax Collector	597,600	-	0.00%	-
Special Assmnts- Discounts	(23,904)	-	0.00%	-
TOTAL REVENUES	573,696	1,123	0.20%	1,123
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	11,952	-	0.00%	-
Total Administration	11,952	-	0.00%	-
<u>Debt Service</u>				
Principal Debt Retirement	150,000	-	0.00%	-
Interest Expense	412,730	-	0.00%	-
Total Debt Service	562,730	-	0.00%	-
TOTAL EXPENDITURES	574,682	-	0.00%	-
Excess (deficiency) of revenues Over (under) expenditures	(986)	1,123	0.00%	1,123
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(986)	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	(986)	-	0.00%	-
Net change in fund balance	\$ (986)	\$ 1,123	0.00%	\$ 1,123
FUND BALANCE, BEGINNING (OCT 1, 2022)	559,399	559,399		
FUND BALANCE, ENDING	\$ 558,413	\$ 560,522		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-22 ACTUAL
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
Special Assmnts- Tax Collector	150,525	-	0.00%	-
Special Assmnts- Discounts	(6,021)	-	0.00%	-
TOTAL REVENUES	144,504	-	0.00%	-
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessment Collection Cost	3,011	-	0.00%	-
Total Administration	3,011	-	0.00%	-
<u>Debt Service</u>				
Principal Debt Retirement	40,000	-	0.00%	-
Interest Expense	98,819	-	0.00%	-
Total Debt Service	138,819	-	0.00%	-
TOTAL EXPENDITURES	141,830	-	0.00%	-
Excess (deficiency) of revenues				
Over (under) expenditures	2,674	-	0.00%	-
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	2,674	-	0.00%	-
TOTAL FINANCING SOURCES (USES)	2,674	-	0.00%	-
Net change in fund balance	\$ 2,674	\$ -	0.00%	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2022)	125,353	125,353		
FUND BALANCE, ENDING	\$ 128,027	\$ 125,353		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2022

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-22 ACTUAL
REVENUES				
Interest - Investments	\$ -	\$ -	0.00%	\$ -
TOTAL REVENUES	-	-	0.00%	-
EXPENDITURES				
TOTAL EXPENDITURES	-	-	0.00%	-
Excess (deficiency) of revenues				
Over (under) expenditures	-	-	0.00%	-
Net change in fund balance	\$ -	\$ -	0.00%	\$ -
FUND BALANCE, BEGINNING (OCT 1, 2022)	-	789		
FUND BALANCE, ENDING	\$ -	\$ 789		

ASTURIA
Community Development District

Supporting Schedules

October 31, 2022

ASTURIA

Community Development District

All Funds

**Cash and Investment
October 31, 2022**

GENERAL FUND					
<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account - Operating	Suntrust (Truist)	Checking account	n/a	0.00%	\$ 212,843
MMA Account	Valley Bank	MMA	n/a	2.75%	\$ 157,777
				Subtotal	\$ 370,619
DEBT SERVICE AND CONSTRUCTION FUNDS					
Series 2014 Interest Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 206,365
Series 2014 Prepayment Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 1
Series 2014 Reserves Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 288,509
Series 2014 Revenue Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 65,643
Series 2014 Sinking Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 4
Series 2016 Interest Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 1
Series 2016 Prepayment Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 1
Series 2016 Reserve Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 72,981
Series 2016 Revenue Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 52,372
Series 2016 Sinking Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 1
Series 2016 Construction Fund	Hancock Bank	Goldman Sachs Gov't Fund	n/a	0.00%	\$ 789
				Subtotal	\$ 686,669
				Total	\$ 1,057,287

Asturia CDD

Bank Reconciliation

Bank Account No. 1400 TRUIST (SunTrust) - GF
 Statement No. 10/22
 Statement Date 10/31/2022

G/L Balance (LCY)	212,842.98	Statement Balance	214,987.83
G/L Balance	212,842.98	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>		
Subtotal	212,842.98	Subtotal	214,987.83
Negative Adjustments	0.00	Outstanding Checks	2,144.85
	<hr/>	Differences	0.00
Ending G/L Balance	212,842.98	Ending Balance	212,842.98
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
10/10/2022	Payment	1205	JONATHAN R. TIETZ	184.70	0.00	184.70
10/17/2022	Payment	1220	FITREV, INC	331.65	0.00	331.65
10/17/2022	Payment	1222	TAMPA HOLIDAY LIGHTING	705.00	0.00	705.00
10/31/2022	Payment	1232	JEAN-JACQUES DARIUS	184.70	0.00	184.70
10/31/2022	Payment	1233	JONATHAN R. TIETZ	184.70	0.00	184.70
10/31/2022	Payment	1234	GLEN M. PENNING	184.70	0.00	184.70
10/31/2022	Payment	1235	SUSAN M. COPPA	184.70	0.00	184.70
10/31/2022	Payment	1236	MARIE A. PEARSON	184.70	0.00	184.70
Total Outstanding Checks.....				2,144.85		2,144.85

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
GENERAL FUND - 001								
CHECK # 106								
001	10/18/22	ASTURIA CDD	101322-TRFR	TO COVER MONTHLY EXPENSES	Cash with Fiscal Agent	103000	\$85,000.00	
							Check Total	<u>\$85,000.00</u>
CHECK # 1209								
001	10/12/22	BEST TERMITE & PEST CONTROL, INC	1166626	PEST CONTROL SVCS	Contracts-Pest Control	534125-57201	\$55.00	
							Check Total	<u>\$55.00</u>
CHECK # 1210								
001	10/12/22	BLUE WATER AQUATICS, INC	29201	SEPT 2022 AQUATIC MAINT	Aquatic Maintenance	546995-53805	\$890.00	
							Check Total	<u>\$890.00</u>
CHECK # 1211								
001	10/12/22	COMPLETE IT SERVICE & SOLUTIONS	9426	GOOGLE EMAIL W/VAULT	Website Hosting/Email services	534369-51301	\$89.70	
							Check Total	<u>\$89.70</u>
CHECK # 1212								
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	ProfServ-Mgmt Consulting	531027-51201	\$4,829.58	
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	ProfServ-Field Mgmt	531016-57201	\$3,407.42	
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	PRINT DISTRICT FILES/RECORDS	534369-51301	\$295.31	
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	DISTRIBUTION	541014-51301	\$233.80	
001	10/12/22	INFRAMARK	83044	SEPT 2022 MGMT FEES	ProfServ-Mgmt Consulting	531027-51201	\$4,829.58	
001	10/12/22	INFRAMARK	83044	SEPT 2022 MGMT FEES	ProfServ-Field Mgmt	531016-57201	\$3,407.42	
001	10/12/22	INFRAMARK	83044	SEPT 2022 MGMT FEES	FEDEX	541014-51301	\$20.08	
							Check Total	<u>\$17,023.19</u>
CHECK # 1213								
001	10/12/22	SUNCOAST POOL SERVICE	8651	OCT POOL MAINT	ProfServ-Pool Maintenance	531034-57201	\$870.00	
							Check Total	<u>\$870.00</u>
CHECK # 1214								
001	10/12/22	TIMES PUBLISHING COMPANY	0000248895	NOTICE OF MEETING 9/28/22	Legal Advertising	548002-51301	\$165.20	
							Check Total	<u>\$165.20</u>
CHECK # 1220								
001	10/17/22	FITREV, INC	26529	FITNESS EQUIP REPAIRS	Fitness Bike	546115-57201	\$331.65	
							Check Total	<u>\$331.65</u>
CHECK # 1222								
001	10/17/22	TAMPA HOLIDAY LIGHTING	1350	HOLIDAY LIGHTING	Holiday Lighting & Decorations	549940-53908	\$705.00	
							Check Total	<u>\$705.00</u>
CHECK # 1226								
001	10/18/22	INNERSYNC STUDIO, LTD DBA CAMPUS SUITE	20850	WEBSITE SVC / ADA COMPLIANCE	Website Hosting/Email services	534369-51301	\$1,537.50	
							Check Total	<u>\$1,537.50</u>

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
CHECK # 1227								
001	10/18/22	JIMERSON BIRR PA	23045	LEGAL COUNSEL - LAND USE ADVISEMENT	ProfServ-Legal Services	531023-51401	\$9,926.53	
							Check Total	<u>\$9,926.53</u>
CHECK # 1228								
001	10/18/22	KE LAW GROUP PLLC	4326	GEN COUNSEL THRU SEPT 2022	ProfServ-Legal Services	531023-51401	\$2,603.20	
							Check Total	<u>\$2,603.20</u>
CHECK # 1229								
001	10/24/22	ELECTRO SANITATION SERVICES	1020	JANITORIAL SUPPLIES	Clubhouse - Facility Janitorial Supplies	552149-57201	\$55.90	
001	10/24/22	ELECTRO SANITATION SERVICES	101522	JANITORIAL SVCS 9/16-10/15/22	JANITORIAL SVCS	534082-57201	\$1,200.00	
001	10/24/22	ELECTRO SANITATION SERVICES	2101522	EMERGENCY CLEANING / SANDING/PAINTING	EMERGENCY CLEANING / REPAIRS	546176-57201	\$250.00	
							Check Total	<u>\$1,505.90</u>
CHECK # 1230								
001	10/24/22	REDTREE LANDSCAPE SYSTEMS LLC	11452	IRR REPAIRS 9/12/22	R&M-Irrigation	546041-53908	\$507.50	
001	10/24/22	REDTREE LANDSCAPE SYSTEMS LLC	11453	IRR REPAIRS 8/29/22	R&M-Irrigation	546041-53908	\$531.50	
							Check Total	<u>\$1,039.00</u>
CHECK # 1231								
001	10/26/22	SITE MASTERS OF FLORIDA LLC	101722-1	POND 5 PROJECT	50% Deposit Pond 5 Project	546995-53805	\$15,875.00	
							Check Total	<u>\$15,875.00</u>
CHECK # DD155								
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH & WASTE BAGS	552163-57226	\$98.02	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		RETURN	549999-57201	(\$156.30)	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH & WASTE BAGS	552163-57226	\$27.80	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		HARDWARE/CLEANING/HAZARD CONES	531140-53908	\$57.98	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		RIVET GUN & RIVETS	531140-53908	\$40.89	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		PRESSUREWASHER SURFACE CLEANER	546171-54100	\$342.39	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH BAGS FOR WASTE STATIONS	552163-57226	\$49.20	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		GOLF CART COVER	531140-53908	\$77.03	
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH BAGS	552163-57201	\$45.69	
							Check Total	<u>\$582.70</u>
CHECK # DD160								
001	10/27/22	BRIGHTHOUSE NETWORKS - ACH	065826701092222 ACH	BILL PRD 9/21-10/20/22	Telephone/Fax/Internet Services	541009-57201	\$63.68	
							Check Total	<u>\$63.68</u>
CHECK # DD161								
001	10/27/22	DUKE ENERGY	092822 ACH	BILL PRD 9/2-9/26/22	Utility - Irrigation	543014-53100	\$278.87	
001	10/27/22	DUKE ENERGY	092822 ACH	BILL PRD 9/2-9/26/22	Electricity - Streetlights	543013-53100	\$10,282.02	
001	10/27/22	DUKE ENERGY	092822 ACH	BILL PRD 9/2-9/26/22	Utility - Recreation Facilities	543079-53100	\$1,779.07	
							Check Total	<u>\$12,339.96</u>

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
CHECK # DD162								
001	10/27/22	PASCO COUNTY UTILITIES	100422 ACH	BILL PRD 8/19-9/20/22	Utility - Reclaimed Water	543028-53601	\$1,925.77	
							Check Total	<u>\$1,925.77</u>
CHECK # DD163								
001	10/27/22	DUKE ENERGY	10422 ACH	BILL PRD 9/2-10/3/22	Electricity - Streetlights	543013-53100	\$495.45	
							Check Total	<u>\$495.45</u>
CHECK # 1204								
001	10/10/22	JEAN-JACQUES DARIUS	PAYROLL	October 10, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1205								
001	10/10/22	JONATHAN R. TIETZ	PAYROLL	October 10, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1206								
001	10/10/22	GLEN M. PENNING	PAYROLL	October 10, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1207								
001	10/10/22	SUSAN M. COPPA	PAYROLL	October 10, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1208								
001	10/10/22	MARIE A. PEARSON	PAYROLL	October 10, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1215								
001	10/14/22	JEAN-JACQUES DARIUS	PAYROLL	October 14, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1216								
001	10/14/22	JONATHAN R. TIETZ	PAYROLL	October 14, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1217								
001	10/14/22	GLEN M. PENNING	PAYROLL	October 14, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1218								
001	10/14/22	SUSAN M. COPPA	PAYROLL	October 14, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>
CHECK # 1219								
001	10/14/22	MARIE A. PEARSON	PAYROLL	October 14, 2022 Payroll Posting			\$184.70	
							Check Total	<u>\$184.70</u>

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 1232							
001	10/31/22	JEAN-JACQUES DARIUS		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	<u>\$184.70</u>
CHECK # 1233							
001	10/31/22	JONATHAN R. TIETZ		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	<u>\$184.70</u>
CHECK # 1234							
001	10/31/22	GLEN M. PENNING		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	<u>\$184.70</u>
CHECK # 1235							
001	10/31/22	SUSAN M. COPPA		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	<u>\$184.70</u>
CHECK # 1236							
001	10/31/22	MARIE A. PEARSON		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	<u>\$184.70</u>
						Fund Total	<u>\$155,794.93</u>

Total Checks Paid	\$155,794.93
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6D.

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
GENERAL FUND - 001								
CHECK # 106								
001	10/18/22	ASTURIA CDD	101322-TRFR	TO COVER MONTHLY EXPENSES	Cash with Fiscal Agent	103000	\$85,000.00	
							Check Total	<u>\$85,000.00</u>
CHECK # 1209								
001	10/12/22	BEST TERMITE & PEST CONTROL, INC	1166626	PEST CONTROL SVCS	Contracts-Pest Control	534125-57201	\$55.00	
							Check Total	<u>\$55.00</u>
CHECK # 1210								
001	10/12/22	BLUE WATER AQUATICS, INC	29201	SEPT 2022 AQUATIC MAINT	Aquatic Maintenance	546995-53805	\$890.00	
							Check Total	<u>\$890.00</u>
CHECK # 1211								
001	10/12/22	COMPLETE IT SERVICE & SOLUTIONS	9426	GOOGLE EMAIL W/VAULT	Website Hosting/Email services	534369-51301	\$89.70	
							Check Total	<u>\$89.70</u>
CHECK # 1212								
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	ProfServ-Mgmt Consulting	531027-51201	\$4,829.58	
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	ProfServ-Field Mgmt	531016-57201	\$3,407.42	
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	PRINT DISTRICT FILES/RECORDS	534369-51301	\$295.31	
001	10/12/22	INFRAMARK	81647	AUG 2022 MANAGEMENT FEES	DISTRIBUTION	541014-51301	\$233.80	
001	10/12/22	INFRAMARK	83044	SEPT 2022 MGMT FEES	ProfServ-Mgmt Consulting	531027-51201	\$4,829.58	
001	10/12/22	INFRAMARK	83044	SEPT 2022 MGMT FEES	ProfServ-Field Mgmt	531016-57201	\$3,407.42	
001	10/12/22	INFRAMARK	83044	SEPT 2022 MGMT FEES	FEDEX	541014-51301	\$20.08	
							Check Total	<u>\$17,023.19</u>
CHECK # 1213								
001	10/12/22	SUNCOAST POOL SERVICE	8651	OCT POOL MAINT	ProfServ-Pool Maintenance	531034-57201	\$870.00	
							Check Total	<u>\$870.00</u>
CHECK # 1214								
001	10/12/22	TIMES PUBLISHING COMPANY	0000248895	NOTICE OF MEETING 9/28/22	Legal Advertising	548002-51301	\$165.20	
							Check Total	<u>\$165.20</u>
CHECK # 1220								
001	10/17/22	FITREV, INC	26529	FITNESS EQUIP REPAIRS	Fitness Bike	546115-57201	\$331.65	
							Check Total	<u>\$331.65</u>
CHECK # 1222								
001	10/17/22	TAMPA HOLIDAY LIGHTING	1350	HOLIDAY LIGHTING	Holiday Lighting & Decorations	549940-53908	\$705.00	
							Check Total	<u>\$705.00</u>
CHECK # 1226								
001	10/18/22	INNERSYNC STUDIO, LTD DBA CAMPUS SUITE 20850		WEBSITE SVC / ADA COMPLIANCE	Website Hosting/Email services	534369-51301	\$1,537.50	
							Check Total	<u>\$1,537.50</u>
CHECK # 1227								
001	10/18/22	JIMERSON BIRR PA	23045	LEGAL COUNSEL - LAND USE ADVISEMENT	ProfServ-Legal Services	531023-51401	\$9,926.53	
							Check Total	<u>\$9,926.53</u>
CHECK # 1228								
001	10/18/22	KE LAW GROUP PLLC	4326	GEN COUNSEL THRU SEPT 2022	ProfServ-Legal Services	531023-51401	\$2,603.20	
							Check Total	<u>\$2,603.20</u>

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 1229							
001	10/24/22	ELECTRO SANITATION SERVICES	1020	JANITORIAL SUPPLIES	Clubhouse - Facility Janitorial Supplies	552149-57201	\$55.90
001	10/24/22	ELECTRO SANITATION SERVICES	101522	JANITORIAL SVCS 9/16-10/15/22	JANITORIAL SVCS	534082-57201	\$1,200.00
001	10/24/22	ELECTRO SANITATION SERVICES	2101522	EMERGENCY CLEANING / SANDING/PAINTING	EMERGENCY CLEANING / REPAIRS	546176-57201	\$250.00
Check Total							\$1,505.90
CHECK # 1230							
001	10/24/22	REDTREE LANDSCAPE SYSTEMS LLC	11452	IRR REPAIRS 9/12/22	R&M-Irrigation	546041-53908	\$507.50
001	10/24/22	REDTREE LANDSCAPE SYSTEMS LLC	11453	IRR REPAIRS 8/29/22	R&M-Irrigation	546041-53908	\$531.50
Check Total							\$1,039.00
CHECK # 1231							
001	10/26/22	SITE MASTERS OF FLORIDA LLC	101722-1	POND 5 PROJECT	50% Deposit Pond 5 Project	546995-53805	\$15,875.00
Check Total							\$15,875.00
CHECK # DD155							
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH & WASTE BAGS	552163-57226	\$98.02
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		RETURN	549999-57201	(\$156.30)
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH & WASTE BAGS	552163-57226	\$27.80
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		HARDWARE/CLEANING/HAZARD CONES	531140-53908	\$57.98
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		RIVET GUN & RIVETS	531140-53908	\$40.89
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		PRESSUREWASHER SURFACE CLEANER	546171-54100	\$342.39
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH BAGS FOR WASTE STATIONS	552163-57226	\$49.20
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		GOLF CART COVER	531140-53908	\$77.03
001	10/04/22	VALLEY NATIONAL BANK - CC	090722-4255 ACH		TRASH BAGS	552163-57201	\$45.69
Check Total							\$582.70
CHECK # DD160							
001	10/27/22	BRIGHTHOUSE NETWORKS - ACH	065826701092222 ACH	BILL PRD 9/21-10/20/22	Telephone/Fax/Internet Services	541009-57201	\$63.68
Check Total							\$63.68
CHECK # DD162							
001	10/27/22	PASCO COUNTY UTILITIES	100422 ACH	BILL PRD 8/19-9/20/22	Utility - Reclaimed Water	543028-53601	\$1,925.77
Check Total							\$1,925.77
CHECK # DD163							
001	10/27/22	DUKE ENERGY	10422 ACH	BILL PRD 9/2-10/3/22	Electricity - Streetlights	543013-53100	\$495.45
Check Total							\$495.45
CHECK # DD165							
001	10/20/22	DUKE ENERGY	092822 ACH	BILL PRD 9/2-9/26/22	Utility - Irrigation	543014-53100	\$278.87
001	10/20/22	DUKE ENERGY	092822 ACH	BILL PRD 9/2-9/26/22	Electricity - Streetlights	543013-53100	\$10,282.02
001	10/20/22	DUKE ENERGY	092822 ACH	BILL PRD 9/2-9/26/22	Utility - Recreation Facilities	543079-53100	\$1,779.07
001	10/20/22	DUKE ENERGY	092822 ACH CORRECT	TO CORRECT ACH	Electricity - Streetlights	543013-53100	(\$293.48)
Check Total							\$12,046.48
CHECK # DD166							
001	10/20/22	DUKE ENERGY	092822 ACH CORRECTION	TO CORRECT ACH	Utility Services	543063-53100	\$25.63
Check Total							\$25.63

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 1204							
001	10/10/22	JEAN-JACQUES DARIUS		PAYROLL	October 10, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1205							
001	10/10/22	JONATHAN R. TIETZ		PAYROLL	October 10, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1206							
001	10/10/22	GLEN M. PENNING		PAYROLL	October 10, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1207							
001	10/10/22	SUSAN M. COPPA		PAYROLL	October 10, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1208							
001	10/10/22	MARIE A. PEARSON		PAYROLL	October 10, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1215							
001	10/14/22	JEAN-JACQUES DARIUS		PAYROLL	October 14, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1216							
001	10/14/22	JONATHAN R. TIETZ		PAYROLL	October 14, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1217							
001	10/14/22	GLEN M. PENNING		PAYROLL	October 14, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1218							
001	10/14/22	SUSAN M. COPPA		PAYROLL	October 14, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1219							
001	10/14/22	MARIE A. PEARSON		PAYROLL	October 14, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1232							
001	10/31/22	JEAN-JACQUES DARIUS		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1233							
001	10/31/22	JONATHAN R. TIETZ		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70
CHECK # 1234							
001	10/31/22	GLEN M. PENNING		PAYROLL	October 31, 2022 Payroll Posting		\$184.70
						Check Total	\$184.70

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

**Payment Register by Fund
For the Period from 10/01/22 to 10/31/22
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 1235							
001	10/31/22	SUSAN M. COPPA	PAYROLL	October 31, 2022 Payroll Posting			\$184.70
						Check Total	\$184.70
CHECK # 1236							
001	10/31/22	MARIE A. PEARSON	PAYROLL	October 31, 2022 Payroll Posting			\$184.70
						Check Total	\$184.70
						Fund Total	\$155,527.08

Total Checks Paid	\$155,527.08
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CHECK REQUEST FORM

Date: 10/13/2022

District Name: Asturia CDD

Please issue a check from Acct. #: Valley # 8262

Please issue a check to: Asturia CDD

Vendor No.: V00007

Check amount: \$85,000.00

Please code to: 103000-001

Check Description/Reason: To Cover Monthly Expenses

Mailing instructions: Please deposit to Truist # 1400

Manager's Approval: _____

Date: _____

INVOICE 1166626 Dated 9/15/2022

Best Termite and Pest Control Inc.
 8120 N Armenia Ave
 Tampa, FL 33604
 813-935-0998

ASTURIA CDD c/o INFRAMARK
 210 N University Dr
 SUITE 702
 Coral Springs, FL 33071

Acct # 60154
 Lic#: JB297
 Purchase order

DESCRIPTION	INVOICE	DISCOUNT	TAX	QUANTITY	AMOUNT DUE
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For service at: ASTURIA CDD c/o INFRAMARK 14575 State Road 54 SUITE 702 Odessa, FL

Commercial Pest Control	\$55.00	\$0.00	\$0.00		\$55.00
Monthly					

Total Payment Amount: \$0.00

PLEASE REMIT	\$55.00
---------------------	----------------

fire ants around trees wasp nest over eves

Customer
Signature



Best Termite and Pest Control Inc.

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

8120 N Armenia Ave
 Tampa, FL 33604

Acct # 60154
 ASTURIA CDD c/o INFRAMARK

INVOICE 1166626 Dated 9/15/2022
PLEASE REMIT \$55.00



Blue Water Aquatics, Inc.

5119 State Road 54
 New Port Richey, FL 34652
 727-842-2100
 office@bluewateraquaticsinc.com
 www.bluewateraquaticsinc.com



INVOICE

BILL TO
 Asturia CDD
 c/o Inframark
 210 North University Drive. Suite 702
 Coral Springs, FL 33071

INVOICE 29201
 DATE 09/29/2022
 TERMS Net 45
 DUE DATE 11/13/2022

DATE		DESCRIPTION	QTY	RATE	AMOUNT
09/01/2022	Pond / Waterway Treatment	Aquatic Services - Treatment Report Attached	1	890.00	890.00
09/12/2022	Service Request	Pond 5 Drain Clearing (No Charge) Technician's Report Attached	1	0.00	0.00

BALANCE DUE **\$890.00**

THANK YOU for choosing Blue Water Aquatics, Inc.!

2664 Cypress Ridge Blvd | Suite 103
 Wesley Chapel, FLORIDA 33544
<https://completeit.io>
 (813) 444-4355



Asturia CDD
 14575 Promenade Parkway
 Florida, United States 33556

Invoice # 9426
 Invoice Date 09-22-22
Balance Due \$89.70

Item	Description	Unit Cost	Quantity	Line Total
CDD/HOA Google Email w/ Vault	Email account 30GB. Priced per user, per month. 3-year contract. Google Vault audit functionality included. Support including password reset & additional training is per hour basis. - Seat 1 - Seat 2 - Seat 3 - Seat 4 - Seat 5 - Inframark Admin for eDiscovery (audit)	\$14.95	6.0	\$89.70

Subtotal	\$89.70
Tax	\$0.00
Invoice Total	\$89.70
Payments	\$0.00
Credits	\$0.00
Balance Due	\$89.70





Inframark LLC
 2002 West Grand Parkway North
 Suite 100
 Katy, TX 77449

Invoice: 81647
 Invoice Date: 8/19/2022
 Due Date: 9/18/2022
 Terms: Net 30
 Project ID: ASTCDD
 PO #:

Bill To:
 Asturia Community Development District
 210 N University Dr Ste 702
 Coral Springs FL 33071-7320
 United States

Services provided for the Month of: August 2022

SALES DESCRIPTION	QUANTITY	UNITS	RATE	AMOUNT
Management Services for the Month of: August 2022				
Administrative Services 531027-51201	1	Ea	\$4,829.58	\$4,829.58
Field Operations 531016-57201	1	Ea	\$3,407.42	\$3,407.42
Robert Nanni: Office Depot - Print District files/records	1	Ea	\$295.31	\$295.31
Distribution	1	Ea	\$233.80	\$233.80
			Subtotal	\$8,766.11
			Tax (0%)	\$0.00
			Total Due	\$8,766.11



Inframark LLC
2002 West Grand Parkway North
Suite 100
Katy, TX 77449

Invoice: 81647
Invoice Date: 8/19/2022
Due Date: 9/18/2022
Terms: Net 30
Project ID: ASTCDD
PO #:

**Remit To : Inframark LLC, PO BOX 733778, Dallas,
Texas, 75373-3778**

*To pay by Credit Card, please contact us at
281-578-4299, 9:00am - 5:30pm EST, Monday –
Friday. A surcharge fee may
apply.*

*To pay via ACH or Wire, please refer to our banking
information below:*

*Account Name: INFRAMARK, LLC
ACH - Bank Routing Number: 111000614 / Account
Number: 912593196
Wire - Bank Routing Number: 021000021 / SWIFT
Code: CHASUS33 / Account Number: 912593196*

*Please include the Customer ID and the Invoice
Number on your form of payment.*



Inframark LLC
 2002 West Grand Parkway North
 Suite 100
 Katy, TX 77449

Invoice: 83044
 Invoice Date: 9/22/2022
 Due Date: 10/22/2022
 Terms: Net 30
 Project ID: ASTCDD
 PO #:

Bill To:
 Asturia Community Development District
 210 N University Dr Ste 702
 Coral Springs FL 33071-7320
 United States

Services provided for the Month of: September 2022

SALES DESCRIPTION	QUANTITY	UNITS	RATE	AMOUNT
Management Services for the Month of: September 2022				
Administrative Services 531027-51201	1	Ea	\$4,829.58	\$4,829.58
Field Operations 531016-57201	1	Ea	\$3,407.42	\$3,407.42
Misty Gordon: 6-13-2022 FedEx	1	Ea	\$20.08	\$20.08
			Subtotal	\$8,257.08
			Tax (0%)	\$0.00
			Total Due	\$8,257.08

**Remit To : Inframark LLC, PO BOX 733778, Dallas,
 Texas, 75373-3778**

*To pay by Credit Card, please contact us at
 281-578-4299, 9:00am - 5:30pm EST, Monday –
 Friday. A surcharge fee may
 apply.*

*To pay via ACH or Wire, please refer to our banking
 information below:*

*Account Name: INFRAMARK, LLC
 ACH - Bank Routing Number: 111000614 / Account
 Number: 912593196
 Wire - Bank Routing Number: 021000021 / SWIFT
 Code: CHASUS33 / Account Number: 912593196*

*Please include the Customer ID and the Invoice
 Number on your form of payment.*

Invoice

Suncoast Pool Service

P.O. Box 224
 Elfers, FL 34680

Date	Invoice #
10/3/2022	8651

Bill To
Asturia CDD 3434 Colwell Ave Suite 200 Tampa, FL. 33614

P.O. No.	Terms	Project
Oct 2022	Net 30	

Quantity	Description	Rate	Amount
1	Swimming Pool Service including chemical balance, debris removal from surface and bottom of swimming pool, vacuuming, tile cleaning and skimming. Operational checks of pumps, filter system, chemical feeders, flow meters and vacuum gauges. Chemicals Included.	870.00	870.00

Thank you for your business.

Phone #
(727) 271-1395

Total \$870.00

Current Period	30 Days	60 Days	90 Days	Over 120 Days	Unapplied	Total Amount Due
\$165.20	\$124.40	\$0.00	\$0.00	\$0.00	\$0.00	\$289.60

FOR BILLING INQUIRIES CONTACT:

Credit Dept (727) 893-8282
credit@tampabay.com
Account Rep: User Unassigned
Account Rep #:

Fed Tax ID 59-0482470
Times Publishing Company
PO Box 112
St Petersburg, FL 33731

Billing Period	Account Number	Advertiser Name	Agency Number	Agency Name
9/ 1/22 - 9/30/22	323151	ASTURIA CDD		

Start	Stop	Ad Number	Placement	Product	Description PO Number	Ins.	Size	Net Amount
					Balance Forward			\$515.60
09/20/22	09/20/22	P102112			Check #1191 Thank You			-\$391.20
09/30/22	09/30/22	P102884			Check #1203 Thank You			-\$166.50
09/11/22	09/11/22	0000240463 0000240463	Legals CLS	BayLink PA	Workshops Affidavit	2	2x48 L	\$164.50 \$2.00
09/28/22	09/28/22	0000248895 0000248895	Legals CLS	BayLink PA	Meeting Schedule Affidavit	2	2x69 L	\$163.20 \$2.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



Billing Date	Billing Period	Advertiser Name		
09/30/2022	9/ 1/22 - 9/30/22	ASTURIA CDD		
Account Number	Agency Number	Total Amount Due	Current Period	Terms of Payment
323151		\$289.60	\$165.20	Net 30 Days
30 Days	60 Days	90 Days	Over 120 Days	Unapplied
\$124.40	\$0.00	\$0.00	\$0.00	\$0.00
Due Date		Amount Paid		
	10/31/2022			

PLEASE WRITE ACCOUNT NUMBER ON CHECK

ASTURIA CDD
C/O INFRAMARK
210 N. UNIVERSITY DRIVE SUITE 702
POMPANO BEACH, FL 33071

PLEASE REMIT PAYMENT TO:
Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396



Invoice

4424 N. Lois Avenue
 Tampa, FL 33614
 Ofc: 813-870-2966
 Fax: 813-870-2896

Date	Invoice #
10/3/2022	26529

Bill To
Asturia CDD 14575 Promenade Pkwy Odessa FL 33556

Ship To
Asturia CDD 5844 Old Pasco Rd. Suite 100 Wesley Chapel, Fl 33544 813-994-1001

P.O. No.	Terms	Rep
SO 24479	Due on receipt	KM

Item	Description	Qty	Rate	Amount
Parts	LIFEFITNESS BIKE SN# APB108061	1	122.65	122.65
Labor	CLUTCH ASSY			
	FUNCTIONAL TRAINER	2	72.00	144.00
Freight Sales (INV)	Labor		65.00	65.00
	Freight Charges are subject to change			

Subtotal		\$331.65
Sales Tax (0.0%)		\$0.00
Total		\$331.65
Payments/Credits		\$0.00
Balance Due		\$331.65

Thank you for your order. We look forward to working with you in the future. If you have any questions or needs feel free to call us at 888-826-7867.

Invoices are considered delinquent thirty (30) days from the invoice date. Interest shall accrue on all past due invoices at the rate of 1.5% per month, or the maximum rate allowable by law, and the client agrees to be liable for all costs related to collection of delinquent invoices, including court costs and attorney's fees.



<p>To: Astoria Community Development District Astoria Odessa, FL 33556</p>	<p>From: Tampa Holiday Lighting 9420 Lazy Ln unit B-10 Tampa FL, 33614 (813)922-1471</p>
--	---

Holiday Lighting Invoice #1350

Sent; September 23, 2022

Due; 14 days from sent date

First half due to secure install date: \$705.00

Second half due after installation: \$705.00

Season: #2

OVERVIEW

Tampa Holiday Lighting is a full-service holiday decor company, we take care of all your lighting and greenery needs. Included is installation, services calls (within the lights warranty), take-down, storage in off-season.

Purchased lights are guaranteed for three seasons, and for the next 2 years, you'll only pay for labor. (Service calls after 3 years of use= \$40.00 per visit + Materials + Hourly rate for employee)

	Lights	Labor	Total
Total Investment: \$1,410.00			
First Half: Due to confirm installation date			\$705.00
Second half due after installation. (Installation week: Nov 13-19)			\$705.00

This invoice and installation date is guaranteed for 14 days. After 14 days the installation date is moved back to the next available open date. (Unless otherwise mutually agreed)

Payment options:

Check: 9420 Lazy Lane Unit #B10 Tampa FL, 33614

[Online Invoice \(1% fee\): Link](#)

Venmo: @Tampaholidaylights

Ethereum Address: 0x9AAAd089d0571ba49383F7523fB6AC0D651d7c716

Payment split into two payment:

1. First half deposit to confirm installation date
2. Second half due after installation:

First half payment due within 14 days of issue date:

A 10% late fee will be enforced for all second half invoices not paid within 14 days of completed project:

Happy Holidays!



INVOICE

BILL TO

Astoria CDD
 210 N. University Drive
 Suite 702
 Coral Springs, FL 33071

INVOICE # 20850

DATE 10/01/2022

DUE DATE 10/16/2022

TERMS Net 15

DESCRIPTION	AMOUNT
CDD Website Services - Hosting, support and training	600.00
CDD Ongoing PDF Accessibility Compliance Service	937.50
Annual service - Oct 1st to Sept 30th	BALANCE DUE
	\$1,537.50



Jimerson Birr, P.A.

One Independent Drive
Suite 1400
Jacksonville, Florida 32202
(904) 389-0050
www.jimersonfirm.com
27-0370406

Asturia Community Development District

Issue Date : 8/31/2022

RE : Asturia Community Development District - Land
Use Advisement

Bill # : 23045

Due Date : Upon
Receipt

Matter No.: 4071.001

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
8/1/2022	AHF	Phone call with District Board Member, Jon Tietz, to discuss the various issues facing the client and how to develop a legal strategy to deal with same.	0.80	\$368.00
8/9/2022	AHF	Receipt of voicemail from Lantower attorney as forwarded by client's in house counsel, Lauren Gentry, regarding Pasco County's demand letter to Lantower; Phone call with Attorney Gentry to discuss same.	0.10	\$46.00
8/9/2022	AHF	Receipt of email from client regarding the urgent need to deliver notice to Pasco County of intent to file a lawsuit for its improper approval of Lantower apartments.	0.10	\$46.00
8/9/2022	AHF	Perform detailed legal research regarding Chapter 164 Florida Statutes and the formal conflict resolution procedure required to be followed prior to proceeding to litigation when two governmental entities are in a dispute.	1.30	\$598.00
8/10/2022	AHF	Receipt, review, and analyze all documents associated with Asturia Community Development District and the boundary issues, the issues surrounding Lantower Apartments, and the extension of Portico Steet; review site plans, engineering reports, Board Resolutions, Pascoe County Land Development Code, and various Pascoe County land use approval materials in order to draft an opinion on the District's ability to prohibit from using the District's greenspaces and amenities and whether the District is required to own and maintain Portico Street.	5.70	\$2,622.00

8/11/2022 AHF	Draft, review and revise opinion letter to client regarding whether the District can force Lantower to compensate the District for Lantower resident's use of the District's park spaces, green spaces, and other amenities, and how the District can achieve this goal; whether the District can avoid taking ownership and maintenance responsibilities of Portico Street, whether the District can prevent the proposed gas station from being constructed as currently planned on Portico Street; and whether the District can amend the current boundary of the CDD and the MPUD so that both match and are in compliance with Florida law.	3.60	\$1,656.00
8/11/2022 MAS	Analysis and consideration of Florida law regarding inter-governmental disputes to determine available causes of action, statute of limitations issues, and available remedies to Asturia in an action against Pasco County for the maintenance costs associated with Pasco County's improper approval of Lanstower Apartments.	2.60	\$689.00
8/12/2022 AHF	Receipt and review of research memorandum completed by associate Max Slain regarding the viability for a lawsuit from client against Pasco County to recover damages for the improper approval of the Lantower apartment complex.	0.30	\$138.00
8/12/2022 MAS	Work with Attorney Faulkner to evaluate potential avenues for Asturia to prevent or change the construction of Portico Rd.	0.60	\$159.00
8/16/2022 AHF	Review of client's dispute with Pasco County due to the County's wrongful approval of Lantower Apartments and the failure to adherer to greenspace guidelines per the Pasco County Land Development Code; draft, review, and revise Board Resolution to approve noticing Pasco County of a Chapter 164 Florida Statutes Notice of Dispute Between Governmental Entities.	1.70	\$782.00
8/23/2022 AHF	Review of Ch. 164, Florida Statutes and relevant Asturia CDD documents in order to prepare to brief the CDD on the strategy of passing a Resolution to formally engage Pasco County in governmental entity dispute resolution procedures to attempt to find a resolution to the County's errors in approving Lantower Apartments, which has resulted in an overuse of the CDD"s roadways and infrastructure.	0.60	\$276.00
8/23/2022 AHF	Attend CDD Board of Supervisors work session; brief board on the legal strategy to engage Pasco County in formal governmental entity dispute resolution procedures to achieve a resolution for the increase maintenance costs faced by the CDD due to the overuse of the CDD's roadways and infrastructure by neighboring properties that are not within the District's boundary.	1.00	\$460.00

8/24/2022 AHF Draft, review and revise changes to the draft Conflict Resolutions in order with discussions with the CDD Board of Supervisors to include a reference to the overuse of the CDD's roadways and infrastructure from two adjacent multi family projects and the adjacent commercial properties.

8/24/2022 MAS Research, analysis, and consideration of Florida law to determine potential avenues to prevent the construction of Portico Street, analyze Engineering Memorandum and expansion of CDD boundaries to determine whether the CDD has any actual obligation to construct Portico Rd.

Fees Subtotal 21.10 \$8,594.50

Expenses

<u>Date</u>	<u>Description</u>	<u>Amount</u>
8/11/2022	Legal Database Research (Discounted from \$875.00)	\$175.00
8/24/2022	Legal Database Research (Discounted from \$650.00)	\$175.00
8/24/2022	Photocopies	\$0.50
Expenses Subtotal		\$350.50

Subtotal \$8,945.00

Interest \$14.78

Total \$8,959.78

Previous Balance \$966.75

No payments

Payments & Credits \$0.00

Balance Due \$9,926.53

All invoices are due within 10 days of receipt of invoice.



INVOICE

Invoice # 4326
Date: 10/11/2022
Due On: 11/10/2022

KE Law Group, PLLC

P.O. Box 6386
Tallahassee, Florida 32314

Asturia CDD
2654 CypressRidge BLVD.
Suite 101
Wesley Chapel, FL. 33544

ASTCDD-01

Asturia CDD - General

Type	Professional	Date	Notes	Quantity	Rate	Total
Expense	AL	09/02/2022	Certified Mail: Certified mail for deficiency letter	1.00	\$9.20	\$9.20
Service	JK	09/07/2022	Confer re: district management proposals and background for same	0.20	\$365.00	\$73.00
Service	JK	09/08/2022	Confer with engineer re: project background and roadway turnover options	0.10	\$365.00	\$36.50
Service	LG	09/12/2022	Respond to inquiries related to RFQ for district manager; respond to district manager inquiry regarding engineering RFQ; confer with Kilinski regarding status of action items.	0.40	\$300.00	\$120.00
Service	JK	09/12/2022	Confer re: RFQ for engineering services and options related to same; confer re: DM information	0.30	\$365.00	\$109.50
Service	LG	09/14/2022	Provide information regarding district manager proposals.	0.50	\$300.00	\$150.00
Service	LG	09/15/2022	Advise regarding issues with Ryan Homes; respond to County request for legal description; provide information to district management proposers.	0.70	\$300.00	\$210.00
Service	GK	09/16/2022	Review past agenda materials and minutes in regarding to District Engineer work authorizations.	0.60	\$275.00	\$165.00
Service	LG	09/16/2022	Prepare resolution adopting amenity rules	0.80	\$300.00	\$240.00

			and rates, prepare engineering RFQ.			
Service	LG	09/19/2022	Send District Manager materials for agenda package; review records related to engineering work authorization.	0.80	\$300.00	\$240.00
Service	LG	09/20/2022	Receive proposals for district management services; send to Board and district manager; analyze issues related to engineering work authorization and street parking enforcement.	1.30	\$300.00	\$390.00
Service	LG	09/21/2022	Confer with Chair regarding engineering work authorization and land use dispute.	0.30	\$300.00	\$90.00
Service	LG	09/26/2022	Research FEMA contracting and procurement standards; confer with Chair and district manager regarding potential meeting cancellation; provide Chair with information on continuing agenda items.	0.70	\$300.00	\$210.00
Service	GK	09/26/2022	Begin review of agenda materials in preparation for board meeting.	0.40	\$275.00	\$110.00
Service	LG	09/27/2022	Confer with District Manager regarding meeting procedures; attend Board meeting.	0.70	\$300.00	\$210.00
Service	LG	09/30/2022	Update district manager proposers regarding continued meeting.	0.10	\$300.00	\$30.00
Service	LG	09/30/2022	Review stormwater pond operation document and advise on acquisition of stormwater ponds in Phase 3 and 4.	0.70	\$300.00	\$210.00
					Total	\$2,603.20

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
4326	11/10/2022	\$2,603.20	\$0.00	\$2,603.20
Outstanding Balance				\$2,603.20
Total Amount Outstanding				\$2,603.20

Please make all amounts payable to: KE Law Group, PLLC

Please pay within 30 days.



E-mail: Electrosanitationservices@gmail.com
Phone: (813) 598-1431

Invoice Submitted to:
 Asturia Community Development District
 c/o Bob Nanni
 2654 Cypress Ridge Blvd., Suite 101
 Wesley Chapel, Florida 33544

Invoice Number: 1020
Invoice date: 10/15/2022
Terms:
Due Date: 10/15/2022

Via Email:
Bob.nanni@inframark.com

Item	Summary	Rate	Amount	Total
Pull 1410132	Supplies Heavenly Soft Kit Roll 85	\$27.95	1	\$27.95
Pull 1410822	Supplies Superior Heaven Soft Jr Jumbo	\$27.95	1	\$27.95

Total Expenses: \$ 55.90
 Total Tax: \$ EXEMPT
 Total Invoice Amount: \$ 55.90
 Total Amount Due: \$ 55.90



E-mail: Electrosanitationservices@gmail.com
Phone: (813) 598-1431

INVOICE #101522

Invoice Submitted to:

Asturia Community Development District c/o Bob Nanni
 2654 Cypress Ridge Blvd., Suite 101
 Wesley Chapel, Florida 33544

Invoice date: 10/15/2022
Terms: COD
Services through: 10/15/2022

Via Email:

Bob.nanni@inframark.com

<u>Date</u>	<u>Type</u>	<u>Service Summary</u>	<u>Rate</u>	<u>Amount</u>	<u>Total</u>
10/15/22	Janitorial	Monthly cleaning 09/16/22- 10/15/22	Per Contract \$300/ week @ 4 weeks	1.00	\$1,200.00

Total Expenses:	\$ 1,200.00
Total Tax:	\$ EXEMPT
Total Invoice Amount:	\$ 1,200.00
Total Amount Due:	\$ 1,200.00



E-mail: Electrosanitationservices@gmail.com
Phone: (813) 598-1431

INVOICE #2101522

Invoice Submitted to:

Astoria Community Development District c/o Bob Nanni
 2654 Cypress Ridge Blvd., Suite 101
 Wesley Chapel, Florida 33544

Invoice date: 10/15/2022
Terms: COD
Services through: 10/15/2022

Via Email:

Bob.nanni@inframark.com

<u>Date</u>	<u>Type</u>	<u>Service Summary</u>	<u>Rate</u>	<u>Amount</u>	<u>Total</u>
10/02/22	Janitorial	EMERGENCY cleaning	\$150.00	1	\$150.00
10/02/22.		Sanding and painting damages from party @ clubhouse	\$100.00.	1	\$100.00

Total Expenses:	\$ 250.00
Total Tax:	\$ EXEMPT
Total Invoice Amount:	\$ 250.00
Total Amount Due:	\$ 250.00

RedTree Landscape Systems

5532 Auld Lane

Holiday, FL 34690

727-810-4464

service@redtreelandscape.system

s

redtreelandscapesystems.com

Invoice 11452



BILL TO
 Asturia CDD
 c/o: Inframark
 210 N. University Drive
 Coral Springs, FL 33701

DATE 09/23/2022	PLEASE PAY \$507.50	DUE DATE 09/23/2022
--------------------	-------------------------------	------------------------

ACTIVITY	QTY	RATE	AMOUNT
Irrigation repairs performed as follows on 9/10 & 9/12/22:			
Service call (Weekend)			
On 9/10 received email from James Chambers saying that they had a stuck zone, sent technician to shut down.			
On 9/12 stuck valve was replaced and system is up and running.			
Sales Weekend service call	1	95.00	95.00
Sales 2" RB scrubber valve	1	300.00	300.00
Sales king nuts	2	1.25	2.50
Sales Labor - technician	2	55.00	110.00

TOTAL DUE \$507.50

THANK YOU.

RedTree Landscape Systems

5532 Auld Lane

Holiday, FL 34690

727-810-4464

service@redtreelandscape.system

s

redtreelandscapesystems.com

Invoice 11453



BILL TO
 Asturia CDD
 c/o: Inframark
 210 N. University Drive
 Coral Springs, FL 33701

DATE 09/23/2022	PLEASE PAY \$531.50	DUE DATE 09/23/2022
--------------------	-------------------------------	------------------------

ACTIVITY	QTY	RATE	AMOUNT
Irrigation repairs made after inspection on 8/29/22:			
Sales 4" rotor	1	25.00	25.00
Sales 6" pop up	2	18.75	37.50
Sales nozzles	5	2.50	12.50
Sales 3/4" poly nipple	1	0.50	0.50
Sales 1/2" couplings	2	0.50	1.00
Sales 1/2" close poly nipple	2	0.25	0.50
Sales 1-1/4" tee	1	2.50	2.50
Sales 1-1/4" x 1/2 RB	1	2.00	2.00
Sales 1-1/4" 90's	2	2.00	4.00
Sales 1-1/4" pvc, per foot	4	0.75	3.00
Sales 1/2" flex pipe, per foot	2	1.50	3.00
Sales Labor - technician	8	55.00	440.00

TOTAL DUE

\$531.50

THANK YOU.

Site Masters of Florida, LLC
5551 Bloomfield Blvd.
Lakeland, FL 33810
(813)917-9567

INVOICE
#101722-1

To: Asturia CDD
2654 Cypress Ridge Blvd. Suite 101
Wesley Chapel, FL 33544

Date: October 17, 2022

Pond 5 Project

Contract amount	\$31,750
Deposit (50%)	\$15,875

TOTAL DUE \$15,875

STEPHEN BLOOM
 ASTURIA COMMUNITY DEVELOPMENT DISTRI
 Account Number XXXX XXXX XXXX 4255

Monthly Statement 09/2022
 Page 1 of 4

2420JQAA - 000482 - 0001 - 0002 - 2

Account Summary

Credit Limit		\$5,000.00
Total Available Credit		\$4,417.30
Cash Credit Limit		\$1,500.00
Available Cash Credit		\$1,500.00
Statement Closing Date		09/07/22
Days in Billing Cycle		30
Previous Balance		\$4,267.42
Payments	-	\$4,267.42
Other Credits	-	\$156.30
Purchases and Adjustments	+	\$739.00
Cash Advances	+	\$0.00
Fees Charged	+	\$0.00
Interest Charged	+	\$0.00
New Balance		\$582.70

Account Inquiries



1-800-226-5001



VALLEY NATIONAL BANK
 1445 VALLEY RD
 WAYNE, NJ 07470-2088



Visit us online at: valleynationalbank.com

Rewards Summary

Previous Balance		\$46.35
Earned	+	\$4.57
Redeemed	-	\$0.00
Other Adjustments	+	\$0.00
Current Balance		\$50.92

Payment Information

New Balance	\$582.70
Minimum Payment Due	\$13.00
Payment Due Date	10/04/22

Late Payment Warning:

If we do not receive your minimum payment by the date listed above, you may have to pay a late fee up to \$39.00 and your APRs may be increased up to the Penalty APR of 21.80%.

Minimum Payment Warning:

If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...
Only the Minimum Payment	6 years	\$746
\$19	3 years	\$684 (Savings = \$62)

If you would like information about credit counseling services, call 1-800-226-5001.

SEE REVERSE SIDE FOR IMPORTANT INFORMATION

DETACH HERE: To ensure proper credit, please include lower portion with your payment. Please write your account number on your check.



VALLEY NATIONAL BANK
 1445 VALLEY RD
 WAYNE NJ 07470-0558


 VALLEY NATIONAL BANK
 PO BOX 950
 WAYNE NJ 07474-0950


 STEPHEN BLOOM
 ASTURIA COMMUNITY DEVELOPMENT DISTRI
 210 N UNIVERSITY DR STE 702
 CORAL SPRINGS FL 33071-7320

Account Number XXXX XXXX XXXX 4255
 New Balance \$582.70
 Minimum Payment Due (Total) \$13.00
 Payment Due Date 10/04/22

← Mail Payments To

Amount Enclosed \$

US Dollars only

Please check here and complete address change form on reverse side.

Mail this coupon along with your check payable to:
 VALLEY NATIONAL BANK
 or to make a payment online, visit:
valleynationalbank.com

475028000014425500013000058270

STEPHEN BLOOM
 ASTURIA COMMUNITY DEVELOPMENT DISTRI
 Account Number XXXX XXXX XXXX 4255

Monthly Statement 09/2022
 Page 3 of 4

2420J0AA - 000482 - 0002 - 0002 - 2

Transaction Detail

Post Date	Tran Date	Description	Reference Number	Amount \$
STEPHEN BLOOM			XXXX XXXX XXXX 4255	Total Activity -\$4,267.42
08/16	08/16	PAYMENT RECEIVED -- THANK YOU	00000607	-2,403.04
09/05	09/04	PAYMENT RECEIVED -- THANK YOU	00001268	-1,864.38
JAMES CHAMBERS			XXXX XXXX XXXX 4263	Total Activity \$582.70
08/18	08/17	AMZN Mktp US Amzn.com/billWA	66688669	-156.30
08/19	08/18	AMZN Mktp US*QZ9AR08E3 Amzn.com/billWA	78887389	98.02
08/19	08/19	AMZN Mktp US*UL19S46J3 Amzn.com/billWA	65335668	27.80
08/22	08/18	LOWES #02238* LUTZ FL	10141812	57.98
08/29	08/26	LOWES #02238* LUTZ FL	39344094	40.89
08/30	08/30	AMZN Mktp US*3C5KA1UL3 Amzn.com/billWA	86176905	342.39
09/02	09/01	Amazon.com*FS6B49IA3 Amzn.com/billWA	57897529	49.20
09/02	09/01	AMZN Mktp US*8I1JZ93I3 Amzn.com/billWA	69720206	45.69
09/07	09/06	AMZN Mktp US*1V8QA8XZ2 Amzn.com/billWA	08950574	77.03

2022 Year-To-Date Totals

Total fees charged in 2022	\$35.00
Total interest charged in 2022	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balances Subject to Interest Rate	Interest Charge
PURCHASES	0.00%	\$0.00	\$0.00
CASH ADVANCE	15.25% (v)	\$0.00	\$0.00
BALANCE TRANSFER	0.00%	\$0.00	\$0.00

(v) = Variable Rate

September 22, 2022
 Invoice Number: 065826701092222
 Account Number: **0050658267-01**
 Security Code: **2686**
 Service At: 14575 PROMENADE PKWY
 ODESSA, FL 33556-2707

Auto Pay Notice

Contact Us

Visit us at SpectrumBusiness.net
 Or, call us at 1-877-824-6249

NEWS AND INFORMATION

NOTE. Taxes, Fees and Charges listed in the Summary only apply to Spectrum Business TV and Spectrum Business Internet and are detailed on the following page.

NEW! Mobile service is now available for all of your employees! Call **1-855-281-5334** and get the best Mobile service at the best price for your business.



Summary *Services from 09/21/22 through 10/20/22 details on following pages*

Previous Balance	-34.28
Payments Received	0.00
Remaining Balance	-\$34.28
Spectrum Business™ TV	19.99
Spectrum Business™ Internet	57.98
Spectrum Business™ Voice	19.99
Current Charges	\$97.96
<i>YOUR AUTO PAY WILL BE PROCESSED 10/08/22</i>	
Total Due by Auto Pay	\$63.68

Thank you for choosing Spectrum Business.
 We appreciate your prompt payment and value you as a customer.



4145 S. Falkenburg Rd Riverview, FL 33578-8652
 7635 1610 NO RP 22 09222022 NNNNNN 01 001462 0005

ASTURIA COMMUNITY DEVELOPMENT
 210 N UNIVERSITY DR
 STE 702
 CORAL SPRINGS FL 33071-7320



September 22, 2022

ASTURIA COMMUNITY DEVELOPMENT

Invoice Number: 065826701092222
 Account Number: 0050658267-01
 Service At: 14575 PROMENADE PKWY
 ODESSA, FL 33556-2707

Total Due by Auto Pay \$63.68

CHARTER COMMUNICATIONS
 PO BOX 7195
 PASADENA, CA 91109-7195



Invoice Number: 065826701092222
Account Number: 0050658267-01
Security Code: 2686

Contact Us
Visit us at SpectrumBusiness.net
Or, call us at 1-877-824-6249
7635 1610 NO RP 22 09222022 NNNNNN 01 001462 0005

Charge Details

Previous Balance	-34.28
Remaining Balance	-\$34.28

Payments received after 09/22/22 will appear on your next bill.

Services from 09/21/22 through 10/20/22

Spectrum Business™ TV

Spectrum Business TV Essentials	19.99
	\$19.99

Spectrum Business™ TV Total \$19.99

Spectrum Business™ Internet

Spectrum Business Internet	119.99
Business WiFi	7.99
Promotional Discount	-70.00
	\$57.98

Spectrum Business™ Internet Total \$57.98

Spectrum Business™ Voice

Phone Number 813-510-3601	
Spectrum Business Voice	49.99
Promotional Discount	-10.00
Bundle Discount	-20.00
	\$19.99

For additional call details, please visit SpectrumBusiness.net Taxes, Fees and Charges for Spectrum Business Voice are detailed in the Billing Information section.

Spectrum Business™ Voice Total \$19.99

Current Charges \$97.96
Total Due by Auto Pay \$63.68

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice. Visit spectrum.net/taxesandfees for more information.

Spectrum Terms and Conditions of Service – In accordance with the Spectrum Business Services Agreement, Spectrum services are billed on a monthly basis. Spectrum does not provide credits for monthly subscription services that are cancelled prior to the end of the current billing month.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

The following taxes, fees and surcharges are included in the price of the applicable service - Federal USF \$3.45.

Voice Fees and Charges - These include charges, to recover or defray government fees imposed on Spectrum, and certain other costs related to Spectrum's Voice service, including a Federal Universal Service Charge and, if applicable, a State Universal Service Charge to recover amounts Spectrum must pay to support affordable telephone service, and may include a state Telecommunications Relay Service Fee to support relay services for hearing and speech impaired customers. Please note that these charges are not taxes and are subject to change. For more information, visit spectrum.net/taxesandfees.

Billing Practices - Spectrum Business mails monthly, itemized invoices for all monthly services in advance. A full payment is required on or before the due date indicated on this invoice. Payments made after the indicated due date may result in a late payment processing charge. Failure to pay could result in the disconnection of all your Spectrum Business service(s). Disconnection of Business Voice service may also result in the loss of your phone number.

Spectrum Voice Provider - Spectrum Advanced Services, LLC



Visit Spectrum.com/stores for store locations. For questions or concerns, visit Spectrum.net/support.

Sign up for Paperless Billing.
It's easy, convenient and secure.

Get your statement as soon as it's available. Instead of receiving a paper bill through the mail, sign up for paperless billing.

It's easy – enroll in paperless billing visit SpectrumBusiness.net.

It's convenient – you can access your statement through SpectrumBusiness.net.

It's secure – we deliver securely to your SpectrumBusiness.net account and only you can access through a secure sign-in process.

Each month, you'll receive a paperless e-bill that you pay online with your choice of payment options.

For questions or concerns, please call **1-877-824-6249**.



Invoice Number: 065826701092222
Account Number: 0050658267-01
Security Code: **2686**

ASTURIA COMMUNITY DEVELOPMENT

Contact Us

Visit us at SpectrumBusiness.net
Or, call us at 1-877-824-6249

7635 1610 NO RP 22 09222022 NNNNNN 01 001462 0005

Changing Business Locations - Please contact Spectrum Business before moving your Business Voice modem to a new address. To establish service at your new location or return equipment, please contact your Spectrum Business Account Executive at least twenty one (21) business days prior to your move.

Authorization to Convert your Check to an Electronic Funds Transfer Debit - For your convenience, if you provide a check as payment, you authorize Spectrum Business to use the information from your check to make a one-time electronic funds transfer from your account. If you have any questions, please call our office at the telephone number on the front of this invoice. To assist you in future payments, your bank or credit card account information may be electronically stored in our system in a secure, encrypted manner.

Complaint Procedures - If you disagree with your charges, you need to register a complaint no later than 60 days after the due date on your bill statement.

Video Closed Captioning Inquiries - Spectrum provided set-top boxes for video consumption support the ability for the user to enable or disable Closed Captions for customers with hearing impairment.

For immediate closed captioning concerns, call 1-855-707-7328 or email closedcaptioningsupport@charter.com.

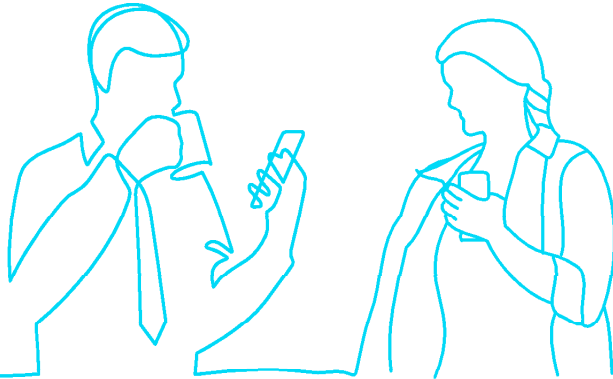
To report a complaint on an ongoing closed captioning issue, please send your concerns via US Mail to W. Wesselman, Sr. Director, 2 Digital Place, Simpsonville, SC 29681, send a fax to 1-704-697-4935, call 1-877-276-7432 or email closedcaptioningissues@charter.com.



Invoice Number:
Account Number:
Security Code:

ASTURIA COMMUNITY DEVELOPMENT
065826701092222
0050658267-01
2686

Contact Us
Visit us at SpectrumBusiness.net
Or, call us at 1-877-824-6249
7635 1610 NO RP 22 09222022 NNNNNN 01 001462 0005



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ASTURIA CDD				
PASCO UTILITIES: V00030				
INVOICE DATE:	10/4/2022			
INVOICE:	100422 ACH			
				ACH 10/21
ACCOUNT NUMBER	CUSTOMER #	METER #	SERVICE ADDRESS	8/19-9/20
966695	1341603	15057039	0 PROMENADE PARKWAY	\$ 169.40
953310	1341603	13548633	14450 PROMENADE PARKWAY	\$ 198.80
956655	1353074	13595259	14502 PROMENADE PARKWAY	\$ 75.07
956650	1353074	13595266	14575 PROMENADE PARKWAY	\$ 872.10
956645	1353074	15057044	14577 PROMENADE PARKWAY	\$ 41.30
953300	1341603	15450198	14915 AVILES PARKWAY	\$ 200.90
989025	1353074	17705149	15121 AVILES PARKWAY	\$ 7.00
989020	1353074	17705151	15301 AVILES PARKWAY	\$ -
989015	1353074	17705152	15381 AVILES PARKWAY	\$ 12.60
1031105	1341603	190101977	15233 RENAISSANCE AVE	\$ 24.50
953305	1341603	15450201	14859 CARAVAN AVENUE	\$ 21.70
1031120	1341603	190101972	15050 CARAVAN AVENUE	\$ 60.90
1031115	1341603	190101974	15246 CARAVAN AVENUE	\$ 91.70
953325	1341603	15084620	2830 LONG BOW WAY	\$ 44.10
953340	1341603	15450207	2995 LONG BOW WAY	\$ 38.50
953330	1341603	15450200	14400 TRAILS EDGE BOULEVARD	\$ 37.10
953320	1341603	12216402	14700 TRAILS EDGE BOULEVARD	\$ 30.10
			543028.001.53601.5000	\$ 1,925.77



PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES
 NEW PORT RICHEY
 DADE CITY

(813) 235-6012
 (727) 847-8131
 (352) 521-4285



68 0 1
 42-52579

UtilCustServ@MyPasco.net
 Pay By Phone: 1-855-786-5344

ASTURIA CDD

Service Address: **0 PROMENADE PARKWAY**
 Bill Number: 17305592
 Billing Date: 10/4/2022
 Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0966695	01341603
Please use the 15-digit number below when making a payment through your bank	
096669501341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	15057039	8/19/2022	20886	9/20/2022	21128	32	242

Usage History

Water

September 2022	242
August 2022	181
July 2022	281
June 2022	330
May 2022	397
April 2022	270
March 2022	360
February 2022	402
January 2022	348
December 2021	377
November 2021	385
October 2021	174

Transactions

Previous Bill	126.70
Payment 09/19/22	-126.70 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	242 Thousand Gals X \$0.70 169.40
Total Current Transactions	169.40
TOTAL BALANCE DUE	\$169.40

Visit PascoCountyUtilities.com to find answers to frequently asked questions about your Pasco County Utilities. New updates posted monthly including events, and conservation tips.

Please return this portion with payment



TO PAY ONLINE, VISIT pascoeasyppay.pascocountyfl.net

Check this box if entering change of mailing address on back.

Account #	0966695
Customer #	01341603
Balance Forward	0.00
Current Transactions	169.40

Total Balance Due	\$169.40
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

ASTURIA CDD
 210 N UNIVERSITY DR Ste702
 CORAL SPRINGS FL 33071

PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

013416038096669531730559200000169406



PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES (813) 235-6012
 NEW PORT RICHEY (727) 847-8131
 DADE CITY (352) 521-4285



62 0 1
 42-52579

UtilCustServ@MyPasco.net
 Pay By Phone: 1-855-786-5344

ASTURIA CDD

Service Address: **14450 PROMENADE PARKWAY**

Bill Number: 17305332

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0953310	01341603
Please use the 15-digit number below when making a payment through your bank	
095331001341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	13548633	8/19/2022	38896	9/20/2022	39180	32	284

Usage History

Water

September 2022	284
August 2022	269
July 2022	2881
June 2022	355
May 2022	385
April 2022	256
March 2022	498
February 2022	402
January 2022	451
December 2021	449
November 2021	414
October 2021	178

Transactions

Previous Bill	188.30
Payment 09/19/22	-188.30 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	284 Thousand Gals X \$0.70 198.80
Total Current Transactions	198.80
TOTAL BALANCE DUE	\$198.80

Visit PascoCountyUtilities.com to find answers to frequently asked questions about your Pasco County Utilities. New updates posted monthly including events, and conservation tips.

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Account #	0953310
Customer #	01341603
Balance Forward	0.00
Current Transactions	198.80

Total Balance Due	\$198.80
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA COMMUNITY DEVELOPMENT

Service Address: **14502 PROMENADE PARKWAY**

Bill Number: 17305416

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0956655	01353074
Please use the 15-digit number below when making a payment through your bank	
095665501353074	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Water	13595259	8/19/2022	177	9/20/2022	185	32	8

Usage History

Water	
September 2022	8
August 2022	2
July 2022	3
June 2022	4
May 2022	2
April 2022	3
March 2022	2
February 2022	1
January 2022	4
December 2021	2
November 2021	9
October 2021	2

Transactions

Previous Bill	63.01
Payment 09/19/22	-63.01 CR
Balance Forward	0.00
Current Transactions	
Water	
Water Base Charge	58.99
Water Tier 1	8.0 Thousand Gals X \$2.01 16.08
Total Current Transactions	75.07
TOTAL BALANCE DUE	\$75.07

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Account # 0956655
 Customer # 01353074
 Balance Forward 0.00
 Current Transactions 75.07

Total Balance Due	\$75.07
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA COMMUNITY DEVELOPMENT

Service Address: **14575 PROMENADE PARKWAY**

Bill Number: 17305415

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0956650	01353074
Please use the 15-digit number below when making a payment through your bank	
095665001353074	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Water	13595266	8/19/2022	22877	9/20/2022	22953	32	76

Usage History

	Water
September 2022	76
August 2022	64
July 2022	194
June 2022	114
May 2022	144
April 2022	92
March 2022	137
February 2022	131
January 2022	167
December 2021	163
November 2021	289
October 2021	234

Transactions

Previous Bill	758.70
Payment 09/19/22	-758.70 CR
Balance Forward	0.00
Current Transactions	
Water	
Water Base Charge	58.99
Water Tier 1	40.0 Thousand Gals X \$2.01 80.40
Water Tier 2	36.0 Thousand Gals X \$3.19 114.84
Sewer	
Sewer Base Charge	142.11
Sewer Charges	76.0 Thousand Gals X \$6.26 475.76
Total Current Transactions	872.10
TOTAL BALANCE DUE	\$872.10

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Account # 0956650
 Customer # 01353074
 Balance Forward 0.00
 Current Transactions 872.10

Total Balance Due	\$872.10
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA COMMUNITY DEVELOPMENT

Service Address: **14577 PROMENADE PARKWAY**
 Bill Number: 17305414
 Billing Date: 10/4/2022
 Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0956645	01353074
Please use the 15-digit number below when making a payment through your bank	
095664501353074	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption In thousands
		Date	Read	Date	Read		
Reclaim	15057044	8/19/2022	5075	9/20/2022	5134	32	59

Usage History

Water

September 2022	59
August 2022	37
July 2022	51
June 2022	45
May 2022	67
April 2022	47
March 2022	76
February 2022	83
January 2022	92
December 2021	93
November 2021	92
October 2021	32

Transactions

Previous Bill	25.90
Payment 09/19/22	-25.90 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	59 Thousand Gals X \$0.70 41.30
Total Current Transactions	41.30
TOTAL BALANCE DUE	\$41.30

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Account #	0956645
Customer #	01353074
Balance Forward	0.00
Current Transactions	41.30

Total Balance Due	\$41.30
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA CDD

Service Address: **14915 AVILES PARKWAY**

Bill Number: 17305330

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0953300	01341603
Please use the 15-digit number below when making a payment through your bank	
095330001341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	15450198	8/19/2022	19014	9/20/2022	19301	32	287

Usage History

Water

September 2022	287
August 2022	325
July 2022	301
June 2022	312
May 2022	297
April 2022	304
March 2022	301
February 2022	284
January 2022	303
December 2021	321
November 2021	329
October 2021	315

Transactions

Previous Bill	227.50
Payment 09/19/22	-227.50 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	287 Thousand Gals X \$0.70 200.90
Total Current Transactions	200.90
TOTAL BALANCE DUE	\$200.90

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Account #	0953300
Customer #	01341603
Balance Forward	0.00
Current Transactions	200.90

Total Balance Due	\$200.90
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA COMMUNITY DEVELOPMENT

Service Address: **15121 AVILES PARKWAY**
 Bill Number: 17305909
 Billing Date: 10/4/2022
 Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0989025	01353074
Please use the 15-digit number below when making a payment through your bank	
098902501353074	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	17705149	8/19/2022	819	9/20/2022	829	32	10

Usage History

Water

September 2022	10
August 2022	20
July 2022	8
June 2022	9
May 2022	8
April 2022	5
March 2022	15
February 2022	12
January 2022	11
December 2021	33
November 2021	33
October 2021	17

Transactions

Previous Bill	14.00
Payment 09/19/22	-14.00 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	10 Thousand Gals X \$0.70 7.00
Total Current Transactions	7.00
TOTAL BALANCE DUE	\$7.00

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Account #	0989025
Customer #	01353074
Balance Forward	0.00
Current Transactions	7.00

Total Balance Due	\$7.00
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA COMMUNITY DEVELOPMENT

Service Address: **15301 AVILES PARKWAY**

Bill Number: 17305908

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0989020	01353074
Please use the 15-digit number below when making a payment through your bank	
098902001353074	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	17705151	8/19/2022	505	9/20/2022	505	32	0

Usage History

Water

September 2022	0
August 2022	0
July 2022	0
June 2022	0
May 2022	0
April 2022	0
March 2022	0
February 2022	0
January 2022	0
December 2021	0
November 2021	0
October 2021	0

Transactions

Previous Bill	-66.34 CR
Balance Forward	-66.34 CR
TOTAL BALANCE DUE	-\$66.34 CR

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Account #	0989020
Customer #	01353074
Balance Forward	-66.34 CR
Current Transactions	-66.34 CR
Total Balance Due	-\$66.34 CR

CREDIT - DO NOT PAY

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 Service Address: **15381 AVILES PARKWAY**
 Bill Number: 17305907
 Billing Date: 10/4/2022
 Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0989015	01353074
Please use the 15-digit number below when making a payment through your bank	
098901501353074	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
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Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	17705152	8/19/2022	1204	9/20/2022	1222	32	18

Usage History

Water

September 2022	18
August 2022	21
July 2022	17
June 2022	9
May 2022	20
April 2022	18
March 2022	14
February 2022	14
January 2022	13
December 2021	45
November 2021	26
October 2021	47

Transactions

Previous Bill	14.70
Payment 09/19/22	-14.70 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	18 Thousand Gals X \$0.70 12.60
Total Current Transactions	12.60
TOTAL BALANCE DUE	\$12.60

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Account #	0989015
Customer #	01353074
Balance Forward	0.00
Current Transactions	12.60

Total Balance Due	\$12.60
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA CDD

Service Address: **15233 RENAISSANCE AVENUE**

Bill Number: 17306797

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
1031105	01341603
Please use the 15-digit number below when making a payment through your bank	
103110501341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption In thousands
		Date	Read	Date	Read		
Reclaim	190101977	8/19/2022	933	9/20/2022	968	32	35

Usage History

Water

September 2022	35
August 2022	34
July 2022	29
June 2022	33
May 2022	31
April 2022	34
March 2022	31
February 2022	36
January 2022	29
December 2021	7
November 2021	0
October 2021	0

Transactions

Previous Bill	23.80
Payment 09/19/22	-23.80 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	35 Thousand Gals X \$0.70
Total Current Transactions	24.50
TOTAL BALANCE DUE	\$24.50

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Account #	1031105
Customer #	01341603
Balance Forward	0.00
Current Transactions	24.50

Total Balance Due	\$24.50
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA CDD

Service Address: **14859 CARAVAN AVENUE**

Bill Number: 17305333

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0953305	01341603
Please use the 15-digit number below when making a payment through your bank	
095330501341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
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Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	15450201	8/19/2022	10347	9/20/2022	10378	32	31

Usage History

Water

September 2022	31
August 2022	15
July 2022	24
June 2022	34
May 2022	46
April 2022	24
March 2022	38
February 2022	37
January 2022	54
December 2021	54
November 2021	59
October 2021	26

Transactions

Previous Bill	10.50
Payment 09/19/22	-10.50 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	31 Thousand Gals X \$0.70
Total Current Transactions	21.70
TOTAL BALANCE DUE	\$21.70

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Account #	0953305
Customer #	01341603
Balance Forward	0.00
Current Transactions	21.70

Total Balance Due	\$21.70
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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Service Address: **15050 CARAVAN AVENUE**

Bill Number: 17306800

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
1031120	01341603
Please use the 15-digit number below when making a payment through your bank	
103112001341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
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Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	190101972	8/19/2022	4099	9/20/2022	4186	32	87

Usage History

Water

September 2022	87
August 2022	88
July 2022	126
June 2022	74
May 2022	118
April 2022	145
March 2022	88
February 2022	0
January 2022	0
December 2021	128
November 2021	163
October 2021	177

Transactions

Previous Bill	61.60
Payment 09/19/22	-61.60 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	87 Thousand Gals X \$0.70 60.90
Total Current Transactions	60.90
TOTAL BALANCE DUE	\$60.90

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Account #	1031120
Customer #	01341603
Balance Forward	0.00
Current Transactions	60.90

Total Balance Due	\$60.90
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

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ASTURIA CDD

Service Address: **15246 CARAVAN AVENUE**

Bill Number: 17306799

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
1031115	01341603
Please use the 15-digit number below when making a payment through your bank	
103111501341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	190101974	8/19/2022	3012	9/20/2022	3143	32	131

Usage History

Water

September 2022	131
August 2022	114
July 2022	78
June 2022	0
May 2022	92
April 2022	91
March 2022	89
February 2022	137
January 2022	131
December 2021	130
November 2021	124
October 2021	136

Transactions

Previous Bill	79.80
Payment 09/19/22	-79.80 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	131 Thousand Gals X \$0.70 91.70
Total Current Transactions	91.70
TOTAL BALANCE DUE	\$91.70

Visit PascoCountyUtilities.com to find answers to frequently asked questions about your Pasco County Utilities. New updates posted monthly including events, and conservation tips.

Please return this portion with payment



TO PAY ONLINE, VISIT pascoeasymp.pascocountyfl.net

Check this box if entering change of mailing address on back.

Account #	1031115
Customer #	01341603
Balance Forward	0.00
Current Transactions	91.70

Total Balance Due	\$91.70
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

ASTURIA CDD
 210 N UNIVERSITY DR Ste702
 CORAL SPRINGS FL 33071

PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

013416038103111541730679940000091703



PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

LAND O' LAKES (813) 235-6012
 NEW PORT RICHEY (727) 847-8131
 DADE CITY (352) 521-4285



UtilCustServ@MyPasco.net
 Pay By Phone: 1-855-786-5344

65 0 1
 42-52579

ASTURIA CDD

Service Address: **2830 LONG BOW WAY**

Bill Number: 17305335

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0953325	01341603
Please use the 15-digit number below when making a payment through your bank	
095332501341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption In thousands
		Date	Read	Date	Read		
Reclaim	15084620	8/19/2022	8142	9/20/2022	8205	32	63

Usage History

Water

September 2022	63
August 2022	141
July 2022	188
June 2022	134
May 2022	160
April 2022	195
March 2022	168
February 2022	169
January 2022	176
December 2021	179
November 2021	153
October 2021	179

Transactions

Previous Bill	98.70
Payment 09/19/22	-98.70 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	63 Thousand Gals X \$0.70
Total Current Transactions	44.10
TOTAL BALANCE DUE	\$44.10

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Account #	0953325
Customer #	01341603
Balance Forward	0.00
Current Transactions	44.10

Total Balance Due	\$44.10
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

ASTURIA CDD
 210 N UNIVERSITY DR Ste702
 CORAL SPRINGS FL 33071

PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

013416038095332511730533550000044105



PASCO COUNTY UTILITIES
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 DADE CITY (352) 521-4285



67 0 1
 42-52579

UtilCustServ@MyPasco.net
 Pay By Phone: 1-855-786-5344

ASTURIA CDD

Service Address: **2995 LONG BOW WAY**

Bill Number: 17305337

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0953340	01341603
Please use the 15-digit number below when making a payment through your bank	
095334001341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	15450207	8/19/2022	3448	9/20/2022	3503	32	55

Usage History

Water

September 2022	55
August 2022	52
July 2022	53
June 2022	51
May 2022	49
April 2022	53
March 2022	51
February 2022	49
January 2022	51
December 2021	50
November 2021	52
October 2021	45

Transactions

Previous Bill	36.40
Payment 09/19/22	-36.40 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	55 Thousand Gals X \$0.70 38.50
Total Current Transactions	38.50
TOTAL BALANCE DUE	\$38.50

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Account # 0953340
 Customer # 01341603
 Balance Forward 0.00
 Current Transactions 38.50

Total Balance Due	\$38.50
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

ASTURIA CDD
 210 N UNIVERSITY DR Ste702
 CORAL SPRINGS FL 33071

PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

013416038095334041730533790000038506



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LAND O' LAKES
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 (727) 847-8131
 (352) 521-4285



66 0 1
 42-52579

UtilCustServ@MyPasco.net
 Pay By Phone: 1-855-786-5344

ASTURIA CDD

Service Address: **14400 TRAILS EDGE BOULEVARD**

Bill Number: 17305336

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0953330	01341603
Please use the 15-digit number below when making a payment through your bank	
095333001341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	15450200	8/19/2022	2999	9/20/2022	3052	32	53

Usage History

Water

September 2022	53
August 2022	50
July 2022	49
June 2022	49
May 2022	47
April 2022	49
March 2022	46
February 2022	44
January 2022	45
December 2021	44
November 2021	44
October 2021	38

Transactions

Previous Bill	35.00
Payment 09/19/22	-35.00 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	53 Thousand Gals X \$0.70
Total Current Transactions	37.10
TOTAL BALANCE DUE	\$37.10

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Account #	0953330
Customer #	01341603
Balance Forward	0.00
Current Transactions	37.10

Total Balance Due	\$37.10
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

ASTURIA CDD
 210 N UNIVERSITY DR Ste702
 CORAL SPRINGS FL 33071

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 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

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 Pay By Phone: 1-855-786-5344

ASTURIA CDD

Service Address: **14700 TRAILS EDGE BOULEVARD**

Bill Number: 17305334

Billing Date: 10/4/2022

Billing Period: 8/19/2022 to 9/20/2022

Account #	Customer #
0953320	01341603
Please use the 15-digit number below when making a payment through your bank	
095332001341603	

New Water, Sewer, Reclaim rates, fees and charges take effect Oct. 1, 2022.
 Please visit bit.ly/pcurates for additional details.

Service	Meter #	Previous		Current		# of Days	Consumption in thousands
		Date	Read	Date	Read		
Reclaim	12216402	8/19/2022	3447	9/20/2022	3490	32	43

Usage History

Water

September 2022	43
August 2022	43
July 2022	42
June 2022	40
May 2022	37
April 2022	44
March 2022	43
February 2022	39
January 2022	42
December 2021	37
November 2021	39
October 2021	55

Transactions

Previous Bill	30.10
Payment 09/19/22	-30.10 CR
Balance Forward	0.00
Current Transactions	
Reclaimed	
Reclaimed	43 Thousand Gals X \$0.70
Total Current Transactions	30.10
TOTAL BALANCE DUE	\$30.10

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Please return this portion with payment



TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net

Check this box if entering change of mailing address on back.

Account # 0953320
 Customer # 01341603
 Balance Forward 0.00
 Current Transactions 30.10

Total Balance Due	\$30.10
Due Date	10/21/2022

10% late fee will be applied if paid after due date

The Total Due will be electronically transferred on 10/21/2022.

ASTURIA CDD
 210 N UNIVERSITY DR Ste702
 CORAL SPRINGS FL 33071

PASCO COUNTY UTILITIES
 CUSTOMER INFORMATION & SERVICES
 P.O. BOX 2139
 NEW PORT RICHEY, FL 34656-2139

013416038095332061730533480000030104

ASTURIA CDD			
DUKE ENERGY: V00119			
DATE	01/28/2022 10/4/22		
INVOICE	092022 ACH 10422 ACH		
			ACH 10/27
ACCOUNT NUMBER	SERVICE ADDRESS	Coding	9/2-10/3
910088392555	14721 STATE ROAD 54	543013-001-53100-5000	
910088416465	0000 PROMENADE PKY LITE	543013-001-53100-5000	\$ 293.48
910088415753	0000 AVILES PKY LITE	543013-001-53100-5000	
910088393514	000 AVILES PKY LITE PH2 A&B SL	543013-001-53100-5000	
910093555410	000 PROMENADE PY LITE	543013-001-53100-5000	
910088415282	15165 STATE ROAD 54	543013-001-53100-5000	\$ 201.97
	543013-001-53100-5000	Total	\$ 495.45
		543014-001-53100-5000	\$ -
		543013-001-53100-5000	\$ 495.45
		543079-001-53100-5000	\$ -
		543063-001-53100-5000	
		Total	\$ 495.45



duke-energy.com
877.372.8477

Your Energy Bill

Service address
ASTURIA COMM DEV DISTRICT
0000 PROMENADE PKY
LITE

Bill date Oct 4, 2022
For service Sep 2 - Oct 3
32 days

Account number 9100 8841 6465

Billing summary

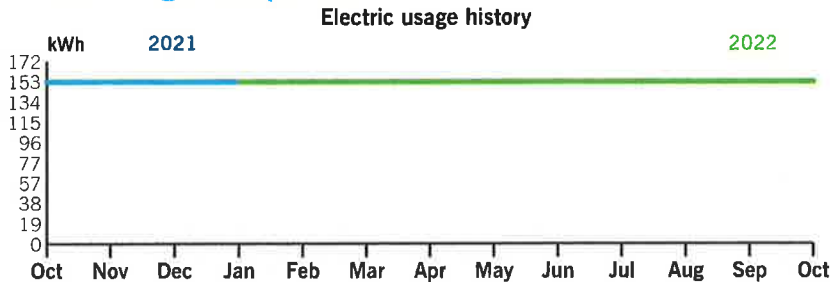
Previous Amount Due	\$293.48
Payment Received Sep 23	-293.48
Current Lighting Charges	292.92
Taxes	0.56
Total Amount Due Oct 25	\$293.48



Thank you for your payment.

Thank you for your request to enroll in our Preference pay program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/.

Your usage snapshot



Average temperature in degrees

79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 81° 75°

	Current Month	Oct 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	153	153	1,836	153
Avg. Daily (kWh)	5	5	5	
12-month usage based on most recent history				

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8841 6465

Amount of automatic draft

\$293.48
by Oct 25

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____

Add here, to help others with a contribution to Share the Light

Amount enclosed

001234 000018298



ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

Your usage snapshot - Continued

Outdoor Lighting		
Billing period Sep 02 - Oct 03		
Description	Quantity	Usage
Monticello Black TIII 3000K	9	153 kWh
Total	9	153 kWh

Billing details - Lighting

Billing Period - Sep 02 to Oct 03	
Customer Charge	\$1.63
Energy Charge	
153.000 kWh @ 3.459c	5.30
Fuel Charge	
153.000 kWh @ 4.437c	6.79
Asset Securitization Charge	
153.000 kWh @ 0.069c	0.11
Fixture Charge	
Monticello Black TIII 3000K	157.41
Maintenance Charge	
Monticello Black TIII 3000K	12.51
Pole Charge	
16 DEC CNCRT W/DEC BS/WSHNGTN	
9 Pole(s) @ \$12.130	109.17
Total Current Charges	\$292.92

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.21
Gross Receipts Tax	0.35
Total Taxes	\$0.56





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877.372.8477

Your Energy Bill

Service address
ASTURIA COMM DEV DISTRICT
15165 STATE ROAD 54
MONUMENT

Bill date Oct 6, 2022
For service Sep 2 - Sep 26
25 days

Account number 9100 8841 5282

Billing summary

Previous Amount Due	\$242.39
Payment Received Sep 28	-242.39
Current Electric Charges	196.78
Taxes	5.19
Total Amount Due Oct 27	\$201.97

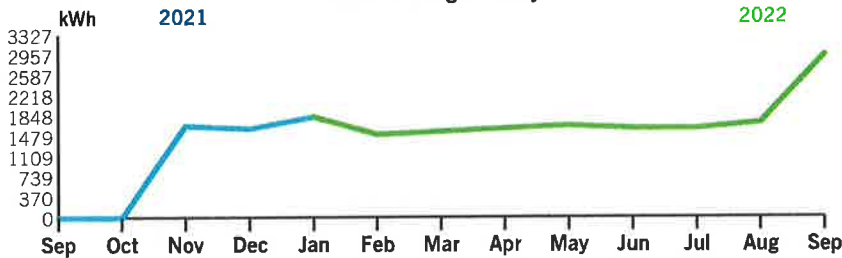


Thank you for your payment.

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Your usage snapshot

Electric usage history



Average temperature in degrees

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	2,957	0	19,369	1,614
Avg. Daily (kWh)	99	0	45	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8841 5282

Amount of automatic draft

\$201.97
by Oct 27

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____

Add here, to help others with a contribution to Share the Light

Amount enclosed

002233 000019195



ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

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Your usage snapshot - Continued

Current electric usage for meter number 2778179	
Estimated reading on Sep 26	35067
Estimated previous reading on Sep 2	- 33723
<hr/>	
Energy Used	1,344 kWh
Billed kWh	1,344.000 kWh

Your bill this month includes estimated usage and may be adjusted once the actual usage is obtained from the meter.

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 2778179	
Customer Charge	\$12.89
Energy Charge	
1,344.000 kWh @ 8.652c	116.28
Fuel Charge	
1,344.000 kWh @ 4.787c	64.34
Asset Securitization Charge	
1,344.000 kWh @ 0.243c	3.27
Total Current Charges	\$196.78

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.14
Gross Receipts Tax	5.05
Total Taxes	\$5.19



ASTURIA CDD			
DUKE ENERGY: V00119			
DATE	9/28/2022		
INVOICE	092822 ACH		
			ACH 10/19
ACCOUNT NUMBER	SERVICE ADDRESS	Coding	9/2 - 9/26
910088416077	14826 RENAISSANCE AVE	543014-001-53100-5000	\$ 25.36
910088394721	2995 LONG BOW WAY	543014-001-53100-5000	\$ 25.35
910088416283	2781 LONG BOW WAY	543014-001-53100-5000	\$ 25.35
910088392935	14575 PROMENADE PKWY IRR - FINAL BILL	543014-001-53100-5000	\$ -
910088415084	14807 RENAISSANCE AVE	543014-001-53100-5000	\$ 25.35
910088394086	15301 AVILES PKY PUMP	543014-001-53100-5000	\$ 25.35
910088393704	15381 AVILES PKWY	543014-001-53100-5000	\$ 25.35
910088393316	15138 CARAVAN AVE	543014-001-53100-5000	\$ 25.36
910088392745	15121 AVILES PKWY	543014-001-53100-5000	\$ 25.35
910088392365	15233 RENAISSANCE AVE	543014-001-53100-5000	\$ 25.35
910088415480	15246 CARAVAN AVE	543014-001-53100-5000	\$ 25.35
910088394292	14700 TRAILS EDGE BLVD	543014-001-53100-5000	\$ 25.35
	543014-001-53100-5000	Total	\$ 278.87
910088392555	14721 STATE ROAD 54	543013-001-53100-5000	\$ 5,418.87
910088416465	0000 PROMENADE PKY LITE	543013-001-53100-5000	\$ 293.48
910088415753	0000 AVILES PKY LITE	543013-001-53100-5000	\$ 1,960.98
910088393514	000 AVILES PKY LITE PH2 A&B SL	543013-001-53100-5000	\$ 2,509.62
910093555410	000 PROMENADE PY LITE	543013-001-53100-5000	\$ 99.07
910088415282	15165 STATE ROAD 54	543013-001-53100-5000	
	543013-001-53100-5000	Total	\$ 10,282.02
910088394937	14575 PROMENADE PKWY AMENITY CENTER	543079-001-53100-5000	\$ 1,114.25
910088394523	14575 PROMENADE PKY POOL	543079-001-53100-5000	\$ 664.82
	543079-001-53100-5000	Total	\$ 1,779.07
910088392175	14731 STATE ROAD 54	543063-001-53100-5000	\$ 25.63
	543063-001-53100-5000	Total	\$ 25.63
		543014-001-53100-5000	\$ 278.87
		543013-001-53100-5000	\$ 10,282.02
		543079-001-53100-5000	\$ 1,779.07
		543063-001-53100-5000	
		Total	\$ 12,339.96

Service address
ASTURIA COMM DEV DISTRICT
14826 RENAISSANCE AVE
IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8841 6077**

Billing summary

Previous Amount Due	\$30.42
Payment Received Sep 27	-30.42
Current Electric Charges	25.00
Taxes	0.36
Total Amount Due Oct 19	\$25.36



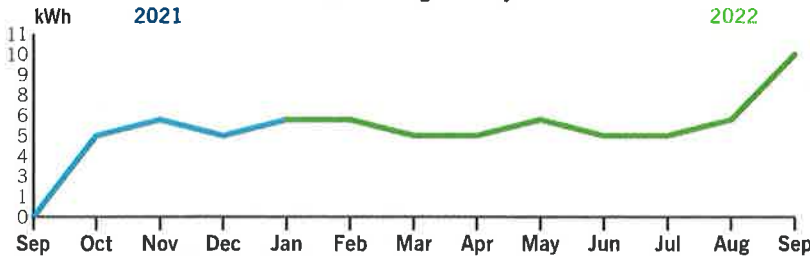
Thank you for your payment.

Thank you for your request to enroll in our Pick your due date program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/.

To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	10	0	70	6
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

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Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8841 6077

Amount of automatic draft

\$25.36
by Oct 19

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light
Amount enclosed



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

001459 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

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Your usage snapshot - Continued

Current electric usage for meter number 4458998	
Actual reading on Sep 26	126
Previous reading on Sep 2	- 121
<hr/>	
Energy Used	5 kWh
Billed kWh	5.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 4458998	
Customer Charge	\$12.89
Energy Charge	
5.000 kWh @ 8.652c	0.42
Fuel Charge	
5.000 kWh @ 4.787c	0.24
Asset Securitization Charge	
5.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.44
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.35
<hr/>	
Total Taxes	\$0.36



Service address
 ASTURIA COMM DEV DISTRICT
 2995 LONG BOW WAY
 IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
 25 days

Account number **9100 8839 4721**

Billing summary

Previous Amount Due	\$30.42
Payment Received Sep 27	-30.42
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35



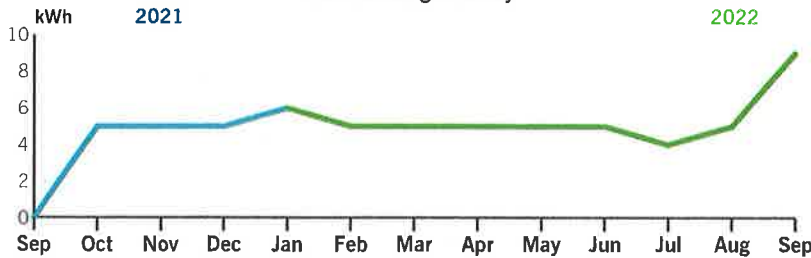
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Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	9	0	64	5
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
 PO Box 1090
 Charlotte, NC 28201-1090

Account number
9100 8839 4721

Amount of automatic draft

\$25.35 by Oct 19	After 60 days from bill date, a late charge will apply.
-----------------------------	---

\$ _____ \$ _____
 Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
 PO Box 1094
 Charlotte, NC 28201-1094

001437 000000009

ASTURIA COMM DEV DISTRICT
 210 N UNIVERSITY DR STE 702
 CORAL SPRINGS FL 33071-7320

88910088394721000660000000000000000000253500000025352

fb.def.duke.bills.20220928021339.33.afp-2673-000000009

Your usage snapshot - Continued

Current electric usage for meter number 4459024	
Actual reading on Sep 26	117
Previous reading on Sep 2	- 113
<hr/>	
Energy Used	4 kWh
Billed kWh	4.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 4459024	
Customer Charge	\$12.89
Energy Charge	
4.000 kWh @ 8.652c	0.34
Fuel Charge	
4.000 kWh @ 4.787c	0.19
Asset Securitization Charge	
4.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.57
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
2781 LONG BOW WAY
IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number 9100 8841 6283

Billing summary

Previous Amount Due	\$30.42
Payment Received Sep 27	-30.42
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35

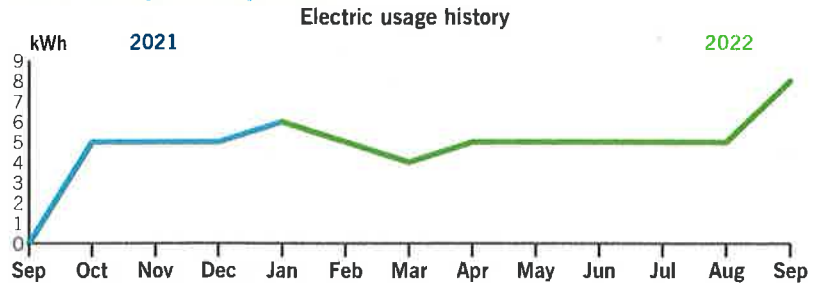


Thank you for your payment.

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To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot



Average temperature in degrees

82°	79°	67°	69°	61°	66°	71°	75°	80°	83°	84°	84°	82°
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	8	0	63	5
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Amount of automatic draft

\$25.35 by Oct 19	After 60 days from bill date, a late charge will apply.
-----------------------------	---

Please return this portion with your payment. Thank you for your business.

DUKE ENERGY
Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8841 6283

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light
Amount enclosed

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

001445 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

fb.def.duke.bills.20220928021339.33.afp-2869-000000009



Your usage snapshot - Continued

Current electric usage for meter number 4459002	
Actual reading on Sep 26	114
Previous reading on Sep 2	- 111
<hr/>	
Energy Used	3 kWh
Billed kWh	3.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 4459002	
Customer Charge	\$12.89
Energy Charge	
3.000 kWh @ 8.652c	0.26
Fuel Charge	
3.000 kWh @ 4.787c	0.14
Asset Securitization Charge	
3.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.70
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
<hr/>	
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
14807 RENAISSANCE AVE
IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8841 5084**

Billing summary

Previous Amount Due	\$30.43
<i>Payment Received Sep 27</i>	-30.43
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35



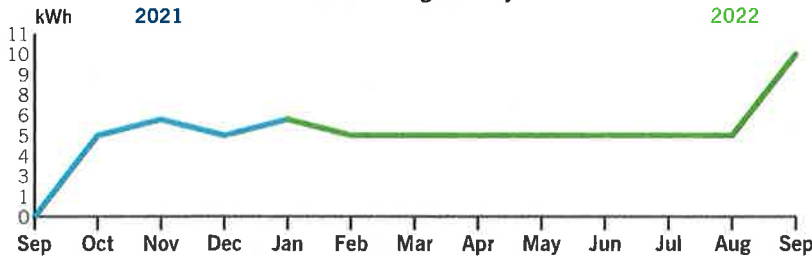
Thank you for your payment.

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Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	10	0	67	6
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8841 5084

\$25.35
by Oct 19

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

001457 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

Your usage snapshot - Continued

Current electric usage for meter number 3593867	
Actual reading on Sep 26	167
Previous reading on Sep 2	- 163
<hr/>	
Energy Used	4 kWh
Billed kWh	4.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 3593867	
Customer Charge	\$12.89
Energy Charge	
4.000 kWh @ 8.652c	0.34
Fuel Charge	
4.000 kWh @ 4.787c	0.19
Asset Securitization Charge	
4.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.57
Total Current Charges	\$25.00

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Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
15301 AVILES PKWY
PUMP IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8839 4086**

Billing summary

Previous Amount Due	\$30.41
Payment Received Sep 27	-30.41
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35

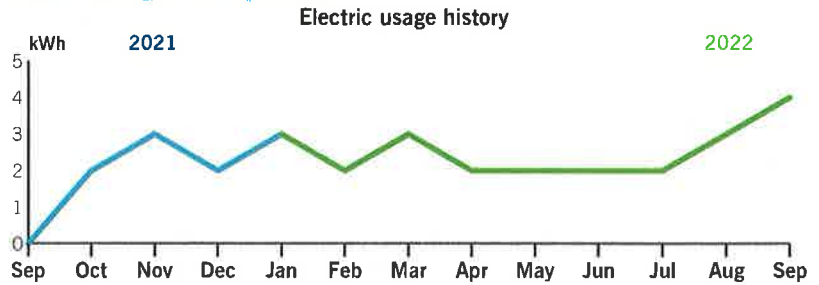


Thank you for your payment.

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Your usage snapshot



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	4	0	30	3
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Amount of automatic draft

\$25.35 by Oct 19	<i>After 60 days from bill date, a late charge will apply.</i>
-----------------------------	--

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 4086

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light
Amount enclosed

001439 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

Your usage snapshot - Continued

Current electric usage for meter number 8323070	
Actual reading on Sep 26	9
Previous reading on Sep 2	7
<hr/>	
Energy Used	2 kWh
Billed kWh	2.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 8323070	
Customer Charge	\$12.89
Energy Charge	
2.000 kWh @ 8.652c	0.18
Fuel Charge	
2.000 kWh @ 4.787c	0.10
Minimum Bill Adjustment	11.83
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
<hr/>	
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
15381 AVILES PKWY
PUMP IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8839 3704**

Billing summary

Previous Amount Due	\$30.42
Payment Received Sep 27	-30.42
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35

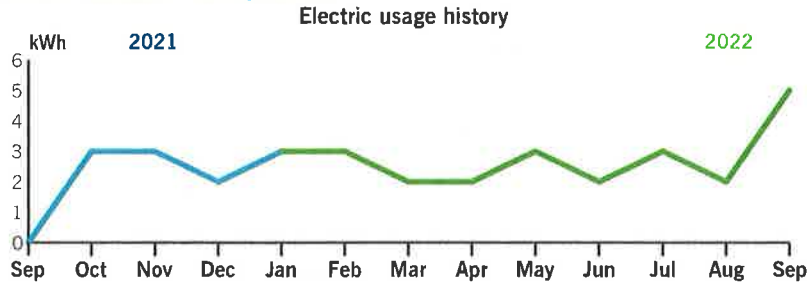


Thank you for your payment.

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Your usage snapshot



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	5	0	33	3
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 3704

Amount of automatic draft

\$25.35
by Oct 19

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

001449 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

Your usage snapshot - Continued

Current electric usage for meter number 905106	
Actual reading on Sep 26	133
Previous reading on Sep 2	- 131
<hr/>	
Energy Used	2 kWh
Billed kWh	2.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 905106	
Customer Charge	\$12.89
Energy Charge	
2.000 kWh @ 8.652c	0.18
Fuel Charge	
2.000 kWh @ 4.787c	0.10
Minimum Bill Adjustment	11.83
<hr/>	
Total Current Charges	\$25.00

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Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
<hr/>	
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
15138 CARAVAN AVE
IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8839 3316**

Billing summary

Previous Amount Due	\$30.42
<i>Payment Received Sep 27</i>	-30.42
Current Electric Charges	25.00
Taxes	0.36
Total Amount Due Oct 19	\$25.36



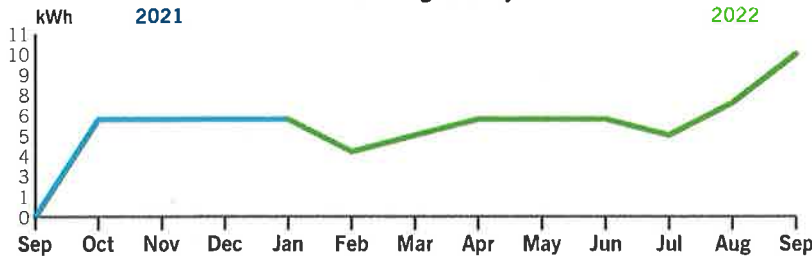
Thank you for your payment.

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Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	10	0	73	6
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft



Account number
9100 8839 3316

\$25.36
by Oct 19

After 60 days from bill date, a late charge will apply.

Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

001453 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

Your usage snapshot - Continued

Current electric usage for meter number 3347708	
Actual reading on Sep 26	181
Previous reading on Sep 2	- 176
<hr/>	
Energy Used	5 kWh
Billed kWh	5.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 3347708	
Customer Charge	\$12.89
Energy Charge	
5.000 kWh @ 8.652c	0.42
Fuel Charge	
5.000 kWh @ 4.787c	0.24
Asset Securitization Charge	
5.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.44
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.35
<hr/>	
Total Taxes	\$0.36



Service address
ASTURIA COMM DEV DISTRICT
15121 AVILES PKWY
PUMP IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8839 2745**

Billing summary

Previous Amount Due	\$30.41
Payment Received Sep 27	-30.41
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35

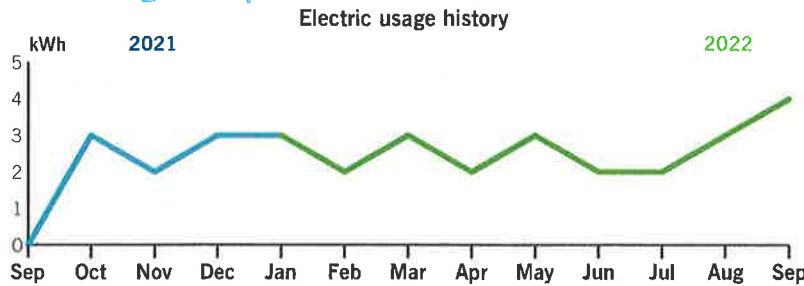


Thank you for your payment.

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Your usage snapshot



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	4	0	32	3
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 2745

Amount of automatic draft

\$25.35
by Oct 19

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

001441 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

Your usage snapshot - Continued

Current electric usage for meter number 4456967	
Actual reading on Sep 26	58
Previous reading on Sep 2	- 56
<hr/>	
Energy Used	2 kWh
Billed kWh	2.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 4456967	
Customer Charge	\$12.89
Energy Charge	
2.000 kWh @ 8.652c	0.18
Fuel Charge	
2.000 kWh @ 4.787c	0.10
Minimum Bill Adjustment	11.83
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
<hr/>	
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
15233 RENAISSANCE AVE
IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number 9100 8839 2365

Billing summary

Previous Amount Due	\$30.42
Payment Received Sep 27	-30.42
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35

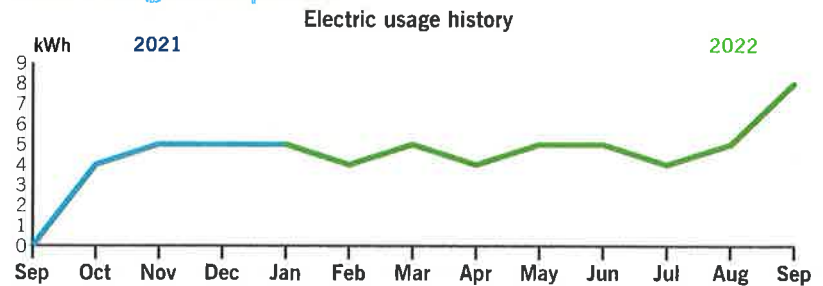


Thank you for your payment.

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Your usage snapshot



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	8	0	59	5
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Amount of automatic draft

\$25.35 by Oct 19	After 60 days from bill date, a late charge will apply.
-----------------------------	---

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 2365

001443 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

Your usage snapshot - Continued

Current electric usage for meter number 3514363	
Actual reading on Sep 26	181
Previous reading on Sep 2	- 177
<hr/>	
Energy Used	4 kWh
Billed kWh	4.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 3514363	
Customer Charge	\$12.89
Energy Charge	
4.000 kWh @ 8.652c	0.34
Fuel Charge	
4.000 kWh @ 4.787c	0.19
Asset Securitization Charge	
4.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.57
<hr/>	
Total Current Charges	\$25.00

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Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
<hr/>	
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
15246 CARAVAN AVE
IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8841 5480**

Billing summary

Previous Amount Due	\$30.43
Payment Received Sep 27	-30.43
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35



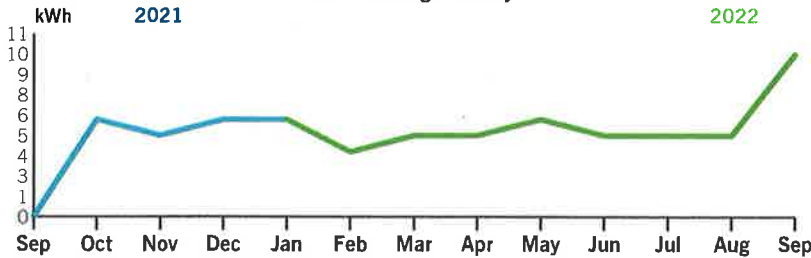
Thank you for your payment.

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Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	10	0	68	6
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Amount of automatic draft

\$25.35
by Oct 19

After 60 days from bill date, a late charge will apply.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8841 5480

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

001435 000000009
ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

Your usage snapshot - Continued

Current electric usage for meter number 4320628	
Actual reading on Sep 26	171
Previous reading on Sep 2	- 167
<hr/>	
Energy Used	4 kWh
Billed kWh	4.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 4320628	
Customer Charge	\$12.89
Energy Charge	
4.000 kWh @ 8.652c	0.34
Fuel Charge	
4.000 kWh @ 4.787c	0.19
Asset Securitization Charge	
4.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.57
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
<hr/>	
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
14700 TRAILS EDGE BLVD
IRRIGATION

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number 9100 8839 4292

Billing summary

Previous Amount Due	\$30.42
Payment Received Sep 27	-30.42
Current Electric Charges	25.00
Taxes	0.35
Total Amount Due Oct 19	\$25.35

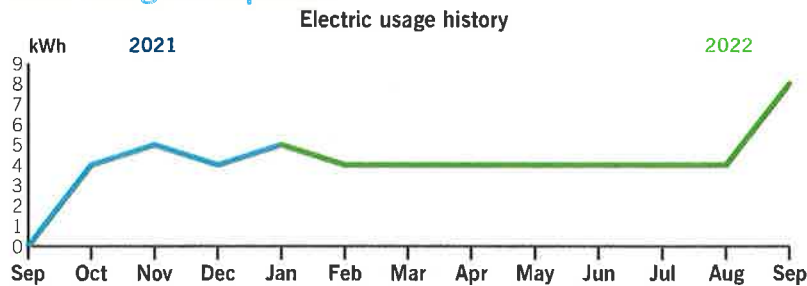


Thank you for your payment.

Thank you for your request to enroll in our Pick your due date program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/

To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	8	0	54	5
Avg. Daily (kWh)	0	0	0	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 4292

Amount of automatic draft

\$25.35
by Oct 19

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

001455 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

Your usage snapshot - Continued

Current electric usage for meter number 4456132	
Actual reading on Sep 26	98
Previous reading on Sep 2	- 94
<hr/>	
Energy Used	4 kWh
Billed kWh	4.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 4456132	
Customer Charge	\$12.89
Energy Charge	
4.000 kWh @ 8.652c	0.34
Fuel Charge	
4.000 kWh @ 4.787c	0.19
Asset Securitization Charge	
4.000 kWh @ 0.243c	0.01
Minimum Bill Adjustment	11.57
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.01
Gross Receipts Tax	0.34
<hr/>	
Total Taxes	\$0.35



Service address
ASTURIA COMM DEV DISTRICT
14721 STATE ROAD 54 LITE
LITE ASTURA PH1A SL

Bill date Sep 13, 2022
For service Aug 9 - Sep 8
31 days

Account number **9100 8839 2555**

Billing summary

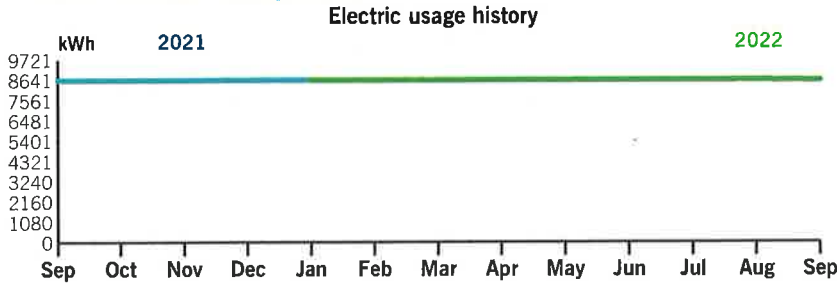
Previous Amount Due	\$5,416.68
Payment Received Sep 01	-5,416.68
Current Lighting Charges	5,397.36
Taxes	21.51
Total Amount Due Oct 04	\$5,418.87



Thank you for your payment.

To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 83°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	8,609	8,641	103,660	8,638
Avg. Daily (kWh)	278	262	283	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 2555

Amount of automatic draft

\$5,418.87
by Oct 4

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

002317 000017112
ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

8891008839255500066000000000000000054188700005418879

Your usage snapshot - Continued

Outdoor Lighting		
Billing period Aug 09 - Sep 08		
Description	Quantity	Usage
Monticello Black TIII 3000K	2	34 kWh
SV MONTICELLO 9500L	175	8,575 kWh
Total	177	8,609 kWh

Billing details - Lighting

Billing Period - Aug 09 to Sep 08	
Customer Charge	\$1.63
Energy Charge	
8,609.000 kWh @ 3.459c	297.79
Fuel Charge	
8,609.000 kWh @ 4.437c	381.98
Asset Securitization Charge	
8,609.000 kWh @ 0.069c	5.94
Fixture Charge	
Monticello Black TIII 3000K	34.98
SV MONTICELLO 9500L	2,203.25
Maintenance Charge	
Monticello Black TIII 3000K	2.78
SV MONTICELLO 9500L	322.00
Pole Charge	
16 DEC CNCRT W/DEC BS/WSHNGTN	
177 Pole(s) @ \$12.130	2,147.01
Total Current Charges	\$5,397.36

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$3.89
Gross Receipts Tax	17.62
Total Taxes	\$21.51





duke-energy.com
877.372.8477

Your Energy Bill

Service address

ASTURIA COMM DEV DISTRICT
0000 AVILES PKY
LITE

Bill date Sep 15, 2022

For service Aug 13 - Sep 14
33 days

Account number **9100 8841 5753**

Billing summary

Previous Amount Due	\$1,958.97
Payment Received Sep 06	-1,958.97
Current Lighting Charges	1,953.19
Taxes	7.79
Total Amount Due Oct 17	\$1,960.98



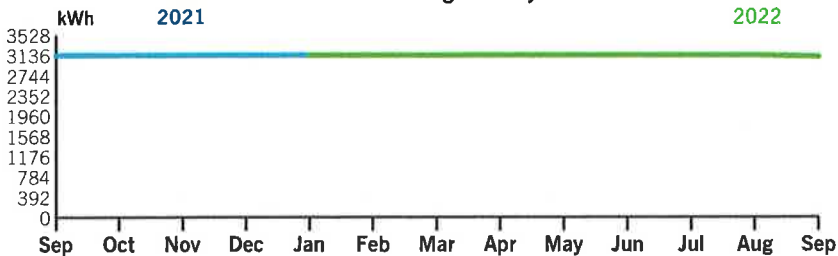
Thank you for your payment.

Thank you for your request to enroll in our Preference pay program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/.

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Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 83°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	3,105	3,136	37,601	3,133
Avg. Daily (kWh)	94	95	103	
12-month usage based on most recent history				

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8841 5753

\$1,960.98
by Oct 17

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

002983 000018328



ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

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Your usage snapshot - Continued

Outdoor Lighting		
Billing period Aug 13 - Sep 14		
Description	Quantity	Usage
Monticello Black TIII 3000K	1	18 kWh
SV MONTICELLO 9500L	63	3,087 kWh
Total	64	3,105 kWh

Billing details - Lighting

Billing Period - Aug 13 to Sep 14	
Customer Charge	\$1.63
Energy Charge	
3,104.500 kWh @ 3.459c	107.38
Fuel Charge	
3,104.500 kWh @ 4.437c	137.75
Asset Securitization Charge	
3,104.500 kWh @ 0.069c	2.14
Fixture Charge	
Monticello Black TIII 3000K	17.49
SV MONTICELLO 9500L	793.17
Maintenance Charge	
Monticello Black TIII 3000K	1.39
SV MONTICELLO 9500L	115.92
Pole Charge	
16 DEC CNCRT W/DEC BS/WSHNGTN	
64 Pole(s) @ \$12.130	776.32
Total Current Charges	\$1,953.19

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$1.41
Gross Receipts Tax	6.38
Total Taxes	\$7.79





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877.372.8477

Your Energy Bill

Service address

ASTURIA COMM DEV DISTRICT
000 AVILES PKY LITE
LITE ASTURIA PH2 A&B SL

Bill date Sep 29, 2022

For service Aug 26 - Sep 26
32 days

Account number **9100 8839 3514**

Billing summary

Previous Amount Due	\$2,509.45
Payment Received Sep 20	-2,509.45
Current Lighting Charges	2,499.57
Taxes	10.05
Total Amount Due Oct 20	\$2,509.62



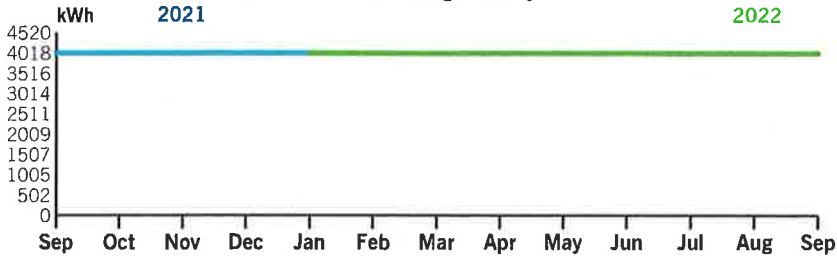
Thank you for your payment.

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To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	4,018	4,018	48,216	4,018
Avg. Daily (kWh)	126	130	131	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8839 3514

\$2,509.62
by Oct 20

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

002037 000019475



ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



88910088393514000660000000000000025096200002509628

Your usage snapshot - Continued

Outdoor Lighting		
Billing period Aug 26 - Sep 26		
Description	Quantity	Usage
SV MONTICELLO 9500L	82	4,018 kWh
Total	82	4,018 kWh

Billing details - Lighting

Billing Period - Aug 26 to Sep 26	
Customer Charge	\$1.63
Energy Charge	
4,018.000 kWh @ 3.459c	138.97
Fuel Charge	
4,018.000 kWh @ 4.437c	178.28
Asset Securitization Charge	
4,018.000 kWh @ 0.069c	2.77
Fixture Charge	
SV MONTICELLO 9500L	1,032.38
Maintenance Charge	
SV MONTICELLO 9500L	150.88
Pole Charge	
16 DEC CNCRT W/DEC BS/WSHNGTN	
82 Pole(s) @ \$12.130	994.66
Total Current Charges	\$2,499.57

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$1.80
Gross Receipts Tax	8.25
Total Taxes	\$10.05





duke-energy.com
877.372.8477

Your Energy Bill

Agenda Page 200 Page 1 of 3

Service address ASTURIA COMM DEV DISTRICT
000 PROMENADE PKY LITE
LITE

Bill date Sep 27, 2022
For service Aug 26 - Sep 26
32 days

Account number **9100 9355 5410**

Billing summary

Previous Amount Due	\$99.06
Payment Received Sep 16	-99.06
Current Lighting Charges	98.85
Taxes	0.22
Total Amount Due Oct 18	\$99.07

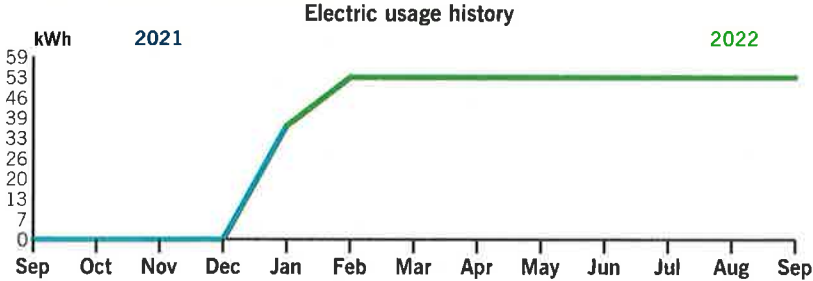


Thank you for your payment.

Thank you for your request to enroll in our Preference pay program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/.

To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	53	0	N/A	51
Avg. Daily (kWh)	2	0	N/A	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Late payments are subject to a \$5.00 or 1.5%, late charge, whichever is greater.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 9355 5410

Amount of automatic draft

\$99.07
by Oct 18

Your payment is scheduled to be made by monthly automatic draft on Oct 18

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

037070 000001984



ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

889100935554100006600000000000000000990700000099076

Your usage snapshot - Continued

Outdoor Lighting		
Billing period Aug 26 - Sep 26		
Description	Quantity	Usage
Monticello Black TIII 3000K	3	53 kWh
Total	3	53 kWh

Billing details - Lighting

Billing Period - Aug 26 to Sep 26	
Customer Charge	\$1.63
Energy Charge	
52.500 kWh @ 3.459c	1.82
Fuel Charge	
52.500 kWh @ 4.437c	2.33
Asset Securitization Charge	
52.500 kWh @ 0.069c	0.04
Fixture Charge	
Monticello Black TIII 3000K	52.47
Maintenance Charge	
Monticello Black TIII 3000K	4.17
Pole Charge	
16 DEC CNCRT W/DEC BS/WSHNGTN	
3 Pole(s) @ \$12.130	36.39
Total Current Charges	\$98.85

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.07
Gross Receipts Tax	0.15
Total Taxes	\$0.22



Service address
ASTURIA COMM DEV DISTRICT
14575 PROMENADE PKWY
AMENITY CENTER

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number 9100 8839 4937

Billing summary

Previous Amount Due	\$1,422.46
Payment Received Sep 27	-1,422.46
Current Electric Charges	910.44
Current Lighting Charges	179.06
Taxes	24.75
Total Amount Due Oct 19	\$1,114.25



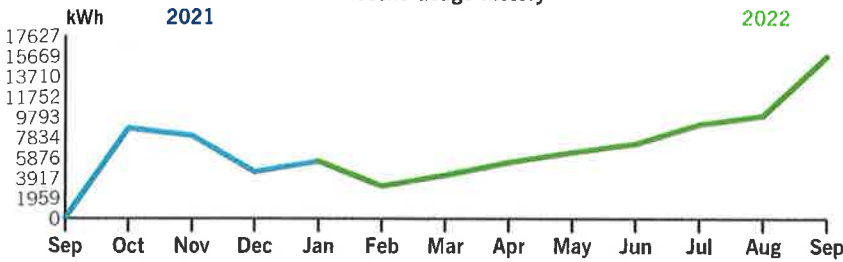
Thank you for your payment.

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To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	15,669	0	87,822	7,318
Avg. Daily (kWh)	522	0	239	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

\$1,114.25
by Oct 19

After 60 days from bill date, a late charge will apply.

Account number
9100 8839 4937



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light
Amount enclosed

001447 00000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

Your usage snapshot - Continued

Current electric usage for meter number 9504488	
Actual reading on Sep 26	7133
Previous reading on Sep 2	- 6805
<hr/>	
Energy Used	328 kWh
	Multiplier x 20
Energy used	6,560.00 kWh
Billed kWh	6,560.000 kWh

Outdoor Lighting		
Billing period Sep 02 - Sep 26		
Description	Quantity	Usage
SV MONTICELLO 9500L	7	286 kWh
Total	7	286 kWh

Billing details - Lighting

Billing Period - Sep 02 to Sep 26	
Customer Charge	\$1.36
Energy Charge	
285.833 kWh @ 3.459c	9.89
Fuel Charge	
285.833 kWh @ 4.437c	12.68
Asset Securitization Charge	
285.833 kWh @ 0.069c	0.20
Fixture Charge	
SV MONTICELLO 9500L	73.44
Maintenance Charge	
SV MONTICELLO 9500L	10.73
Pole Charge	
16 DEC CNCRT W/DEC BS/WSHNGTN	
7 Pole(s) @ \$12.130	70.76
Total Current Charges	\$179.06

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 9504488	
Customer Charge	\$12.89
Energy Charge	
6,560.000 kWh @ 8.652c	567.58
Fuel Charge	
6,560.000 kWh @ 4.787c	314.03
Asset Securitization Charge	
6,560.000 kWh @ 0.243c	15.94

Your current rate is General Service Non-Demand Sec (GS-1).



Service address
ASTURIA COMM DEV DISTRICT
14575 PROMENADE PKY POOL
POOL

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number **9100 8839 4523**

Billing summary

Previous Amount Due	\$797.07
Payment Received Sep 27	-797.07
Current Electric Charges	647.74
Taxes	17.08
Total Amount Due Oct 19	\$664.82



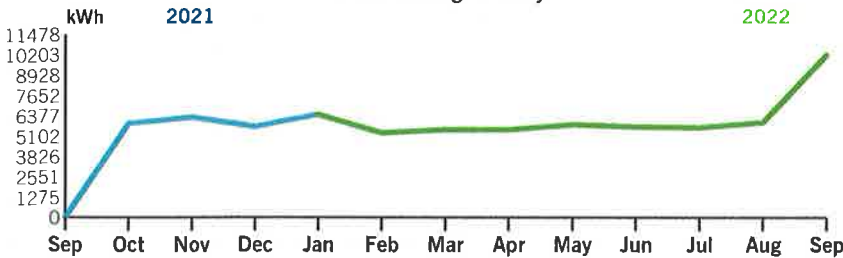
Thank you for your payment.

Thank you for your request to enroll in our Pick your due date program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/.

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Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	10,203	0	74,092	6,174
Avg. Daily (kWh)	340	0	201	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 4523

Amount of automatic draft

\$664.82
by Oct 19

After 60 days from bill date, a late charge will apply.

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

001451 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

889100883945230006600000000000000000664820000664825



Your usage snapshot - Continued

Current electric usage for meter number 1016855	
Actual reading on Sep 26	349015
Previous reading on Sep 2	- 344375
<hr/>	
Energy Used	4,640 kWh
Billed kWh	4,640.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 1016855	
Customer Charge	\$12.89
Energy Charge	
4,640.000 kWh @ 8.652c	401.45
Fuel Charge	
4,640.000 kWh @ 4.787c	222.12
Asset Securitization Charge	
4,640.000 kWh @ 0.243c	11.28
<hr/>	
Total Current Charges	\$647.74

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.47
Gross Receipts Tax	16.61
<hr/>	
Total Taxes	\$17.08



Service address
ASTURIA COMM DEV DISTRICT
14731 STATE ROAD 54
ODESSA FL 33556

Bill date Sep 28, 2022
For service Sep 2 - Sep 26
25 days

Account number 9100 8839 2175

Billing summary

Previous Amount Due	\$30.74
Payment Received Sep 27	-30.74
Current Electric Charges	25.00
Taxes	0.63
Total Amount Due Oct 19	\$25.63



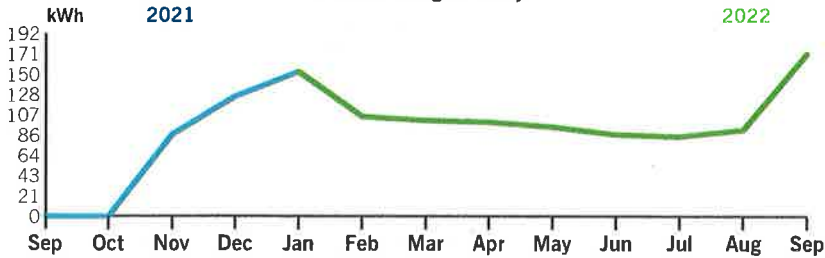
Thank you for your payment.

Thank you for your request to enroll in our Pick your due date program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/.

To help us repair malfunctioning streetlights, quickly: 1. Visit duke-energy.com/lightrepair or call us at 800.419.6356. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best.

Your usage snapshot

Electric usage history



Average temperature in degrees

82° 79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 82°

	Current Month	Sep 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	171	0	1,195	100
Avg. Daily (kWh)	6	0	3	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

Account number
9100 8839 2175

Amount of automatic draft

\$25.63 by Oct 19	After 60 days from bill date, a late charge will apply.
-----------------------------	---

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light
Amount enclosed



Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

001461 000000009

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320



Your usage snapshot - Continued

Current electric usage for meter number 7885302	
Actual reading on Sep 26	1974
Previous reading on Sep 2	- 1894
<hr/>	
Energy Used	80 kWh
Billed kWh	80.000 kWh

Billing details - Electric

Billing Period - Sep 02 to Sep 26	
Meter - 7885302	
Customer Charge	\$12.89
Energy Charge	
80.000 kWh @ 8.652c	6.92
Fuel Charge	
80.000 kWh @ 4.787c	3.83
Asset Securitization Charge	
80.000 kWh @ 0.243c	0.19
Minimum Bill Adjustment	1.17
<hr/>	
Total Current Charges	\$25.00

The total charges incurred during this billing period are below the minimum expenses necessary to equitably provide and maintain reliable electric service to all facilities across the state. When the combined monthly customer, energy, fuel, and other charges fall below a \$30 threshold, customers will see the difference noted as a Minimum Bill Adjustment under the Billing Details section. Learn more about the minimum charge adjustment and additional customer charges at duke-energy.com/minimum.

Your current rate is General Service Non-Demand Sec (GS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.02
Gross Receipts Tax	0.61
<hr/>	
Total Taxes	\$0.63



duke-energy.com
877.372.8477

Your Energy Bill

Service address
ASTURIA COMM DEV DISTRICT
0000 PROMENADE PKY
LITE

Bill date Oct 4, 2022
For service Sep 2 - Oct 3
32 days

Account number **9100 8841 6465**

Billing summary

Previous Amount Due	\$293.48
<i>Payment Received Sep 23</i>	-293.48
Current Lighting Charges	292.92
Taxes	0.56
Total Amount Due Oct 25	\$293.48

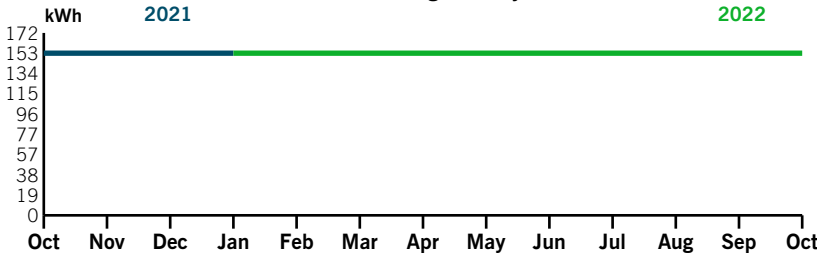


Thank you for your payment.

Thank you for your request to enroll in our Preference pay program. Your account has been successfully confirmed for the due date of the 15th day of each month, starting on or after Sept. 13, 2022. For more information on the program, visit duke-energy.com/.

Your usage snapshot

Electric usage history



Average temperature in degrees

79° 67° 69° 61° 66° 71° 75° 80° 83° 84° 84° 81° 75°

	Current Month	Oct 2021	12-Month Usage	Avg Monthly Usage
Electric (kWh)	153	153	1,836	153
Avg. Daily (kWh)	5	5	5	

12-month usage based on most recent history

Mail your payment at least 7 days before the due date or pay instantly at duke-energy.com/billing. Payments for this statement within 60 days from the bill date will avoid a 1.0% late payment charge.

Please return this portion with your payment. Thank you for your business.

Amount of automatic draft

Account number
9100 8841 6465

\$293.48
by Oct 25

After 60 days from bill date, a late charge will apply.



Duke Energy Return Mail
PO Box 1090
Charlotte, NC 28201-1090

\$ _____ \$ _____
Add here, to help others with a contribution to Share the Light **Amount enclosed**

ASTURIA COMM DEV DISTRICT
210 N UNIVERSITY DR STE 702
CORAL SPRINGS FL 33071-7320

Duke Energy Payment Processing
PO Box 1094
Charlotte, NC 28201-1094

8891008841646500066000000000000000000002934800000293486

We're here for you

Report an emergency

Electric outage duke-energy.com/outages
800.228.8485

Convenient ways to pay your bill

Online duke-energy.com/billing
Automatically from your bank account duke-energy.com/automatic-draft
Speedpay (fee applies) duke-energy.com/pay-now
800.700.8744
By mail payable to Duke Energy P.O. Box 1094
Charlotte, NC 28201-1094
In person duke-energy.com/location

Help managing your account (not applicable for all customers)

Register for free paperless billing duke-energy.com/paperless
Home duke-energy.com/manage-home
Business duke-energy.com/manage-bus

General questions or concerns

Online duke-energy.com
Home: Mon - Fri (7 a.m. to 7 p.m.) 800.700.8744
Business: Mon - Fri (7 a.m. to 6 p.m.) 877.372.8477
For hearing impaired TDD/TTY 711
International 1.407.629.1010

Call before you dig

Call 800.432.4770 or 811

Check utility rates

Check rates and charges duke-energy.com/rates

Correspond with Duke Energy (not for payment)

P.O. Box 14042
St Petersburg, FL 33733

Important to know

Your next meter reading on or after: Nov 1

Please be sure we can safely access your meter. Don't worry if your digital meter flashes eights from time to time. That's a normal part of the energy measuring process.

Your electric service may be disconnected if your payment is past due

If payment for your electric service is past due, we may begin disconnection procedures. The due date on your bill applies to current charges only. Any unpaid, past due charges are not extended to the new due date and may result in disconnection. The reconnection fee is \$13 between the hours of 7 a.m. and 7 p.m. Monday through Friday and \$14 after 7 p.m. or on the weekends.

Electric service does not depend on payment for other products or services

Non-payment for non-regulated products or services (such as surge protection or equipment service contracts) may result in removal from the program but will not result in disconnection of electric service.

When you pay by check

We may process the payment as a regular check or convert it into a one-time electronic check payment.

Asset Securitization Charge

A charge to recover cost associated with nuclear asset-recovery bonds. Duke Energy Florida is acting as the collection agent for Special Purpose Entity (SPE) until the bonds have been paid in full or legally discharged.

Medical Essential Program

Identifies customers who are dependent on continuously electric-powered medical equipment. The program does not automatically extend electric bill due dates, nor does it provide priority restoration. To learn more or find out if you qualify, call 800.700.8744 or visit duke-energy.com/home/billing/special-assistance/medically-essential.

Special Needs Customers

Florida Statutes offer a program for customers who need special assistance during emergency evacuations and sheltering. Customers with special needs may contact their local emergency management agency for registration and more information.

Para nuestros clientes que hablan Español

Representantes bilingües están disponibles para asistirle de lunes a viernes de 7 a.m. - 7 p.m. Para obtener más información o reportar problemas con su servicio eléctrico, favor de llamar al 800.700.8744.

Your usage snapshot - Continued

Outdoor Lighting		
Billing period Sep 02 - Oct 03		
Description	Quantity	Usage
Monticello Black TIII 3000K	9	153 kWh
Total	9	153 kWh

Billing details - Lighting

Billing Period - Sep 02 to Oct 03	
Customer Charge	\$1.63
Energy Charge	
153.000 kWh @ 3.459c	5.30
Fuel Charge	
153.000 kWh @ 4.437c	6.79
Asset Securitization Charge	
153.000 kWh @ 0.069c	0.11
Fixture Charge	
Monticello Black TIII 3000K	157.41
Maintenance Charge	
Monticello Black TIII 3000K	12.51
Pole Charge	
16 DEC CNCRT W/DEC BS/WSHNGTN	
9 Pole(s) @ \$12.130	109.17
Total Current Charges	\$292.92

Your current rate is Lighting Service Company Owned/Maintained (LS-1).

Billing details - Taxes

Regulatory Assessment Fee	\$0.21
Gross Receipts Tax	0.35
Total Taxes	\$0.56

Seventh Order of Business

7Bii.



ENGAGE PEO CLIENT SERVICE AGREEMENT

This Client Service Agreement is entered into this ____ day of _____ 2022 by and between **ENGAGE PEO**, a Florida limited liability company, and its subsidiaries and related companies, with such Federal Employment Identification Numbers set forth in the Multistate Legal Addendum (hereinafter collectively referred to as “Engage” or “Party”), and **Asturia CDD** (hereinafter referred to as “Client” or “Party”), whose respective addresses are set forth below.

Whereas, Engage is a professional employer organization (“PEO”);

Whereas, Client desires that Engage provide PEO services as delineated in this Client Service Agreement, Schedules and Exhibits; and

Whereas, this Client Service Agreement, along with the referenced Schedules and Exhibits constitute one and the same document and are hereinafter collectively referred to as this “Agreement;”

Therefore, in consideration of the foregoing, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

I. Term of Agreement. The initial term of this Agreement shall commence on the first day of the pay period as shown on Schedule “A” of this Agreement (the “Effective Date”) and continue for a period of one (1) year (the “Initial Term”). If Client does not timely submit all required information for the first payroll, the Effective Date will be the first day of the pay period for which the first payroll is processed. Following the completion of the Initial Term, this Agreement shall be automatically extended for successive one year renewal terms unless either Party shall give written notice of its election not to renew this Agreement not more than sixty (60) days nor less than thirty (30) days prior to the commencement of any renewal term. The Parties may also terminate this Agreement pursuant to Schedule B, Section 10. The Initial Term, together with all renewal terms, if any, shall be referred to as “the Term.”

II. Services and Fees. In accordance with the terms and conditions set forth in this Agreement, Engage will provide the services described in this Agreement and Schedule C (hereinafter “Services”), pursuant to the terms and conditions set forth in Schedule B. The fees to be paid by Client for such Services are set forth on Schedule A. Client understands and specifically concurs that the component parts of the fee and total charges may be less than or may exceed Engage’s actual costs of doing business. The fees set forth in Schedule A are subject to adjustment by Engage based upon (i) changes in local, state and/or federal law, including tax law, (ii) changes in insurance requirements or costs, (iii) costs directly attributable to Client or to Worksite Employees assigned to Client, (iv) changes in Client’s payroll, or (v) based upon Engage’s overall cost of doing business. Additionally, Engage may increase fees in response to increases in unemployment experience, rate or assessment, which must be paid during the term of this Agreement or which applies to the time period during which this Agreement was in effect; such fees may be retroactively applied. In the event Engage provides written notice to Client of a fee adjustment, Client shall have the right to terminate this Agreement by giving notice of termination to Engage as provided in Schedule B, Section 10(d) within fourteen (14) days after receipt from Engage of a notice of fee adjustment and after payment of all monies owed to Engage by Client that were specifically incurred by Client for unemployment insurance that is retroactively applied by a state or federal body. Such fee adjustment shall become effective as of the date of the written notice unless otherwise specified by Engage. Client further agrees that the FUTA and SUTA effective rate shown on Schedule A may be adjusted at any time by Engage using reasonable business judgment in a state(s) that has failed to meet statutory requirements under Federal law for FUTA loans and repayment of those loans by the state, and in states where the unemployment fund is insufficient to meet anticipated unemployment claims. Client shall be responsible for paying any short rate workers’ compensation cancellation fees and for any outstanding or audited workers’ compensation deposit or premium associated with termination of this Agreement.

III. Intent of the Parties. It is the Parties’ intent that they enter into a co-employment relationship and not a joint employment relationship. In this co-employment relationship the duties and responsibilities of the Parties are allocated as set forth herein between the Client and Engage. It is the intent of the Parties that any wording contained in this Agreement which is mandated by law to be included herein shall in no manner be indicative of liability.

IV. Payment. Client agrees to pay all fees in accordance with the terms of this Agreement. Except as otherwise specifically provided in this Agreement, all fees shall be due and payable without set-off or claim. All funds are due to Engage prior to Engage’s issuance of payroll checks or direct deposits each pay period and shall be paid to Engage no later than two (2) business days prior to the date paychecks are to be distributed to Worksite Employees. The payment method shall be delineated in Schedule A. Payment shall be deemed made only when Engage has received final, irrevocable cleared funds at its bank. Engage may immediately, without further demand or other action to or against Client, demand that any guarantors make immediate payment for any amounts Client does not pay when due. A late payment charge of one and one-half percent (1 ½%) will be added to all accounts not paid when due. Any unpaid balance will also be subject to a periodic charge of one and one-half percent (1 ½ %) per calendar month (or such maximum lesser interest amount if set by applicable law at a lower amount) until paid in full. Engage reserves the right to terminate this Agreement at any time and without further notice to Client if full payment is not made when due.

This Agreement has been executed as of the Effective Date.

ASTURIA CDD

By: _____
 Title: _____
 Street: _____
 City, State, Zip: _____

ENGAGE

By: _____
 Title: _____
 3001 Executive Drive
 St. Petersburg, Florida 33762



SCHEDULE A To Client Service Agreement

- Client Name: Asturia CDD
- List All Locations: _____
- Telephone: _____ E-Mail: _____ Fax: _____
- Client Contact: _____
- Payroll Frequency: _____
- First Pay Period Begins: _____ First Pay Period Ends: _____
- First Check Dated: _____
- Payroll will be transmitted to Engage via: Web Entry File Upload
- Benefits Effective Date(s): _____
- Payment via: Wire Reverse Wire

The following is based upon information given to Engage by Client; adjustments will be made if necessary based upon subsequent information obtained from Client.

W/C Code	Description	W/C Rate	FICA	FUTA	SUTA	Engage Admin.
FL 9015	Buildings...	2.62%	7.65%	0.60%	2.70%	3.25%

- (1) The Unemployment Rates (FUTA and SUTA) are subject to change in response to increases in federal and state rates and/or assessments. For example, in some states there is an additional .3% for FUTA due to unpaid Federal loan balances.
- (2) The rates set forth above may be less or more than Engage’s actual costs of doing business.

Additional Fees	
Implementation Fees <ul style="list-style-type: none"> • Management Consultation • Payroll and Tax Conversion • Employee Orientation • Employee Education • Initial Employee Enrollment • 401(k) Implementation/enrollment 	No charge
Post-Implementation New Hire Enrollment Fee	\$10 per new hire
Payroll Delivery Fee	\$18 per location per payroll run
EPLI Fee	\$0.95 per employee per month
Lost or Stolen Check Fee	\$35 per replacement check
NSF Payment of Invoice	\$100
Off-Cycle Payroll	\$30 per off-cycle payroll run

Asturia CDD:

By: _____

Name and Title

Date: _____

Engage:

By: _____

Name and Title

Date: _____



SCHEDULE B **to Client Service Agreement**

TERMS AND CONDITIONS

1. **Worksite Employees.** (a) Engage agrees to co-employ certain employees, to the extent required by law, who will perform job functions identified by the workers' compensation code classifications set forth on Schedule A (the "Worksite Employees.")

(b) Client expressly agrees and understands that no employee shall become employed by Engage, covered by Engage's workers' compensation insurance or any other benefits or term and condition of employment or issued a payroll check (including direct deposit), unless the individual has, prior to commencing work for Engage, completed the Engage Enrollment Forms, including without limitation, Form I-9, W-4 withholding form and new hire paperwork, all of which must be received by Engage before the individual starts employment. Engage shall not be considered a co-employer for any person nor may Client represent to any individual or entity that such person has been hired by Engage until such person completes the Engage Enrollment Forms and Client can access that person's record on Engage's website; such access shall indicate that the individual has been co-employed by Engage as a Worksite Employee. Engage shall also not be considered a co-employer of any Worksite Employee or person for whom payroll information is not supplied during any payroll period, except as may be required by law. Client also represents and warrants that all wages, including bonuses, paid to any Worksite Employee are to be paid through Engage and that any such Worksite Employee will receive no additional wages in any form from Client. Client agrees it will be solely responsible for damages of any nature arising out of Client's failure to report to Engage the payment to an employee of any remuneration for services rendered for Client.

(c) Engage shall have sufficient authority so as to maintain a right of direction and control over the Worksite Employees assigned to Client's location, and shall retain authority to recruit, hire, terminate, discipline and reassign Worksite Employees, to the extent required by law. Client shall, however, retain such sufficient direction and control over the Worksite Employees as is necessary to conduct Client's business and without which Client would be unable to conduct its business, discharge any fiduciary responsibility that it may have, or comply with any applicable licensure, regulatory, or statutory requirement of Client. Such authority maintained by Client shall include the right to recruit, accept or cancel the assignment of any Worksite Employee. Additionally, Client shall have sole and exclusive control over the day-to-day job duties of all Worksite Employees and Engage shall have no responsibilities with regard to the Worksite Employees' performance of such day-to-day job duties. Furthermore, Engage shall have no control over the job site at which, or from which, the Worksite Employees perform their services. Control over the day-to-day job duties of Worksite Employees and over the job site at which, or from which, Worksite Employees perform their services is solely and exclusively the responsibility of and assigned to Client. Client expressly absolves Engage of control over the day-to-day duties of the Worksite Employees and over the job site at which, or from which, Worksite Employees perform their services. Except for the authority expressly reserved by Engage pursuant to this Agreement, all other rights of direction and control over Worksite Employees are expressly retained and/or delegated to Client.

2. **Wages and Tax Payments.** Engage assumes responsibility for the payment of wages to the Worksite Employees without regard to the receipt or adequacy of payments by Client to Engage for Services, and Engage assumes full responsibility for the reporting, withholding and payment of applicable payroll taxes from payroll on Worksite Employees without regard to the receipt or adequacy of payment from Client to Engage for Services. The foregoing provision shall apply only to the payrolls processed by Engage. This provision in no way affects the obligation of Client to pay Engage for all services rendered and in no way affects the obligations of Client pursuant to state and federal law, including without limitation, the requirement to pay all Worksite Employees their regular rate of pay (including overtime, as applicable). Notwithstanding anything to the contrary, Engage does not assume responsibility for payment of bonuses, commissions, severance pay, deferred compensation, profit sharing, vacation, sick, or other paid time off pay, or for any other payment, where payment for such items has not been received by Engage in advance from Client.

3. **Workers' Compensation.** (a) Client warrants that the list of workers' compensation classifications on Schedule A is accurate and complete and that employees performing these job functions do so at the location or locations specified by Client on Schedule A. Client further warrants that it has properly classified the Worksite Employees for workers' compensation purposes. Client understands and agrees that prior written approval from Engage must be obtained prior to the addition and/or change to any of the workers' compensation classifications or any changes in locations where Worksite Employees are performing job functions pursuant to this Agreement. Client further agrees that it will provide Engage prior written notice thirty (30) days before employing an employee in a state not currently identified on Schedule A, adding business entities or locations, or entering into any merger, sale or dissolution of its business.

(b) Unless otherwise set forth in an exhibit to this Agreement, Engage shall secure workers' compensation coverage in such amounts as is required by applicable law and shall be responsible for the management of workers' compensation claims, claims filings and related procedures for the Worksite Employees for services which they perform as Worksite Employees.

(c) Engage retains a right of direction and control over management of safety, risk and hazard control at the worksite or sites affecting Worksite Employees, as may be required by applicable state and federal laws, including, with regard to Worksite Employees: responsibility for performing safety inspections of Client equipment and premises; responsibility for the promulgation and administration of employment and safety policies; and responsibility for the management of workers' compensation claims, claims filings, and related procedures; however, Client acknowledges and agrees that Engage, in either providing or not providing such assistance and responsibility, assumes no liability and shall not be considered a joint employer for purposes of OSHA or otherwise. While Engage shall retain a right of direction and control over the management of safety, risk and hazard control involving Worksite Employees performing work at Client worksites, as may be required by law, compliance with all applicable



laws, ordinances, and regulations related to such matters is a responsibility of Client. At its own expense, Client agrees that it is responsible to maintain a safe working environment in compliance with all applicable laws and regulations, provide proper training in compliance with state and Federal OSHA standards, and establish and maintain such safety programs, policies and committees as may be required by law, by Engage or its carriers. Client further agrees to comply with any Engage workers' compensation light duty requirements as directed by Engage, including reinstatement of employees in a light duty capacity, and shall comply with such drug free workplace program, if any, as may be implemented by Engage. Client agrees to allow Engage to conduct post-accident drug testing on a Worksite Employee involved in a workers' compensation injury. Client agrees to pay the cost of any drug testing, including post-accident testing.

(d) Client represents that its working environment, equipment, machinery, supplies and training for its existing Worksite Employees meet all state and federal OSHA standards and that they will be maintained in compliance with such standards during the Term of this Agreement. Client shall disclose and immediately remedy any unsafe working condition or violation of any safety law of which it becomes aware.

(e) In the event of an accident or injury involving a Worksite Employee, Client shall provide Engage with an Accident/Injury Report where reasonably able within one (1) business day following a work-related accident or injury. In the event Client fails to report a work-related accident or injury within this time period, Client shall immediately reimburse Engage for any fees, penalties and/or expenses imposed upon or incurred by Engage. Further, neither Engage nor its workers' compensation carrier shall assume liability, and Client shall hold Engage and its workers' compensation carrier harmless, for any and all medical expenses and lost wages stemming from an incident involving a Worksite Employee if Client fails to notify Engage of an incident within the time period prescribed in this paragraph.

(f) Client shall be solely responsible for payment of any fines, penalties, assessments, costs and damages (including attorneys' fees of Client and Engage) associated with any OSHA investigations, claims or actions.

(g) Client's failure to fully cooperate with Engage or its carriers regarding worksite safety issues and/or its lack of full cooperation in matters related to treatment of Worksite Employees, is considered a material breach entitling Engage to terminate this Agreement pursuant to Section 10 herein.

(h) In no event will any independent contractor who is not also employed by Engage be covered by Engage's workers' compensation policy. Client understands and agrees that no insurance of any kind, including without limitation, workers' compensation, extends to any independent contractor who performs services for Client. Client agrees to require its independent contractors to secure workers' compensation coverage and that it is solely responsible for doing so. Further, Client shall furnish to Engage proof of such coverage upon request. Client agrees to indemnify Engage for any claim made by an independent contractor if Engage is made a party to any claim by such an independent contractor.

(i) Upon any request by Engage or its assigns, Client shall allow an on-site physical examination of such books, records, documents and other information sources deemed appropriate by Engage and/or its assigns to aid Engage and its assigns in the determination of proper workers' compensation classifications of

Worksite Employees and/or to aid in the determination of payroll amounts paid to such Worksite Employees to the extent allowed by applicable law. Such examination shall be strictly for the purposes of determining proper workers' compensation classifications of Worksite Employees and to aid in the determination of payroll amounts paid to such Worksite Employees. Client shall remain obligated to Engage for any misclassification, delinquency and/or unpaid premium amount found in an audit. This provision shall survive the expiration or termination of this Agreement.

(j) Client shall cooperate with Engage in all aspects of the administration of the workers' compensation program, including but not limited to the investigation and defense of claims. This cooperation shall survive the termination of this Agreement.

4. **Benefit Plans.** (a) Client acknowledges that Engage has available employee benefit plans for the possible application to Worksite Employees. If Client accesses any of Engage's available benefit options, it is understood that Client extends to Engage the authority to bind benefit coverage on behalf of Client. In the event that Client elects to have its employees participate in an Engage-sponsored benefit plan, Client acknowledges and agrees that it has exercised independent judgment in selecting this option. It has been disclosed to Client that makes such an election that Engage and/or related entities will be providing services to the plan for a fee/commission. Engage will receive such fee/commission from related insurance carriers in exchange for the services it provides Client for its and its Worksite Employees participation in the Engage Plan. Client agrees and acknowledges that it has and will exercise independent judgment on both an annual and a prospective basis in reviewing and approving Engage's fee/commission for the Engage sponsored plan. Client agrees and acknowledges that Engage is providing valuable day-to-day administrative services regarding the Engage sponsored plan and the fee/commission may or may not exceed Engage's actual plan service costs. Prior to the commencement of any Engage plan coverage period, Engage shall in writing disclose the Plan related fee/commission it expects to receive for its administrative services for the plan. Any other employee benefit plans maintained by Client, regardless of whether it provides benefits to Worksite Employees, shall be the sole and full responsibility of Client other than and solely to the extent as specified herein (including any Exhibits to this Agreement). With respect to any Engage-sponsored benefit plan that Client adopts pursuant to this Agreement, Engage shall be responsible for employee benefits for Worksite Employees that elect such employee benefits, without regard to the receipt or adequacy of payment from Client to Engage for such employee benefits. This provision in no way affects the obligation of Client to pay Engage for all products and services rendered.

(b) Client may request that Engage assume administrative responsibility for healthcare and any other specified Client sponsored benefit programs, including without limitation, current active and/or eligible Consolidated Omnibus Budget Reconciliation Act ("COBRA") participants of the Client's group health insurance plan which is in force or which will be in force as of the Effective Date of this Agreement (or, if agreed upon by the Parties, at some future date). Engage may assume this responsibility in its sole discretion and as set forth and agreed to in any exhibit to this Agreement.

(c) Upon termination of this Agreement, Client shall immediately replace all group benefit plans offered by Engage. Should Client at any time obtain any form of group employee benefit coverage from an insurance carrier, another employee leasing company or



otherwise, which will provide group health or life insurance coverage to any Worksite Employees, Client will assume full responsibility for the continuation of coverage under COBRA for the current COBRA participants in addition to any Worksite Employees who may elect COBRA coverage under Engage's plans during the term of this Agreement for the remainder of their COBRA eligibility period. Should Client not obtain group health coverage immediately upon termination of this Agreement for any reason, Client will pay to Engage a benefits administration fee each month the sum of FIVE HUNDRED and no/100 (\$500.00) dollars per month (this sum is in addition to the COBRA premium payment for such coverage, regardless of who actually makes such payment (e.g., Client, the applicable employee, the family member, etc.) per former Worksite Employee who is a COBRA participant (the fee shall also be due for each former Worksite Employee's family member who is receiving COBRA benefits through Engage) under Engage's plans. Client acknowledges that this amount is reasonable to cover Engage's expense in extending continued health care coverage to the Worksite Employees and family members and this amount is not a penalty. This benefits administration fee does not reduce or replace the premiums that are required to be paid to the group health plan for COBRA coverage. Client will be invoiced for this amount and payment is due to Engage within fifteen (15) days of mailing of the invoice. Nothing in this provision shall be construed or interpreted as precluding or limiting Engage's right to pursue damages in a court of law or equity, which arose as a result of Client's failure to obtain and provide insurance as set forth herein.

(d) To assure compliance with the Internal Revenue Code, the Employee Retirement Income Security Act ("ERISA") and other related regulations, Client certifies that it has properly disclosed to Engage all information reasonably required by Engage and regardless of whether Client maintains its plans or has Engage administer its plans, Client agrees it will continue to comply with all applicable laws and shall cooperate with Engage to ensure compliance with all applicable laws related to such plans. Such disclosure includes Client's certification that it has properly disclosed the following to Engage: (i) any retirement plans currently or previously maintained by the adopting company or any related entities (within the meaning of the Internal Revenue Code Section 414, including 414(c) and 414(h)); (ii) listed all of the owners, officers and shareholders (to identify those highly compensated and key employees for purpose of discrimination and top heavy testing); (iii) any subsidiaries owned or controlled groups of which Client is a part (within the meaning of the Internal Revenue Code Sections 414(b), 414(c)); and (iv) listed/entered any family relationships for owners, officers and shareholders with Worksite Employees. In the event that Client has failed, in whole or in part, to properly identify the above, Client agrees to indemnify Engage Indemnified Parties (as defined herein) for any and all liability associated therein pursuant to Section 6 herein.

(e) If Client has maintained or maintains any benefit plan covered by ERISA, but not provided or managed by Engage, it shall be Client's sole responsibility to review and comply with all legal requirements for said benefits. Client agrees that in such a case, Client, the trustees of such a plan and the plan administrator shall indemnify Engage to the fullest extent of the law with regard to any and all potential liability Engage may incur with respect to such plans. Engage shall, at any time, have the right to inspect and audit the plan and terminate this Agreement if Engage, within its sole discretion, is dissatisfied with any aspect of the plan or its administration.

(f) If Client elects to participate in any "cafeteria plan" within the meaning of Internal Revenue Code Section 125 sponsored or maintained by Engage (hereinafter, "Engage Section 125

Plan"), Client will cooperate with Engage to provide all necessary information, documentation and/or access to Worksite Employees as may be necessary to permit Engage to properly administer the Engage Section 125 Plan. If Client declines to participate in the Engage Section 125 Plan, Client acknowledges and agrees that (i) it is Client's responsibility to establish and maintain an Internal Revenue Code Section 125 plan with regard to its Worksite Employees (hereinafter, "Client Section 125 Plan"), and Client shall have sole responsibility to review and comply with all legal requirements with regard to such Client Section 125 Plan; (ii) Client shall indemnify Engage to the fullest extent of the law with regard to any and all potential liability Engage may incur with respect to such Client Section 125 Plan; and (iii) Engage shall, at any time, have the right to inspect and audit the Client Section 125 Plan and terminate this Agreement if Engage, within its sole discretion, is dissatisfied with any aspect of the Client Section 125 Plan or its administration.

(g) Client agrees and acknowledges that regardless of whether Client elects to participate in an Engage sponsored employee benefit plan or maintain a Client sponsored employee benefit plan, Client is solely responsible for (i) any and all penalties and fines resulting from any violation of the Patient Protection and Affordable Care Act of 2010 ("ACA"), the Health Care and Education Reconciliation Act of 2010 ("HCERA") or any regulation or guidance issued thereunder, including without limitation, violations of the ACA's nondiscrimination requirements and any and all penalties assessed with respect to any Worksite Employees under the ACA's employer mandate provisions regarding the provision of affordable minimal essential coverage; and (ii) determining whether Client is an Applicable Large Employer as that term is defined under the ACA.

5. **Limit of Services.** Engage will only provide the services listed on Schedules A and C hereto. The services delineated on Schedules A and C must be agreed to at the outset or thereafter requested by Client. Any additional services must be agreed to by the Parties and incorporated in an exhibit or addendum with corresponding fees. No other services shall be provided or implied, including without limitation any strategic, operational or other business related decisions with regard to Client's business. Such decisions shall exclusively be the responsibility of Client and Engage shall bear neither responsibility nor liability for any actions or inactions by Client; when implementing such business or other decisions, regardless of whether the actions are implemented by Worksite Employees, Client shall be acting solely on its own volition and responsibility. If Engage is a co-employer of any supervisory employees of Client, such supervisory employees' scope of employment is strictly limited. Supervisors' actions which are in violation of law or which result in liability will be outside the scope of their responsibility as Engage Worksite Employees; such supervisory employees will be acting solely as the agents of Client.

6. **Insurance and Indemnifications.**

(a) **Insurance.**

i. Client shall provide to Engage proof of comprehensive general liability insurance coverage for its operations and all employees, with a minimum limit of liability no less than one million dollars (\$1,000,000.00) per occurrence. If any Worksite Employee will operate a vehicle owned by or otherwise constructively owned for Client, Client shall furnish liability insurance coverage against liability for bodily injury and property damage and against uninsured motorists, each with a minimum limit of liability of no less than one million dollars (\$1,000,000.00). Such policies shall also include blanket contractual liability and personal injury liability coverage. In



addition, if Client employs professional Worksite Employees, professional liability coverage will be secured and maintained by Client with a limit of liability of not less than one million (\$1,000,000.00) dollars. Within ten (10) business days from the Effective Date of this Agreement, Client shall, at its own expense, include Engage as an additional insured on all of Client's insurance policies except where prohibited by law, including without limitation professional liability policies and fidelity bonds. Client shall deliver to Engage a certificate evidencing such insurance and the agreement(s) of the insurer(s), if reasonably obtainable, that such insurance may not be cancelled without at least twenty (20) days prior notice to Engage. All such policies shall also provide coverage to Engage after termination of this Agreement for any occurrence during the term of this Agreement, including any extensions. Client's obligations under this Section shall survive termination of this Agreement. Failure to comply with this paragraph may result in the immediate termination of this Agreement. All of Client's required insurance policies set forth above, and any excess of umbrella coverages related to such policies that Client maintains for its operations will be endorsed to waive and any all rights of subrogation against Engage.

ii. Client acknowledges and agrees that any decisions made, actions taken or lack of action, relative to cancellation or termination of any insurance policies in effect prior to the effective date of this Agreement are the sole responsibility of Client.

(b) Indemnifications.

i. Client hereby unconditionally indemnifies, holds harmless, protects and defends Engage, and all subsidiary, affiliate, related, and parent companies, their current and former respective unit holders, non-Worksite Employees, attorneys, officers, directors, agents and representatives (all indemnified parties referred to as "Engage Indemnified Parties") from and against any and all claims, demands, damages (including liquidated, punitive and compensatory), injuries, deaths, actions and causes of actions, costs and expenses (including attorneys' fees and expenses at all levels of proceedings), losses and liabilities of whatever nature (including liability to third parties), and all other consequences of any sort, whether known or unknown, without limit and without regard to the cause or causes thereof, or the fault or negligence of Engage or any Engage Indemnified Party that may be asserted or brought against Engage or any Engage Indemnified Party which is in any way related to this Agreement, the products or services provided by Client and/or by Engage, the products or services provided to Client by any third party in connection with this Agreement, the actions of any Worksite Employee, the actions of any non-Worksite Employee employed by Client, or of any other individual, any act by or against any individual who is acting outside the capacity of a Worksite Employee at the time the matter arises including without limitation, any violation of any local, state and/or federal law, regulation, ordinance, directive or rule whatsoever, and all employment-related matters which shall include but not be limited to all matters arising under local, state and/or federal right-to-know laws, environmental laws, immigration laws (including I-9 obligations), ban-the-box laws, all laws within the jurisdiction of the NLRB, OSHA, U.S. Department of Labor, and EEOC, including Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act ("ADA") (including without limitation those aspects relating to employment, public access and public accommodation), the Age Discrimination in Employment Act ("ADEA"); the Older Workers Benefits Protection Act ("OWBPA"); the Fair Credit Reporting Act ("FCRA"); the Immigration Reform and Control Act, (IRCA); the Health Insurance Portability and Accountability ("HIPAA"); the Patient Protection and Affordable Care Act ("PPACA"); the WARN Act and similar local and state statutes, laws and ordinances,

ERISA, all laws governing wages and hours (including without limitation: prevailing wage rate; exempt and non-exempt status; child labor; family and medical leave; and minimum wage and overtime matters), all laws governing workplace safety, all laws governing race, sex, harassment of any nature, sexual harassment, retaliation, religion, national origin, color, age, veteran status, disability, union status, citizenship status, marital status, and all other types of discrimination prohibited by applicable law, all laws governing disclosed and undisclosed benefit plans, and all other labor and employment laws.

ii. Engage hereby unconditionally indemnifies, holds harmless, protects and defends Client, and all subsidiary, affiliate, related, and parent companies, their current and former respective shareholders, employees, attorneys, officers, directors, agents and representatives from and against any and all claims, demands, damages, injuries, deaths, actions and causes of actions, costs and expenses (including attorney's fees and expenses at all levels of proceedings), losses and liabilities of whatever nature (including liability to third parties), and all other consequences of any sort, arising out of the negligent or willful failure of any non-Worksite Employee employed by Engage at its corporate office to comply with applicable workers' compensation, withholding tax, or ERISA laws, rules, and regulations, or where any action is taken by Client in compliance with a written corporate Engage policy, procedure, or direction, which is illegal under any applicable local, state or federal law.

iii. All indemnifications are and shall be deemed to be contractual in nature and shall survive the termination or expiration of this Agreement for any reason.

7. Government Investigations, Legal Actions and Inquiries.

(a) Client acknowledges that it is essential to Engage's performance under this Agreement that Engage have complete knowledge of any government investigation, inquiry or private adversary action which could in any manner impact upon the types of duties contemplated by this Agreement. For example, but not by limitation, an audit by the Bureau of Workers' Compensation could affect the performance of functions under this Agreement. Client has provided to Engage, prior to entering into this Agreement, full and complete disclosure, in writing, of any such administrative proceeding(s) (including but not limited to state and federal EEOC, NLRB, OSHA, and Wage and Hour matters), investigation, lawsuit, or other adversary proceeding, including those which are threatened as well as those not yet asserted, in which Client has been involved in any capacity during the prior five (5) years. Client shall immediately notify Engage in writing of a pending or threatened government investigation, legal action or inquiry during the Term of this Agreement. Engage may terminate this Agreement in the event Client fails to provide such notice.

(b) Engage shall not be considered to be an employer with any liability regarding Worksite Employees for purposes of claims of discrimination involving disability, race, sex, sexual harassment, workplace harassment, religion, color, age, national origin, citizenship status, marital status, union status, veteran status, sexual orientation, retaliation, or any other claim pursuant to any local, state or federal law regulation, or ordinance unless the action is taken by Client in compliance with a written corporate Engage policy, procedure, or written Engage corporate direction which is illegal under any applicable local, state or federal law.

8. Client Rights and Responsibilities.

(a) Client has the right to accept or cancel the assignment of any Worksite Employee and in doing so shall at all times



comply with all applicable laws in making such decisions. If Client is subject to the Family and Medical Leave Act (“FMLA”) and the ADA, it shall at all times comply with such laws (including similar state and local laws and regulations), and Client’s responsibilities to reinstate employees and in all other manner to comply with local, state and federal FMLA and ADA requirements shall survive termination or expiration of this Agreement.

(b) Client shall abide by and comply with all applicable employment-related Federal, state and local laws, ordinances and regulations, including, without limitation, those related to discrimination based on race, sex, disability, color, age, national origin, religion, marital status, citizenship status and union status, as well as those laws governing sexual harassment, and/or discrimination. Client shall be responsible for the verification, documentation and retention of Form I-9 for all Worksite Employees. If any Worksite Employee is required to be licensed, registered or certified under any Federal, state, or local law or regulation, or to act under the supervision of such a licensed, registered or certified person or entity in performing the employee services, then any such Worksite Employee shall be deemed to be an employee of Client for such purposes but shall remain an employee of Engage for unemployment, tax, benefits and workers’ compensation (where Engage is supplying benefits and/or workers’ compensation coverage) purposes. Client shall also be solely responsible for verifying such licensure and/or providing such required supervision. All such requirements shall survive termination of this Agreement for any reason.

(c) Client is solely responsible for and shall comply with the Worker Adjustment and Retraining Notification (“WARN”) Act and similar local and state laws and regulations, and shall provide Engage with at least sixty-five (65) days’ notice prior to effecting any plant closing or mass lay-off as defined in WARN, including local and state WARN provisions.

(d) Client acknowledges and agrees that during the term of this Agreement, Client will be the sponsoring employer for purposes of petitioning or applying for immigration visas for the employment of an alien selected for hire as a Worksite Employee and that Client shall have sole and exclusive responsibility for compliance with the requirements of law regarding the employment of individuals working pursuant to a visa. Client agrees that it is Client’s sole responsibility to obtain and maintain any necessary visas and to pay all associated costs. Client acknowledges that to the fullest extent allowed by law it has been allocated all responsibility to properly obtain and to maintain I-9 forms in conformity with the Immigration Reform and Control Act of 1986. The knowing hire of an unauthorized alien by Client is grounds for immediate termination of this Agreement by Engage.

(e) Engage does not assume any responsibility for, and makes no assurances, warranties, or guarantees as to the ability or competence of any Worksite Employee. Client retains the sole responsibility for all goods and services produced by Client and Client is solely responsible for the acts, errors and omissions of the Worksite Employees. This Agreement in no way alters any responsibilities of Client which arise from state statutes and negligent hiring laws and regulations; Client assumes all responsibilities in this regard, including, but not limited to, responsibility to perform any and all work history, reference checks and background checks on Worksite Employees.

(f) At the end of each pay period and in accordance with the timeframes specified in this Agreement or required by law, Client shall obtain and provide to Engage records of actual time worked

by each Worksite Employee, verify each Worksite Employee’s exempt or nonexempt status and verify that all hours worked by the Worksite Employees are reported to Engage, and that they are accurate and are in accordance with the requirements of the Fair Labor Standards Act and other laws administered by the U.S. Department of Labor’s Wage and Hour Division and any applicable state law. These records submitted to Engage shall become the basis for Engage to issue all payroll checks. Engage shall maintain electronic copies of such records. Client shall be solely responsible for the verification of payroll information, including without limitation, verifying that all wages, minimum wage, overtime, commissions and bonuses have been correctly calculated. Client shall be solely responsible for any liability to any Worksite Employee regarding all aspects of Client’s payroll, regardless of whether such payroll has been paid through Engage. Client shall review all payrolls and payroll information provided to Client by Engage to ensure that all data and paychecks are accurate and that no incorrect or fraudulent information has been submitted to Engage and shall verify the accuracy of each payroll by facsimile or e-mail. Client acknowledges and agrees that if it fails to timely review and/or correct the report of outgoing payroll information provided by Engage, such information shall be presumed accurate and Client shall assume all responsibilities, legal, financial and otherwise, for mistakes or inaccurate information, no matter the cause of same. Engage shall not be responsible for incorrect, improper or fraudulent records of hours worked. Engage does not make the final determination and therefore Client designates a worksite employee’s status regarding FLSA (including state laws), W2 status, independent contractor status or status as a statutory employee. Client is required to maintain hard copies or electronic copies of all time sheets submitted to it by Worksite Employees. Client further has a responsibility to accurately report to Engage a Worksite Employee’s benefit eligibility status (including, without limitation, part-time, full-time, regular, temporary leave status, etc.), if relevant to benefit class.

(g) Client shall not pay wages or any other compensation directly to Worksite Employees and/or issue net checks without the knowledge and prior written consent of Engage. Client’s failure to comply with the provisions of this Section is considered a material breach of this Agreement entitling Engage to a right to immediately terminate this Agreement.

(h) Client shall immediately report to Engage all complaints, allegations or incidents of discrimination or harassment, tortious misconduct, and workplace safety violations, regardless of the source; failure to so notify may jeopardize insurance coverage in whole or in part. Client further agrees to cooperate with and assist Engage in the investigation of any complaints, allegations, incidents and unemployment claims; such duty to cooperate shall survive the termination or expiration of this Agreement for any reason.

(i) Client shall make available to Engage and its workers’ compensation insurer the Client’s records and worksite(s) to verify job duties, Worksite Employees’ compensation, working conditions, and compliance with safety requirements during the term of this Agreement. Client shall also provide the workers’ compensation insurer the right to inspect and audit the Client’s records and worksite(s) for up to one year after the end of any policy period, even if this Agreement has been terminated for any reason. Client acknowledges and agrees that neither Engage nor any workers’ compensation insurer warrants the result of any such inspection or the absence thereof, or that the operations and/or premises are in compliance with any health and safety laws, regulations, ordinances, directives or rules. This Section does not require that such inspections take place.



(j) Client assumes full responsibility for workers' compensation claims, benefit claims (including without limitation health insurance claims and pension claims), tax obligations, employment claims, and any and all other obligations or claims pertaining in any way to any individual for whom payroll information is not supplied during any payroll period (except as may be required by law), or who is paid in whole or in part directly by Client as an employee, independent contractor or in any other capacity.

(k) Any responsibility and/or liability regarding any employment contract between Client and any Worksite Employee shall be the exclusive responsibility and liability of Client and Engage shall not be a party to any such agreement. Engage will have neither responsibility nor liability in connection with or arising out of any such employment contract except to prepare checks and to pay any such Worksite Employee, who is a party to such a contract, in conformity with information provided by Client. With respect to any employment contract between Client and any Worksite Employee, Client shall be acting solely on its own volition and responsibility with regard to all aspects of any such contract, including but not limited to its negotiation, compliance, implementation, renewal, enforcement, and termination.

(l) Client represents that it has disclosed to Engage the identity of all existing employees who are union members or who are subject to any collective bargaining agreement at any Client worksite. Any responsibility and/or liability with regard to any union contract involving Client shall be the exclusive responsibility and/or liability of Client and Engage shall not be a party to any such contract. Additionally, Engage is not a joint employer for union purposes or as defined under the NLRB and shall not be liable for any costs related to unions. With regard to any union contract, Client shall be acting solely on its own volition and responsibility with regard to all aspects of any such contract.

(m) Client agrees to take reasonable measures to ensure that confidential Worksite Employee information is protected against unauthorized disclosure. Client agrees that Engage will not be liable for any damages that result from Client's failure to safeguard Worksite Employees' information, and Client unconditionally indemnifies, holds harmless, protects and defends Engage from and against all such claims.

(n) Client warrants and represents that any information (whether written or oral) provided by Client to Engage pursuant to or related to this Agreement is complete and accurate and that Engage may rely upon such information in its provision of Services to Client. In the event that any material information has been omitted or is inaccurate, Engage may terminate this Agreement pursuant to Section 10 of this Agreement.

9. **Employment Practices Liability Insurance.** (a) As of the Effective Date of this Agreement or following the waiting period if required by Engage or its carriers, Engage has secured Employment Practices Liability Insurance ("EPLI") that provides coverage for certain employment-related claims involving Worksite Employees. Nothing in this Agreement is intended to create rights to insurance in addition to the terms of such insurance policy which is meant to solely be applicable to Worksite Employees and to no other employees or persons who may be employed outside the terms of this Agreement. To the extent the provisions of this Agreement conflict with such EPLI policy, the provisions of the EPLI shall control. In the event that EPLI becomes unavailable on terms acceptable to Engage, in Engage's sole discretion, Client will be notified of the cancellation of such insurance in accordance with the terms of the insurance policy. Client agrees to

be responsible for and to pay the total deductible amount due pursuant to the EPLI policy, whether the claim is against Client, Engage or both. The EPLI shall not cover any claim or cause of action that arose or existed prior to the effective date of this Agreement and neither Engage, nor any of its insurers, shall be obligated to pay for any defense of such claim or cause of action or otherwise participate financially or otherwise in the resolution of such claim. Notwithstanding any of the foregoing, in the event of coverage of a claim by multiple EPLI policies, the Client's EPLI policy shall be primary and Client agrees that it will submit such claim to its EPLI insurance carrier prior to seeking coverage under Engage's EPLI policy.

(b) Client further agrees: (i) to act in conformity with the terms of the EPLI; (ii) to timely report all claims and potential claims under the EPLI policy; such report to be within one (1) business day of receipt of such claim (whether the claim is written or oral); (iii) to remit to Engage the deductible amount or any portion thereof then due and payable within thirty (30) days of Client's receipt of an invoice for same; and (iv) to cooperate with Engage in the investigation or processing of such claim, including utilization of legal counsel chosen by Engage and/or the EPLI carrier. This Agreement must remain in effect and not be terminated by Client for one (1) year following the resolution of any claim under the EPLI, or Client shall, upon termination of this Agreement, be obligated to pay to Engage \$10,000 for each claim or the amount that the EPLI premium increased due to any such claims, whichever is greater. If the increased premium assessment cannot be made at the time of termination, Client shall pay \$10,000 per claim in liquidated damages to Engage. Additionally, at the time of termination of the Agreement, Client shall pay to Engage the balance of any deductible amount owed for any open EPLI claims. In the event that an EPLI claim is resolved for less than the full deductible amount, Engage shall refund Client any deductible amount that Client has paid over the amount of defense costs and settlement amount to resolve the claim.

(c) The Parties agree that Engage and its carriers reserve the right to require a waiting period prior to the effective date of coverage under Engage's EPLI policy. Additionally, Engage further reserves the right to immediately terminate Client's coverage under Engage's EPLI policy in the event Engage determines in its sole discretion that Client's EPLI risk is materially unacceptable. The Parties agree that EPLI coverage immediately ceases upon termination of this Agreement and that claims tendered after the effective date of the termination of the Agreement shall not be covered by Engage's EPLI policy. The Parties further agree that failure to comply, in whole or in part, with this Agreement may result in denial and/or termination of coverage.

10. **Termination.** This Agreement may be terminated as set forth below and as otherwise specified herein:

(a) Engage may at any time immediately terminate this Agreement and/or withhold its services (i) if for any reason Client fails to make any payment required under this Agreement and/or Client fails to report payroll when scheduled; (ii) if Engage determines in its sole discretion that a material adverse change has occurred in the financial condition of Client or that Client is unable to pay its debts as they become due in the ordinary course of business; (iii) in the event any Federal, state, or local legislation, regulatory action, or judicial proceeding decision, adversely affects Engage's interest under this Agreement; (iv) in the event Engage determines that Client intentionally failed to accurately report all hours worked by Worksite Employees, directly paid undisclosed wages or other compensation to Worksite Employees; (v) in the event of the cancellation and withdrawal (or threatened cancellation and withdrawal) of insurance coverage by



Engage's insurance carriers due to Client matters; and/or (vii) in the event Client fails to notify Engage in writing of a pending or threatened government investigation, legal action or inquiry during the Term of this Agreement

(b) Engage may also terminate this Agreement if (i) Engage determines in its sole discretion that the workers' compensation or EPLI risk is materially unacceptable; (ii) in the event of a material breach by Client of any of the terms of this Agreement not specifically delineated above; (iii) in the event Client provided to Engage any false or misleading information or failed to disclose the same regarding any material fact related to this Agreement or the services rendered by Engage; (iv) if Client fails to properly classify any Worksite Employees for workers' compensation purposes; and/or (v) in the event Client abuses or exhibits unprofessional behavior towards Engage team members; however, prior to such termination pursuant to this paragraph (b), Engage shall provide not less than thirty (30) days written notice to Client and shall specify such breach in reasonable detail allowing Client to remedy such breach or breaches within such 30-day time frame ("Cure Period"). If Client fails to remedy the breach or breaches within the Cure Period, then this Agreement is deemed terminated on the 30th day following such notice to Client.

(c) Termination is not Engage's sole remedy for Client's breach and Engage retains all other remedies available to it pursuant to this Agreement, in law and in equity.

(d) Client may terminate this Agreement (i) in the event of a material breach of this Agreement by Engage by providing not less than thirty (30) days written notice specifying such breach in reasonable detail, unless within the period of such notice all breaches specified therein shall have been remedied ("Cure Period"); or (ii) in the event Engage provides written notification to Client of an increase in the service fee pursuant to Section II of this Agreement, by providing written notice of termination within fourteen (14) days after receipt of such service fee adjustment notice and after payment of all monies owed to Engage by Client that were specifically incurred by Client for unemployment insurance that is retroactively applied by a state or federal body. In the event of termination for a material breach by Engage the termination shall be effective, if not cured, no earlier than the end of the 30-day Cure Period.

(e) The Agreement also may be terminated by mutual agreement of the Parties; such agreement shall be in writing and signed by both Parties.

11. **Effect of Termination.** (a) Upon termination of this Agreement, for any reason, or should Client fail to timely pay Engage for its services, Engage shall have the right to immediately terminate its performance hereunder, withhold its services and/or bring suit seeking damages. Upon such termination or failure to pay, all of the Worksite Employees shall be deemed to have been terminated by Engage and immediate notification of this shall be provided by Client to the Worksite Employees. Engage shall be relieved of all its responsibilities and liabilities as of the ending date of the last payroll period immediately preceding the occurrence of any of the events described in Section 10 above, except where prohibited by law. Client shall immediately assume all Federal, state and local obligations of an employer to the Worksite Employees that are not in conflict with state or Federal law and shall immediately assume full responsibility for providing workers' compensation coverage. Engage shall immediately be released from such obligations as are permitted by law. It is the intent of the Parties that, where allowed by law, they be placed in their respective positions immediately before the Parties entered into this

Agreement in the event of a termination, expiration or Client's failure to pay Engage. If for any reason (whether or not required by applicable law) Engage makes any payment to any employees after this Agreement has been terminated, Engage shall be entitled to immediate and full reimbursement for such expenditures.

(b) Any termination or expiration of this Agreement shall not relieve Client of any obligation set forth herein, including without limitation, its payment obligations to Engage. All outstanding fees and interest are due and payable upon termination and subject to interest and late fees as set forth in this Agreement.

(c) Client further agrees if this Agreement is terminated prior to the end of a period of coverage under the Medical Expense Reimbursement Plan, Client will reimburse Engage for qualifying medical expenses reimbursed by Engage during such period of coverage to the extent the expense reimbursed by Engage exceeds the amounts withheld from the employees' compensation during the period of coverage. Client covenants and agrees that it will not seek to recoup from any terminated Worksite Employee during the Term of this Agreement and upon termination or expiration of this Agreement any amounts that Client may owe with regard to a flexible spending account of such terminated Worksite Employee.

12. **Terms of Use for Third Party Services.** Engage offers Client access to certain elective services delivered through third parties and accessed via their websites. Client acknowledges and agrees that the Terms of Use For Client Use of Third Party Services ("Terms of Use") are available online at <https://www.engagepeo.com/engage-terms-use-client-use-third-party-services> and are incorporated by reference into this Agreement as if fully set forth herein for all purposes. Client acknowledges that it has had an opportunity to review the Terms of Use prior to the execution of this Agreement. Client further acknowledges that the Terms of Use contain billing information, a disclaimer of warranties, a limitation of liability and other material provisions concerning the obligations of both Client and Engage. Client may access the Terms of Use at any time during the Term of the Agreement. Client acknowledges and agrees that Engage may revise at any time the Terms of Use posted as described above and such revised Terms of Use shall be binding during the Term of this Agreement. If there is a conflict between this Agreement and the Terms of Use as it relates to services delivered through third parties as set forth in this section, the Terms of Use shall control.

13. **General Provisions.** (a) Client acknowledges that it has not been induced to enter into this Agreement by any representation or warranty not set forth in this Agreement including without limitation any statement made by any agent of Engage. Client acknowledges that Engage has made no guarantee concerning whether Engage's services will improve the performance of Client's business.

(b) Client agrees that Engage shall not be liable for any Client loss of business, goodwill, profits or other damages for any reason.

(c) Client specifically authorizes Engage to conduct a credit and background reference check on Client and such officers of Client as Engage deems appropriate.

(d) Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other Party, which consent shall not be unreasonably withheld; provided however, that Engage may assign this Agreement to any subsidiary or affiliated business, or to a successor to its business by merger,



consolidation or otherwise, or to any party acquiring substantially all of its assets without prior written consent of Client. Client will provide at least fourteen (14) days prior written notice to Engage of any sale of Client. Where Engage agrees in writing to a successor becoming obligated to comply with this Agreement, the Agreement may be terminated by Engage at any time in Engage's sole discretion during the first sixty (60) days following successor's assumption of this Agreement. Thereafter, this Agreement may only be terminated by Engage in conformity with the terms of this Agreement.

(e) Client acknowledges and agrees that Engage is not engaged in the practice of law or the provision of legal, financial, tax, or investment advice or services, and that Client alone is completely and independently responsible for its own legal rights and obligations, regardless of any human resource advice which may be supplied to Client. Client at all times retains the right to seek appropriate advice from professionals of its own choosing, including, without limitation, attorneys and accountants.

(f) Client agrees that, while this Agreement is in effect and for a period of one (1) year following termination, it shall not solicit or extend an offer of employment, nor in fact employ, any person that served as an employee of Engage at any time during the Term of this Agreement without prior written consent of Engage. This covenant not to employ shall not apply, and shall not restrict, Client from hiring its Worksite Employees at any time following the termination of this Agreement. This provision shall survive termination or expiration of this Agreement.

(g) This Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns.

(h) This Agreement constitutes the entire agreement between the Parties with regard to its subject matter and no other agreement, statement, promise or practice between the Parties relating to the subject matter of this Agreement shall be binding on the Parties. Unless otherwise stated herein, this Agreement may be changed only by a written amendment signed by both Parties.

(i) The failure by either Party at any time to require strict performance by the other Party or to claim a breach of any provision of this Agreement will not be construed as a waiver of any subsequent breach nor impact the effectiveness of this Agreement, or any part thereof, or prejudice either Party as regards to any subsequent action.

(j) This Agreement shall be governed by and construed in accordance with the laws of the State of Florida without regard to principles of conflicts of laws and personal jurisdiction over the Parties shall rest with the applicable Florida courts. All suits and special proceedings arising out of this Agreement shall be brought in the state or federal courts having jurisdiction over Pinellas County, Florida.

(k) In the event of any lawsuit or other proceeding to enforce the provisions of this Agreement, any Party who shall prevail in such lawsuit or other proceeding shall be entitled to an award of its costs and reasonable attorneys' fees incurred at all levels of proceedings. Engage shall also be entitled to all collection service fees associated with collecting delinquent payments from Client.

(l) No rights of any third party are created by this Agreement and no person not a party to this Agreement may rely on any aspect of this Agreement notwithstanding any representation, written or oral, to the contrary.

(m) In the event that any provision contained in this Agreement is held to be unenforceable by a court of competent jurisdiction, the validity, legality, or enforceability of the remainder of this Agreement shall in no way be affected or impaired thereby.

(n) **NO TRIAL BY JURY.** THE PARTIES (BY THEIR ACCEPTANCE HEREOF) HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHT EACH MAY HAVE TO A TRIAL BY JURY WITH RESPECT TO ANY DISPUTES BASED ON OR ARISING OUT OF THIS AGREEMENT.

(o) Engage will give written notice of the relationship between Engage and Client to all Worksite Employees at the inception and termination of this Agreement. Client shall also immediately upon termination or expiration of this Agreement notify all employees of the termination or expiration of this Agreement and inform them that they are no longer covered by Engage's workers' compensation policy.

(p) In the event that a Worksite Employee files any type of claim, lawsuit or charge against Engage, Client or both, alleging a violation(s) of any law or for failure to do something which is/was otherwise required by law, Client and Engage mutually agree to cooperate with each other in the defense of any such claim, lawsuit or charge (including without limitation unemployment compensation claims). Engage and Client will make available to each other as required any and all documents that either Party has in its possession which relate to any such claim, lawsuit or charge. Neither Party shall have the duty to cooperate with the other if the dispute is between the Parties themselves. The Parties mutually agree that this provision shall survive the termination of this Agreement.

(q) Client agrees that in the event it files a voluntary petition under Chapter 11 of the United States Bankruptcy Code it will: (i) notify Engage as soon as practicable and allowable prior to such filing of its intent to do so; (ii) immediately seek to obtain permission from the Bankruptcy Court to pay any amounts owed on account of prepetition wages owed to Worksite Employees and Engage; (iii) agree that any unpaid amounts to Engage will be considered as owing employment wages and taxes to Worksite Employees; (iv) agree to jointly file a motion with the court that states that if Client defaults on its payment obligations to Engage, Engage may automatically terminate this Agreement without the Bankruptcy Court's approval; and (v) provide Engage with adequate protection of performance by Client under this Agreement. Client agrees to execute any document reasonably requested by Engage to effectuate the intent of this paragraph.

(r) With respect to any dispute concerning the meaning of this Agreement, this Agreement shall be interpreted as a whole with reference to its relevant provisions and in accordance with its fair meaning and no part of this Agreement shall be construed against Engage on the basis that Engage drafted it. This Agreement shall be viewed as if prepared jointly by Engage and Client. Further the Parties agree that they have had ample opportunity to review this Agreement and consult with an attorney of their choice if they so choose.

(s) Any notice or demand given hereunder shall be accomplished by personal delivery in writing (with written receipt) or by other delivery with proof of delivery or attempted delivery to the address set forth on page one (1) herein for the other Party and shall be deemed effective upon proof of attempted delivery (actual delivery to be made as soon as is practicable following attempted delivery).



(t) Engage agrees to be treated as a Certified Professional Employer Organization for the purposes of the Internal Revenue Code, Chapter 25, Section 3511 with respect to Worksite Employees.

(u) This Agreement shall be valid and enforceable only upon signature by an authorized Controlling Person of Engage.

(v) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. Such counterparts shall together constitute but one and the same agreement.

(w) Client warrants and represents that it is not a contractor or subcontractor with a local, federal or state government and that none of the Worksite Employees perform work on government contracts, except as previously disclosed in writing to Engage. Client agrees that it shall provide Engage with advance written notice prior to entering into any government contracts.

SCHEDULE C **to Client Service Agreement**

SERVICES

All services are at Client's request. Client shall have final authority.

Human Resources Assistance

- Assistance with HR and employment issues from professionals with legal and HR expertise
- Create and update employee handbook and policies
- Publish such employee policies and handbooks
- Assistance with ADA, EEO, and other employment regulations
- Assistance with state and US Dept. of Labor Wage & Hour audit and compliance
- Mandatory compliance posters; monitor posting requirements
- Administration of unemployment claims
- Guidance regarding hiring and recruitment procedures, including training of managers
- Review and update job descriptions for core positions
- Needs Assessment
- Assess and provide recommended changes to existing performance tools, including performance appraisals
- Coordinate background checks (additional charges apply).
- Employment Practices Liability Insurance (Client is responsible for deductible)
- Employee training:
 - Discipline and terminations
 - Recognizing and avoiding workplace harassment and discrimination, including sexual harassment
 - Interviewing and hiring skills
 - Additional training modules available for additional charge

Benefit Services

Not all services applicable to Client sponsored plans

- Benefit administration consulting services, including claims dispute assistance
- Assistance regarding education of benefit programs
- Administration of major medical and supplemental plans sponsored by Engage
- Administration of 401(k)/retirement options through Engage's plan
- Administration of Section 125 through Engage's plan
- Coordination of employee notifications, annual orientations, enrollments and inquiries
- COBRA administration
 - Administer notifications, payments, benefits, regulation compliance, reporting
- Provide benefits package to new hires and on-going employee orientation
 - New hires, terminations and option changes
- Coordinate benefit renewal options annually with benefit providers
- Prepare 5500 reports annually for plans sponsored by Engage
- Coordinate mid-year and year-end 401(k) compliance testing
- Process new hires and terminations

Payroll Services

- Process payroll
- Web payroll access (Client to delineate users)
- Employee self-service via web
- Employee maintenance
- W-2 processing (including electronic distribution)
- New hire reporting
- Overnight delivery for reports and payroll
- Process garnishments
- Process benefits and other deductions
- Process Federal and State withholding payments and make timely tax deposits
- Direct deposit processing
- Standard payroll reports
- Maintain paid time off benefit accruals
- Perform third party employment verifications (dates of employment, positions held, pay)
- Records Management
- Census reporting

Workers' Compensation/Risk Control

- Loss control safety consulting services, including training materials and inspections
- OSHA compliance assistance
- Risk assessment
- Review/analysis of claims, losses, reserves and classification codes
- Internal employee advocate staff
- Assistance with drug free workplace program (additional fees apply)
- Return-to-Work Programs
- Claims administration
- Creation or updating of safety manuals

MULTISTATE LEGAL ADDENDUM

This Addendum applies to the extent Client has, or may have in the future, Worksite Employees in either of the states listed below and may contain applicable law, regulations, rulings, or provisions that apply to this Client Service Agreement (“Agreement”). The language indicated under each state is language that Engage PEO is generally required to include by the respective states and may not otherwise be contained within the Agreement. To the extent any provision(s) in this Addendum conflicts with the Agreement, the language in this Addendum controls for the applicable state law, regulation or ruling. Any applicable state-specific PEO requirement(s) that conflicts with either the Agreement or this Addendum will control in the event, and to the extent, of such conflict.

ALABAMA

Engage PEO assumes responsibility to pay wages to Worksite Employees and to withhold, collect, report, and remit payroll-related and unemployment taxes to the extent that Client has funded the obligations. “Wages” does not include any obligation between Client and a Worksite Employee for payments in addition to the Worksite Employee's salary, draw, or regular rate of pay. Engage PEO and Client shall both have a right to hire, terminate, and discipline Worksite Employees subject to the terms of any collective bargaining agreements which may exist. The Parties agree that the term “Worksite Employee” includes officers, directors, shareholders, partners, and managers of Client that are participating in the PEO relationship.

ARIZONA

To the extent required by law, Engage PEO and client shall both have the right to hire, terminate and discipline Worksite Employees. If Engage PEO purchases the workers' compensation policy, Engage PEO shall maintain and, if requested by Client on termination of the Agreement, be able to provide to Client records regarding the loss experience related to the workers' compensation insurance that is provided to the Worksite Employees.

ARKANSAS

Engage PEO shall maintain records regarding the premium and loss experience related to workers' compensation insurance provided to Worksite Employees under the Agreement. If requested by Client at or after the termination of the Agreement, Engage PEO shall provide records regarding the premium and loss experience related to workers' compensation insurance provided to Worksite Employees by Engage PEO. Pursuant to Arkansas law, Client is responsible for ensuring with the assistance of a licensed insurance producer that any subcontractor of Client has workers' compensation coverage as required by law.

CALIFORNIA

Engage PEO and Client will negotiate for such matters as time, place, type of work, working conditions, quality, and price of services. Engage PEO will determine assignments / reassignments of Worksite Employees to Client (and its other clients), although the Worksite Employees will retain the right to refuse specific assignments. Engage PEO will retain the authority to assign or reassign a Worksite Employee to other clients when a Worksite Employee is determined unacceptable by Client. Engage PEO will set the rate of pay of the Worksite Employees, whether or not through negotiation. Engage PEO will pay the Worksite Employees from its own account or accounts; and Engage PEO will retain the right to hire and terminate Worksite Employees. Engage PEO assumes responsibility for the payment of wages to the Worksite Employees where Client has timely made such payments to Engage, and Engage assumes responsibility for the withholding and payment of payroll taxes of Client where Client has timely made such payments to Engage. The term “Worksite Employee” does not include Officers and/or Directors of Client.

COLORADO

To the extent required by law, Engage PEO assigns Worksite Employees to Client's worksite locations and shall retain the right to discharge, reassign, or hire Worksite Employees. Engage PEO retains the right to set Worksite Employees' rate of pay and retains the right to pay Worksite Employees from its own account or accounts. Engage PEO and Client share the responsibility for addressing Worksite Employee complaints, claims, or requests related to employment, except as otherwise provided pursuant to an existing collective bargaining agreement. Engage PEO intends to retain the right to maintain the employment relationship between Engage PEO and its Worksite Employees on a long-term and not a temporary basis. Worksite Employees covered by this Agreement know of and consent to co-employment by Engage PEO. Engage PEO shall maintain Worksite Employee records during the term of this Agreement.

CONNECTICUT

Client shall be solely responsible for the quality, adequacy and safety of the goods and/or services produced or sold in Client's business. Client shall be solely responsible for directing, supervising, training and controlling the work of Worksite Employees with respect to the business activities of Client and solely responsible for the acts, errors or omissions of Worksite Employees with regard to such activities. Engage PEO shall not be liable for the acts, errors or omissions of Client or of any Worksite Employee when such Worksite Employee is acting under the express direction and control of Client. Client shall not be liable for the acts, errors or omissions of Engage PEO or any Worksite Employee when such Worksite Employee is acting under the express direction and control of Engage PEO; however, Client acknowledges and agrees that Engage PEO does not exercise such express direction and control. Client acknowledges that Worksite Employees are not covered under Engage PEO's general liability insurance, fidelity bonds or surety bonds.

FLORIDA

Client acknowledges and agrees that this Agreement in no way alters any responsibilities of Client which arise from Title XLV Section 768.096, Florida Statutes, and Client assumes all responsibilities pursuant to Title XLV Section 768.096, including but not limited to, responsibility to perform any work history, reference and background checks on Worksite Employees. Client expressly absolves Engage PEO of control over day-to-day job duties of Worksite Employees and actual control over the job sites at which, or from which, Worksite Employees perform their services. Client shall report to Engage PEO complaints, allegations, or incidents of any tortious misconduct or workplace safety violations by Worksite Employees, regardless of the source; Client and Engage PEO intend to give Engage PEO the ability to avoid all liability for tortious actions of Worksite Employees and non-Worksite Employees employed by Client pursuant to Title XLV Section 768.096, Florida Statutes, to the fullest extent allowed by law. Client understands that pursuant to Florida law, it may not enter into an employee leasing relationship with Engage PEO if Client owes a current or prior employee leasing company any money pursuant to any service agreement which existed between that current or prior employee leasing company and Client, or if Client owes a current or prior insurer any premium for workers' compensation insurance. Under penalty of perjury, Client represents and warrants that it has met any and all prior premium and fee obligations with regard to workers' compensation premiums and employee leasing payments.

IDAHO

To the extent required by law, Engage PEO retains authority to hire, terminate, discipline, and re-assign co-employees; however, Client, if it accepts the responsibility for its action, may have the right to accept or cancel the arrangement of any assigned worker. Pursuant to Idaho Code Section 44-2405, Client shall post, in a visible and conspicuous manner at Client's work site, notice to the public that it has contracted with Engage PEO for the provision of professional employer organization services for certain employees.

INDIANA

Client retains the exclusive right to direct and control the Worksite Employees as necessary to conduct Client's business, discharge Client's fiduciary responsibilities and comply with licensure requirements that apply to Client or the Worksite Employee. Engage PEO is not responsible for an obligation between Client and a Worksite Employee for payments in addition to the Worksite Employee's salary, draw, or regular rate of pay. At Client's request at the termination of this Agreement Engage PEO shall maintain and provide to Client records regarding loss experience related to the workers' compensation insurance coverage provided pursuant to this Agreement.

KANSAS



Engage PEO and Client acknowledge and agree that the Agreement is intended to be ongoing, rather than a project specific or temporary arrangement. Client shall be solely responsible for the quality, adequacy or safety of the goods or services produced or sold in client's business. Client shall be solely responsible for directing, supervising, training and controlling the work of the Worksite Employees with respect to the business activities of the Client and solely responsible for the acts, errors or omissions of the Worksite Employees with regard to such activities. A Worksite Employee is not, solely as the result of being a Worksite Employee of Engage PEO, an employee of Engage PEO for purposes of general liability insurance, fidelity bonds, surety bond, employer's liability which is not covered by workers' compensation or any other liability insurance carried by Engage PEO unless the Worksite Employee is included for such purposes by specific reference in the Parties' Agreement and in any applicable prearranged employment contract, insurance contract or bond.

LOUISIANA

Client retains control over its business enterprise and exercises direction and control over the Worksite Employees as to the manner and method of work done in furtherance of Client's business, but authority and responsibility as to other employment matters, including but not limited to hiring, firing, discipline, and compensation are allocated to and shall be between Engage PEO and Client. This Agreement is executed between the Parties subject to the applicable provisions of Sections 1741-1751, Louisiana Revised Statutes (Part XXV-E, the Louisiana Professional Employer Act) and Sections 23:1761 through 23:1768, Louisiana Revised Statutes (Part XII, Professional Employer Organization). This Agreement is intended to be ongoing rather than temporary.

MASSACHUSETTS

Both Engage PEO and Client are employers of the Worksite Employees and intend for both Engage and Client to receive exclusive remedy protection under the Massachusetts General Laws for workers' compensation insurance coverage. A Worksite Employee who is required to be licensed, registered or certified according to any law or regulation shall be deemed solely an employee of Client for purposes of any such license, registration or certification requirement. Engage PEO shall not be considered to be engaged in any such occupation, trade or profession or other activity that is subject to licensing, registration or certification requirements or is otherwise regulated by a government agency solely by entering into and maintaining a PEO relationship with a Worksite Employee who is subject to such requirements or regulation. Client shall have the sole right of direct and control of the professional or licensed activities of Worksite Employees and of Client's business. Worksite Employees and Client shall remain subject to regulation by the regulatory or governmental entity responsible for licensing, registration or certification of such Worksite Employees or Client. Except as provided in M.G.L.A. Section 192 to 203 and in the Parties' Agreement, (i) Client shall be entitled to exercise all rights, and shall be obligated to perform all duties and responsibilities, otherwise applicable to an employer in an employer relationship; (ii) Engage PEO shall be entitled to exercise only those rights, and obligated to perform only those duties and responsibilities, specifically required pursuant to section M.G. L.A Sections 192 to 203. Client retains the exclusive right to direction and control of Worksite Employees as is necessary to conduct Client's business, to discharge any of Client's fiduciary responsibilities or to comply with any licensure requirements applicable to Client or to the Worksite Employees. Engage PEO shall have a right to hire and terminate Worksite Employees as may be necessary to fulfill Engage PEO's responsibilities pursuant to M.G.L.A. Section 192 to 203, and the Parties' Agreement. Client shall be solely responsible for the quality, adequacy, or safety of the goods or service produced or sold in Client's business. Client shall be solely responsible for directing, supervising, training, and controlling the work of the Worksite Employees with respect to the business activities of the Client and solely responsible for the acts, errors or omission of the Worksite Employees with regard to such activities. Client shall be solely responsible for safety, risk and hazard control at the worksite and compliance with related state and federal laws. Upon termination of the Parties' Agreement Client shall be solely responsible for providing employees with information regarding the handling of claims. A Worksite Employee shall not be, solely as the result of being a Worksite Employee of Engage PEO, an employee of Engage PEO for purposes of general liability insurance, fidelity bonds, surety bonds, employer's liability that is not covered by workers' compensation or liquor liability insurance carried by Engage PEO unless the Worksite Employees are included by specific reference in the Parties' Agreement and applicable prearranged employment contract, insurance contract, or bond. Client shall be solely responsible for notifying Engage PEO of all Worksite

Employees. However, where Client has failed to notify Engage PEO, Client will be deemed to be the sole employer of the employee. Client shall retain all records in compliance with state and federal law, including, but not limited to, Section 52C of Chapter 149, Section 15 of Chapter 151 and 29 CFR Part 516.

MICHIGAN

The relationship between Engage PEO and Client is intended to be long-term or continuing, rather than temporary or intermittent, and the Worksite Employees are, generally, not subject to reassignment. Client will have the right to exercise direction and control over the daily activities of the Worksite Employees. Engage PEO has the right (both in contract and in fact) to hire, promote, reassign, discipline, and terminate Worksite Employees. Mortgage brokers and/or lenders retain the ability to direct and control the activities of a Worksite Employee for purposes of their Licensing Act (Section 2(d) (i) and (ii)). Pursuant to the Michigan Professional Employer Organization Regulatory Act Section 338.3737, Engage PEO shall not be responsible for any payment obligation between Client and a Worksite Employee beyond, or in addition to, the Worksite Employee's salary, draw, or regular rate of pay. Client and Engage PEO are responsible to comply with the Michigan Worker's Disability Compensation Act of 1969, 1969 PA 317, MCL 418.101 to 418.941.

MISSOURI

Engage PEO and client acknowledge that Client shall be entitled to exercise all rights and shall be obligated to perform all duties and responsibilities otherwise applicable to an employer in an employer relationship. Engage PEO shall be entitled to exercise only those rights and obligated to perform only those duties and responsibilities under Section 285.700 to 285.750 or set forth in the Parties' Agreement. The rights, duties, and obligations of Engage PEO as co-employer with respect to any Worksite Employee shall be limited to those arising pursuant to the Parties' Agreement and sections 285.700 to 285.750 during the term of co-employment by Engage PEO of such Worksite Employee. Unless otherwise expressly agreed by Engage PEO and Client in the Parties' Agreement, Client retains the exclusive right to direct and control the Worksite Employees as is necessary to conduct the Client's business, to discharge any of the Client's fiduciary responsibilities, or to comply with any licensure requirements applicable to the Client or to the Worksite Employees. Engage PEO shall have a right to hire, discipline and terminate a Worksite Employee as may be necessary to fulfill Engage PEO's responsibilities under Section 285,700 to 285.750 and the Parties' Agreement. Client shall have a right to hire, discipline and terminate a Worksite Employee. Client shall be solely responsible for the quality adequacy or safety of the goods or services produced or sold in Client's business. Client shall be solely responsible for directing, supervising, training and controlling the work of the Worksite Employees with respect to the business activities of Client and solely responsible for the acts, errors, or omission of the Worksite Employees with regard to such activities. A Worksite Employee is not, solely as a result of being a Worksite Employee, an employee of Engage PEO for the purpose of general liability insurance, fidelity bonds, surety bonds, employer's liability that is not covered by workers' compensation or liquor liability insurance carried by Engage PEO unless the Worksite Employees are included by specific reference in the Parties' Agreement and applicable prearranged employment contract, insurance contract or bond.

MONTANA

Engage PEO assumes responsibility for the payment of wages of Worksite Employees, workers' compensation premiums, payroll-related taxes, and employee benefits from its own accounts without regard to payments by Client. To the extent required by law, Engage PEO retains authority to hire, terminate, discipline, and reassign Worksite Employees; Client has the right to accept or cancel the assignment of a Worksite Employee. With respect to a worker supplied to Client by Engage PEO, Client shares joint and several liability for any wages, workers' compensation premiums, and payroll-related taxes and for any benefits left unpaid by Engage PEO and, in the event that Engage PEO's license is suspended or revoked, this liability is retroactive to Client's entering into a contract with Engage PEO. Client is responsible for compliance with the Montana Safety Culture Act, Title 39, Chapter 71, Part 15.

NEBRASKA

To the extent required by law, Engage PEO shall have a right to hire, discipline, and terminate a Worksite Employee as may be necessary to fulfill Engage PEO's responsibilities under Nebraska law and this Agreement, and Client shall have a right to hire, discipline, and terminate a Worksite Employee. Engage PEO shall obtain workers' compensation coverage for Worksite Employees from an insurer licensed to do business in Nebraska in compliance with Nebraska law. Client shall



obtain workers' compensation coverage for any employees not co-employed by Engage PEO under this Agreement. Client shall not be relieved of its obligations under the Nebraska Workers' Compensation Act to provide workers' compensation coverage in the event that Engage PEO fails to obtain workers' compensation insurance for Worksite Employees. This Agreement is intended to be ongoing rather than temporary.

NEVADA

Workers' compensation coverage provided for Worksite Employees by Engage PEO under this Agreement cannot be effective until Client executes the Agreement and coverage is not in effect until the effective date designated by the insurer in the policy. While the policy is in effect, Engage PEO shall pay all premiums required by the policy, including, without limitation, any adjustments or assessments, and will be entitled to any refunds of premiums. The insurer from whom the policy of workers' compensation insurance is obtained by Engage PEO has the right to inspect Client's premises and records. Client's loss experience will continue to be reported in the name of Client to the Commissioner and will be available to subsequent insurers upon request. The policy of workers' compensation insurance covers only those Worksite Employees acknowledged by Engage PEO to be co-employees of the PEO who are being leased to Client. Client is responsible at all times for providing coverage for workers' compensation for any employees of Client who are not leased from Engage PEO and Client must provide satisfactory evidence of such coverage to the insurer from whom the policy of workers' compensation insurance is obtained by Engage PEO.

NEW HAMPSHIRE

Client acknowledges that Engage PEO is the rated employer for unemployment compensation purposes at the time Client enters into this Agreement. Upon request, Client must provide Engage PEO's workers' compensation insurer satisfactory evidence, as determined by the insurer, of workers' compensation coverage for Non-Worksite Employees.

NEW JERSEY

Engage PEO assumes responsibility for the payment of wages to each Worksite Employee without regard to payments by Client to Engage PEO, except this requirement shall not affect Client's obligations with respect to the payment of wages to Worksite Employees. To the extent required by law, Engage PEO retains authority to hire, terminate, discipline, and reassign each Worksite Employee. However, no Worksite Employee shall be reassigned to another Client without that Worksite Employee's consent and Client may have the right to accept or cancel the assignment of any Worksite Employee. Engage PEO has provided or will timely provide written notice of the relationship between Engage PEO and Client to each Worksite Employee it assigns to perform services at Client's worksite. Engage PEO shall, except for newly established business entities, hire its initial Worksite Employee complement from among employees of Client at the time of execution of the Agreement at comparable terms and conditions of employment as are in existence at Client's jobsite at the time of execution of the Agreement and as designated by Client. Throughout the term of the Agreement, the Worksite Employees shall be considered co-employees of Engage PEO and Client and upon the termination of the Agreement, the Worksite Employees shall be considered employees of Client. Engage PEO and Client shall continue to honor and abide by existing collective bargaining agreements applicable to Worksite Employees. Upon expiration of the Agreement, Client shall continue to honor and abide by all collective bargaining agreements applicable to Worksite Employees. If Client has a collective bargaining representative for Worksite Employees, Client shall continue to honor and abide by the terms of any applicable collective bargaining agreements, and upon expiration thereof, any obligations of Client to bargain in good faith in connection with such collective bargaining agreements shall not be affected in any manner by this Agreement. If Client has elected to maintain its own workers' compensation policy by executing Exhibit 3 to this Agreement, Engage PEO shall provide notice of the election and proof of coverage to the New Jersey Department of Labor and Workforce Development within 30 days of the election. Engage PEO will comply with all unemployment insurance requirements regarding provision of loss experience rates to the State of New Jersey.

NEW YORK

Engage PEO agrees to co-employ, within the meaning of applicable law, all or a majority of the Worksite Employees and the arrangement is intended to be ongoing and not temporary. Engage PEO will be considered an employer for the purposes of withholding state income taxes. As long as this Agreement remains in force, Engage PEO shall pay wages and withhold and remit payroll-related taxes

and employee benefits (if applicable) from its own accounts, where Client has timely made such payments to Engage PEO. As long as this Agreement remains in force, Engage PEO shall pay unemployment insurance on the Worksite Employees as required by the applicable unemployment insurance law where Client has timely made such payments to Engage PEO. Pursuant to New York Labor Law Section 195, Client shall provide new Worksite Employees Notice and Acknowledgement of Pay Rate and Payday, obtain their signatures, provide them copies, and keep the original signed Notice and Acknowledgement of Pay Rate and Payday at the Client's worksite.

NORTH CAROLINA

Employment responsibilities not allocated to Engage PEO by this Agreement or applicable North Carolina law remain with Client. Engage PEO Engage assumes responsibility for the payment of wages to Worksite Employees where Client has timely made such payments to Engage, and Engage assumes responsibility for the payment of payroll taxes and collection of taxes from payroll on Worksite Employees. To the extent required by law, Engage PEO retains a right of direction and control over the adoption of employment policies and the management of workers' compensation claims, claim filings, and related procedures in accordance with applicable federal laws and the laws of North Carolina. Engage PEO shall maintain and provide to Client, at the termination of this Agreement if requested by Client, records regarding the loss experience related to workers' compensation insurance provided to Worksite Employees pursuant to this Agreement. Under North Carolina law, Client may not enter into this Agreement if it owes a current or prior PEO any money pursuant to any service agreement which existed between the current or prior PEO and Client, or if Client owes a current or prior insurer any premium for workers' compensation insurance. Client represents that it has met any and all prior premium and fee obligations with regard to workers' compensation premiums and PEO payments. This representation is in addition to any representation contained in this Agreement. Under penalty of perjury, I, the undersigned, declare that I have read this provision and that the facts in it are true. In addition, I agree to the terms and conditions of this provision.

NORTH DAKOTA

Engage PEO shall pay wages to any Worksite Employee and shall withhold, collect, report, and remit payroll-related and unemployment taxes on wages paid to the Worksite Employee by Engage PEO. Client shall accurately report all wages of a Worksite Employee to Engage PEO. To the extent required by law, Engage PEO has the right to hire, discipline, and terminate a Worksite Employee as may be necessary to fulfill its responsibilities under this Agreement.

OHIO

This Agreement may not terminate without cause prior to the one (1) year anniversary of the Effective Date of the Agreement. This Agreement is intended to be ongoing rather than temporary.

OKLAHOMA

Engage PEO assumes the duty to withhold and remit payroll-related taxes and pay for benefits from its own accounts. Engage PEO shall make payments for employee benefits for covered Worksite Employees to the extent Engage has assumed responsibility in this Agreement. Engage PEO and Client shall both have a right to hire, terminate and discipline Worksite Employees.

RHODE ISLAND

Engage PEO shall have responsibility to pay wages to Worksite Employees and to withhold, collect, report and remit payroll-related and unemployment taxes. Engage PEO and Client shall both have a right to hire, terminate and discipline Worksite Employees.

SOUTH CAROLINA

To the extent required by law, Engage PEO reserves the right of direction and control over Worksite Employees assigned to Client and retains: (1) the right to hire, fire, discipline, and reassign Worksite Employees; (2) the right of direction and control over the adoption of employment and safety policies; and (3) the management of workers' compensation claims, claim filings, and related procedures on joint agreement by Client and Engage PEO. Engage PEO assumes the responsibility to pay wages to Worksite Employees without regard to payments by Client. Engage PEO agrees that: (1) notice to or acknowledgment of the occurrence of an injury on the part of Client is notice to or knowledge on the part of Engage PEO and its workers' compensation insurer; (2) for the purposes of South Carolina law, the jurisdiction of Client is the jurisdiction of Engage PEO and its workers' compensation insurer; (3) Engage PEO and its workers' compensation insurer are bound by and subject to the awards, judgments, or decrees rendered against them under South Carolina law; and (4) insolvency,



bankruptcy, or discharge in bankruptcy of Engage PEO or Client does not relieve Engage PEO, Client, and/or their respective workers' compensation insurers from payment of compensation for disability or death sustained by a Worksite Employee during the life of a workers' compensation insurance policy. Client shall display, in a place in clear and unobstructed view, a notice stating that Client's business is in a co-employment relationship with Engage PEO, which is licensed and regulated by the South Carolina Department of Consumer Affairs. Any questions or complaints regarding Engage PEO should be directed to the Department at 293 Greystone Boulevard, Suite 400 P.O. Box 5757 Columbia SC 29250-5757; www.sccoconsumer.gov; 800-734-4251. Client shall also display in each of its places of business, in a place in clear and unobstructed view of the Worksite Employees, a notice stating that: "We are operating under and subject to the Workers' Compensation Act of South Carolina. In case of accidental injury or death to a Worksite Employee, the injured Worksite Employee, or someone acting on his or her behalf, shall notify immediately Engage PEO, at 3001 Executive Drive, Suite 340, St. Petersburg, FL 33762, 888-780-8807. Failure to give immediate notice may be the cause of serious delay in the payment of compensation to you or your beneficiaries and may result in failure to receive any compensation benefits.

SOUTH DAKOTA

Client represents that prior to entering into this Agreement, Client was the employer of its existing workforce. If the Agreement is terminated, Engage PEO's employment of the Worksite Employees will also terminate. Client retains primary control over the hiring, firing, wage rates, salary increases, training, directing the day to day activities of the Worksite Employees. Engage PEO will not manage or direct the operation of Client's business.

TENNESSEE

Engage PEO assumes responsibility for the payment of wages of its leased employees, its payroll-related taxes and its employee benefits from its own accounts without regard to payments by Client to Engage. Client may have the right to accept or cancel the assignment of any leased employee.

TEXAS

Client is solely obligated to pay any wages for which the obligation to pay is created by an agreement, contract, plan or policy between Client and a Worksite Employee, and that Engage PEO has not contracted to pay. To the extent required by law, Engage PEO shares with Client: (1) the right of direction and control over Worksite Employees; (2) the right to hire, fire, discipline, and reassign Worksite Employees; and (3) the right of direction and control over the adoption of employment and safety policies and the management of workers' compensation claims, claim filings, and related procedures. **Unresolved complaints concerning Engage PEO or questions concerning the regulation of staff leasing services may be addressed to the Texas Department of Licensing and Professional Regulation at P.O. Box 12157, Austin, TX 78711; (512) 463-6599; toll free (800) 803-9202 (in Texas).**

UTAH

The responsibility to obtain workers' compensation coverage for Worksite Employees, from a carrier licensed to do business in Utah, shall be allocated to Client. If Engage PEO obtains or assists Client in obtaining workers' compensation insurance pursuant to the Agreement, Engage PEO shall ensure that Client maintains and provides workers' compensation coverage for a Worksite Employee in accordance with Utah law.

VERMONT

Client shall be solely responsible for any and all matters related to any collective bargaining agreements covering Worksite Employees, and shall indemnify, hold harmless, protect and defend Engage Indemnified Parties for any violation of a collective bargaining agreement covering any of Client's Worksite Employees, notwithstanding any law, regulation or rule that may impose sole, joint or several liability on Engage PEO for the same.

VIRGINIA

No agreement for professional employer services shall alter or affect the terms and conditions of any collective bargaining agreement between the client company and its employees without the consent of the parties to such collective bargaining agreement. In accordance with Virginia law, Client agrees to obtain workers' compensation coverage for its employees not co-employed by Engage PEO under this Agreement.

WEST VIRGINIA

Client shall retain the right to hire, discipline, and terminate a Worksite provided that Engage PEO has the right to terminate the Agreement if a Client refuses

without good cause a request from Engage PEO that the Client discipline or terminate a Worksite Employee as may be necessary to fulfill Engage PEO's responsibilities under applicable law and this Agreement. Engage PEO shall maintain and provide workers' compensation coverage for the Worksite Employees from a carrier authorized to do business in West Virginia, but Client shall at all times remain ultimately liable under West Virginia law to provide workers' compensation coverage for its employees. Client is solely responsible for directing, supervising, training and controlling the work of a Worksite Employee and is solely responsible for the acts, errors, or omissions of a Worksite Employee when the Worksite Employee is engaged in the business activities of the Client. Engage PEO is not liable for the acts, errors or omissions of Client or a Worksite Employee of Client when the Worksite Employee is acting under the express direction and control of Client. A Worksite Employee is not, solely as the result of being a Worksite Employee, an employee of Engage PEO for purposes of general liability insurance, fidelity bonds, surety bonds, wage bonds or liquor liability insurance carried by Engage PEO unless the Worksite Employee is included by specific reference in the Parties' Agreement and applicable prearranged employment contract, insurance contract or bond.

WISCONSIN

To the extent required by law, Engage PEO has the right to reassign Worksite Employees to other Clients. Engage PEO has the right to set the rate of pay of the Worksite Employees whether or not through negotiations and whether or not the responsibility to set the rate of pay is shared with Client, and Engage PEO shall pay wages to Worksite Employees from its own accounts. To the extent required by law, Engage PEO retains a right of direction and control over the Worksite Employees, including corporate officers of Client, which, if necessary, can be shared with Client in order for Client to operate its business or comply with legal requirements. Engage PEO shall handle state unemployment coverage matters, including filing reports and paying taxes. Engage PEO shall establish, fund, and administer Worksite Employee benefit plans.

WYOMING

In accordance with Wyoming law, Engage PEO has the right to determine and set the rate of pay for the Worksite Employee whether or not through negotiations with Client. Client is responsible for submitting to Engage PEO the recommended rate of pay for each Worksite Employee. Engage PEO shall assign Worksite Employees to perform services for Client, and has the right to determine the assignment of a Worksite Employee even though the Worksite Employee retains the right to refuse a specific assignment. A Worksite Employee will not be assigned to Client's worksite until after the individual has satisfactorily completed Engage PEO's pre-employment paperwork and background screens as necessary. Engage PEO retains authority to assign or refuse to assign a Worksite Employee to another Client if the Worksite Employee is unacceptable to a specific Client. Engage PEO and Client have and will continue to negotiate, as necessary, over matters of time, place, type of work, working conditions, quality and price of services.

FEDERAL EMPLOYMENT IDENTIFICATION NUMBERS FOR ENGAGE PEO

S2 HR Solutions 1A, LLC: 45-2568563
 S2 HR Solutions 1B, LLC: 45-2568956
 S2 HR Solutions 1C, LLC: 45-2569072
 S2 HR Solutions 1D, LLC: 45-2569148
 S2 HR Solutions 2A, LLC: 46-0837800
 S2 HR Solutions 2B, LLC: 46-0846466
 S2 HR Solutions 2C, LLC: 46-0860376
 S2 HR Solutions 2D, LLC: 46-0872654
 Engage PEO, LLC: 61-1696382



Schedule of Exhibits

Exhibit 1 – Intentionally Omitted

Exhibit 2 – Intentionally Omitted

Exhibit 3 – Intentionally Omitted

Exhibit 4 – Intentionally Omitted

Exhibit 5 – Intentionally Omitted

Exhibit 6 – Intentionally Omitted

Exhibit 7 – Intentionally Omitted

Exhibit 8 – Client Assurance of No Money Owed



Exhibit 8
to
Client Service Agreement

Client Assurance of No Money Owed

Client and Engage have entered into a professional employer relationship.

Client understands that pursuant to Florida law, it may not enter into an employee leasing relationship with Engage if Client owes a current or prior employee leasing company any money pursuant to any service agreement which existed between that current or prior employee leasing company and Client, or if Client owes a current or prior insurer any premium for workers' compensation insurance.

Client represents and warrants that it has met any and all prior premium and fee obligations with regard to workers' compensation premiums and employee leasing payments.

IN WITNESS WHEREOF, this Agreement is executed on the dates indicated below.

For Asturia CDD:

By: _____

Name and Title

Date: _____

7Di.

BLUE WATER AQUATICS

SERVICE REPORT

DATE: 10-4-22

CUSTOMER: Astoria

AQUATECH: George D

ACCOUNT # _____ WORK ORDER # _____

SITE	INSPECTION	TREATMENT	AIRBOAT	JONBOAT	AQUA-MULE	ATV	BACKPACK	ALGAE	GRASSES	CATTAILS	SUBMERSED	FLOATING	BRUSH	D/OXYGEN	WATER LEVEL RESTRICTION # DAYS	WEATHER CONDITIONS
1, 5, 2, 3	✓			✓			✓	✓							NO	
4, 3740C, 3750A	✓			✓			✓	✓								Sonny 88°
3800B, 3800E	✓			✓			✓	✓								
3490A, 3810C	✓			✓			✓	✓								
3800D, 3800C	✓			✓			✓	✓								
3910B, 3400B	✓			✓			✓	✓								
3410	✓			✓			✓	✓								
Don't "X" no access salt Grow at entry	✓			✓			✓	✓								
OBSERVATIONS / RECOMMENDATIONS <u>Treated Algae, Topsoil Grass, Day Permel, Purple, Pennywort, Flat Sedge & Red Ludwigia. Applied Dye to Pond 5</u>																

BLUE WATER AQUATICS

Aquatic & Environmental Services

5119 STATE ROAD 54
NEW PORT RICHEY, FL 34652
(727) 842-2100

WWW.BLUEWATERAQUATICSINC.COM

- Algae & Aquatic Weed Control Programs
- Water Quality Testing
- Wetland Creation, Restoration & Management
- Lake Aeration Systems
- Mechanical Weed Removal / Marsh Master
- Noxious Tree & Brush Control
- Mitigation Services

LAKE MANAGEMENT • AQUATIC SERVICES • ENVIRONMENTAL PLANNING

CUSTOMER

7Ei.

ASTURIA NOVEMBER FIELD INSPECTION

Thursday, November 17, 2022

Prepared For Board Of Supervisors

15 Issues Identified



Issue 1

Assigned To RedTree

Trails Edge Blvd Community

Playground- Dollar weed is

spreading and has not been treated.



Issue 2

Assigned To RedTree

Trails Edge Blvd Community

Playground-Keep treating mulch bed

weeds aggressively beds are

Improving from last visit.



Issue 3

Assigned To RedTree
Trails Edge Blvd Community
Playground- Remove palm.



Issue 4

Assigned To RedTree
Trails Edge Blvd Community
Playground- Native grass is
overgrown and appears messy.



Issue 5

Assigned To RedTree

Aviles Parkway and Posada Lane - All native grass throughout the community is overgrown. Please perform routine cutbacks.



Issue 6

Assigned To RedTree

Aviles Parkway and Posada Lane - Remove dead plant material and treat mulch bed weeds.



Issue 7

Assigned To RedTree

Board walk behind 15323 Aviles Parkway- Remove plant material growing through boardwalk.



Issue 8

Assigned To RedTree

Left of 15403 Aviles Parkway- Treat mulch bed weeds. Irrigation is no longer leaking and sidewalk looks good.



Issue 9

Assigned To Blue Water Aquatics
15452 Aviles Parkway - Remove
pumpkin from pond.



Issue 10

Assigned To RedTree
Long Bow Way Mail Kiosk Park- Treat
dollar weed.



Issue 11

Assigned To RedTree
Across from 2998 Long Bow Way -
Lift tree above bench.



Issue 12

Assigned To RedTree
Hearth drive - straighten leaning
pine.



Issue 13

Assigned To RedTree

Caravan Ave - Straighten leaning trees.



Issue 14

Assigned To RedTree

Caravan Ave - Hand pick weeds/vines. Hard edge each visit.



Issue 15

Assigned To RedTree

Community Clubhouse - Remove landscape debris from mulch beds around pool deck.

7Eii.

STEARNS WEAVER MILLER
WESSLER ALHADEFF & SITTERSON, P.A.

Agenda Page 245
Museum Tower
150 West Flagler Street, Suite 2200
Miami, FL 33130
Direct Line: (305) 789-3200
Fax: (305) 789-3395

Asturia Community Development District (Asturia CDD)
14575 Promenade Parkway
Odessa, FL 33556

Invoice Date: October 28, 2022
Invoice Number: 16043775
Matter Number: 46121.0001

*For Professional Services through **June 30, 2022***

Matter: Land Use

Total Fees	\$	3,038.00
Courtesy Discount	\$	<u>(1,519.00)</u>
Total Due This Invoice	\$	1,519.00

For Professional Services Rendered Through June 30, 2022

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
06/09/22	CDS	Review client request for clarification regarding site plan approval process and status for development within Asturia; compile information requested; review and analyze proposed developmetn plans; provide summary for client.	1.40	295.00	413.00
06/10/22	CDS	Continue to review client questions.	0.10	295.00	29.50
06/10/22	VDG	Review communication from Gentry and discuss parks and recreation concerns with Spidell.	0.50	475.00	237.50
06/13/22	CDS	Continue to research park requirements, site plans approved for the MPUD, and provide summary of research with respect to park requirements for the overall master planned unit development.	4.10	295.00	1,209.50
06/13/22	VDG	Coordinate with Spidell and Gentry on findings from review of historic entitlement documents.	0.50	475.00	237.50
06/14/22	VDG	Review correspondence from Spidell regarding various issues.	0.40	475.00	190.00
06/23/22	CDS	Discuss zoning conditions and development review process with client.	0.20	295.00	59.00
06/23/22	VDG	Conference call with Tietz regarding Pasco County parks requirements.	0.20	475.00	95.00
06/28/22	CDS	Continue to evaluate historical approvals for client including conference call with client to walk through key regulatory elements and summarize findings.	1.30	295.00	383.50
06/29/22	CDS	Continue to review, evaluate, and research legal questions from CDD legal counsel regarding neighborhood park requirements as they pertain to Asturia MPUD.	0.20	295.00	59.00
06/30/22	CDS	Continue to evaluate and respond to interpretation requests for neighborhood park land development code with respect to Asturia MPUD.	0.10	295.00	29.50
06/30/22	VDG	Coordinate with County and Spidell regarding parks requirements.	0.20	475.00	95.00
Total Fees					3,038.00
Courtesy Discount					(1,519.00)

Invoice Date:
Invoice Number:
Matter Number:

October 28, 2022
Agenda Page 247
16043775
46121.0001

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Vinette D. Godelia	1.80	475.00	855.00
Cynthia Spidell	7.40	295.00	2,183.00
Total	9.20		\$3,038.00

Total Due This Invoice **\$1,519.00**

V.D. Godelia

Astoria Community Development District (Astoria CDD)
14575 Promenade Parkway
Odessa, FL 33556

Invoice Date: October 28, 2022
Invoice Number: 16043775
Matter Number: 46121.0001

REMITTANCE PAGE

*For Professional Services through **June 30, 2022***

Matter: Land Use

Total Fees	\$	3,038.00
Courtesy Discount	\$	<u>(1,519.00)</u>
Total Due This Invoice	\$	1,519.00

Please make checks payable to:

Stearns Weaver Miller Weissler Alhadeff & Sitterson, P.A.
150 W. Flagler Street, Suite 2200
Attention: ACCOUNTS RECEIVABLE
Miami, Florida 33130

F.E.I. 59-2126062

To pay via wire transfer:

Citibank, N.A.
ABA Number: 266086554
Account Number: 9146651992

Please include invoice/matter number(s) to avoid
delays and errors in processing.

STEARNS WEAVER MILLER
WEISSLER ALHADEFF & SITTERSON, P.A.

Agenda Page 249
Museum Tower
150 West Flagler Street, Suite 2200
Miami, FL 33130
Direct Line: (305) 789-3200
Fax: (305) 789-3395

Asturia Community Development District (Asturia CDD)
14575 Promenade Parkway
Odessa, FL 33556

Invoice Date: October 28, 2022
Invoice Number: 16045397
Matter Number: 46121.0001

For Professional Services through July 31, 2022

Matter: Land Use

Total Fees	\$	1,227.50
Courtesy Discount	\$	<u>(613.75)</u>
Total Due This Invoice	\$	613.75

For Professional Services Rendered Through July 31, 2022

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
07/12/22	CDS	Continue to evaluate zoning questions and approvals for project and summarize how master park plan approval and consistency with neighborhood parks was achieved for the overall project.	0.40	295.00	118.00
07/13/22	EJT	Review and analyze issue regarding compliance with open space/neighborhood parks requirement; strategy session with V. Godelia.	0.50	335.00	167.50
07/14/22	VDG	Review correspondence from County regarding Cantower Apartments and schedule meeting to discuss.	0.80	475.00	380.00
07/15/22	CDS	Continue to research surrounding development for conflict check; call with client to discuss planning questions.	1.10	295.00	324.50
07/15/22	VDG	Conference call to discuss options related to failure to comply with a parks requirement.	0.50	475.00	237.50
Total Fees					1,227.50
Courtesy Discount					(613.75)

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Vinette D. Godelia	1.30	475.00	617.50
Cynthia Spidell	1.50	295.00	442.50
Erin J. Tilton	0.50	335.00	167.50
Total	3.30		\$1,227.50

Total Due This Invoice **\$613.75**

V.D. Godelia

Astoria Community Development District (Astoria CDD)
14575 Promenade Parkway
Odessa, FL 33556

Invoice Date: October 28, 2022
Invoice Number: 16045397
Matter Number: 46121.0001

REMITTANCE PAGE

For Professional Services through July 31, 2022

Matter: Land Use

Total Fees	\$	1,227.50
Courtesy Discount	\$	<u>(613.75)</u>
Total Due This Invoice	\$	613.75

Please make checks payable to:

Stearns Weaver Miller Weissler Alhadeff & Sitterson, P.A.
150 W. Flagler Street, Suite 2200
Attention: ACCOUNTS RECEIVABLE
Miami, Florida 33130

F.E.I. 59-2126062

To pay via wire transfer:

Citibank, N.A.
ABA Number: 266086554
Account Number: 9146651992

Please include invoice/matter number(s) to avoid
delays and errors in processing.

7Fi.



Janitorial Services Proposal

Floor Care

Astoria Community Development District
14575 Promenade Pkwy
Odessa, Fl 33556



We are pleased to have you as a potential client and are confident we can be an affordable service to you. The enclosed information was prepared to help guide you in your decision about a service agreement with us.

In the summary that follows, a custom tailored program has been compiled for your building. All Supervision, Labor, Supplies and Equipment, and Insurance have been included in the pricing schedule.

We look forward to be working with you in the near future.

Best Regards,

Luis Aponte





Working Tools

Following is a list of the “Working Tools” provided and used by our Contractors, depending on the type of service rendered: Wall Brushes, Waxes, Carpet Sweepers, Squeegees, Wax Cleaners, Disinfectants, Vacuum Cleaners, Wiping Cloths, Metal Polish, Chamois, Wet Mops, Rubber Gloves, Dust Cloths, Floor Machines, Scouring Powder, Buckets, Mop Presses, Floor Dressings, Dust Mops, Dust Pans, and Sponges.

Area Specifications

We are pleased to submit this Proposal to furnish Janitorial Service herein specified at the following location: 14575 Promenade Pkwy, Odessa, Florida 33556

Job Site: Asturia Gymnasium Floor Surfaces

Time Window: After hours

Gym Floor area

1. Professionally clean and wash floor with scrubbing machine and carpet cleaner appropriate for each area.
2. Clean Baseboards.

Cost Summary

\$500.00 (Six Hundred Fifty Dollars and Zero cents)

Job Site: Asturia Clubhouse Floor Surfaces

Time Window: After hours

Clubhouse area

1. Professionally clean and wash floor with scrubbing machine and carpet cleaner appropriate for each area.
2. Clean Baseboards.



Cost Summary

\$600.00 (Six Hundred Dollars and Zero cents)

Total: \$1,100.00

***** This proposal has a thirty (30) days expiration time frame. *****

Signature is required for acceptance of services:

Client: Asturia Community Development District

Signature of Authorized Agent: _____

Print Name: _____

Date: _____

Contractor: _____

Signature: _____

Print Name: _____

Title and Date: _____

7Fi.

2664 Cypress Ridge Blvd | Suite 103
 Wesley Chapel, FL. 33544
<https://completeit.io>
 (813) 444-4355



Customer Contact Information:

Asturia CDD
 14575 Promenade Parkway
 Florida, United States 33556

Estimate # 3366
 Estimate Date 10-17-22
 Sales Team Member

Total	\$3,814.65
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(Estimate Valid For 30-Days)

Item	Description	Unit Cost	Quantity	Line Total
Notes	== WiFi System ==	\$0.00	1.0	\$0.00
UniFi Dream Machine Pro	Built-in security gateway, 10G SFP+ WAN support, an 8-port Gigabit switch, and network video recorder that supports compatible 3.5" hard disk drives (HDDs)	\$529.95	1.0	\$529.95
Access Point nanoHD	4x4 MU-MIMO 802.11ac Wave 2 dual-band access point with an aggregate radio rate of over 2 Gbps. 8 BSSID.	\$249.95	2.0	\$499.90
UAP-AC-M-PRO-US	Outdoor Access Point AC Mesh Pro	\$279.95	1.0	\$279.95
Switch 24 PoE (24-port)	(24) GbE RJ45 ports, including (16) GbE, 802.3at PoE+ ports, and (2) 1G SFP ports. 95W POE.	\$529.95	1.0	\$529.95
Switch 16 PoE (16-port)	(16) GbE RJ45 ports, including (8) GbE, 802.3at PoE+ ports, and (2) 1G SFP ports. 42W POE.	\$419.95	1.0	\$419.95
9U Wall Mount - Open Frame 19"	Supports standard 19" rack mount equipment 19"H x 20"W x 16"D Rack Depth: 16" 9U Rack Units 110 pound weight capacity	\$139.95	1.0	\$139.95
Tech Labor-Cameras ACS	Hourly Labor Service Minimum 1-hour Cameras/ACS	\$165.00	8.0	\$1,320.00
Stand-By MSP Plan (Offices/ISP)	Price is per office/network per month - Network & WiFi - Includes remote and phone support for the network and WiFi system - Includes all software updates to the system and any basic software reconfiguration if required	\$95.00	1.0	\$95.00

THIS IS ONLY AN ESTIMATE

Subtotal	\$3,814.65
Tax (if applicable)	\$0.00
Estimate Total	\$3,814.65

Please refer to contract or Complete I.T. Corp website for additional details including but not limited to warranty information.

7Fiii.

2664 Cypress Ridge Blvd | Suite 103
 Wesley Chapel, FL. 33544
<https://completeit.io>
 (813) 444-4355



Customer Contact Information:

Asturia CDD
 14575 Promenade Parkway
 Florida, United States 33556

Estimate # 3434
 Estimate Date 11-22-22
 Sales Team Member

Total	\$30.00
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(Estimate Valid For 30-Days)

Item	Description	Unit Cost	Quantity	Line Total
(none)	Grandstream Desktop Phone Rental Originally \$10.00, less discount of \$10.00	\$0.00	1.0	\$0.00
(none)	Single Phone System - Voicemail Included - App for one cell phone installed - Doesn't include local and federal communication taxes	\$30.00	1.0	\$30.00

Subtotal	\$30.00
Tax (if applicable)	\$0.00

Estimate Total	\$30.00
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THIS IS ONLY AN ESTIMATE

Please refer to contract or Complete I.T. Corp website for additional details including but not limited to warranty information.



7Fiv.

2664 Cypress Ridge Blvd | Suite 103
 Wesley Chapel, FL. 33544
<https://completeit.io>
 (813) 444-4355



Customer Contact Information:

Asturia CDD
 14575 Promenade Parkway
 Florida, United States 33556

Estimate # 3435
 Estimate Date 11-22-22
 Sales Team Member

Total	\$715.90
--------------	-----------------

(Estimate Valid For 30-Days)

Item	Description	Unit Cost	Quantity	Line Total
(none)	Dell Laptop - 15.6" Touchscreen - i5 CPU - 12GB RAM - 256GB SSD - Windows 11 Home - HDMI - WiFi	\$579.95	1.0	\$579.95
Microsoft O365 Subscription - Apps for Business (Annual Commitment)	-Cost is for one license- Annual license for Microsoft Office 365 Apps for Business subscription. Paid in monthly installments with an annual commitment. Lower price per-month compared to Monthly commitment. Includes: Premium Office Apps - Outlook, Word, Excel, PowerPoint, Publisher, Access	\$10.95	1.0	\$10.95
Tech Labor	Hourly Labor Service Minimum 1-hour	\$125.00	1.0	\$125.00

THIS IS ONLY AN ESTIMATE

Subtotal	\$715.90
Tax (if applicable)	\$0.00
Estimate Total	\$715.90

Please refer to contract or Complete I.T. Corp website for additional details including but not limited to warranty information.



7Fv.

2664 Cypress Ridge Blvd | Suite 103
 Wesley Chapel, FL. 33544
<https://completeit.io>
 (813) 444-4355



Customer Contact Information:

Asturia CDD
 14575 Promenade Parkway
 Florida, United States 33556

Estimate # 3436
 Estimate Date 11-22-22
 Sales Team Member

Total	\$415.00
--------------	-----------------

(Estimate Valid For 30-Days)

Item	Description	Unit Cost	Quantity	Line Total
DoorKing Data	DoorKing Online Server, Data only, no voice	\$85.00	1.0	\$85.00
Tech Labor- Cameras ACS	Hourly Labor Service Minimum 1-hour Cameras/ACS - Migration from old computer to online - Local backups would no longer be required per DoorKing	\$165.00	2.0	\$330.00

Subtotal	\$415.00
Tax (if applicable)	\$0.00

Estimate Total	\$415.00
-----------------------	-----------------

THIS IS ONLY AN ESTIMATE

Please refer to contract or Complete I.T. Corp website for additional details including but not limited to warranty information.



7Fvi.

2664 Cypress Ridge Blvd | Suite 103
 Wesley Chapel, FL. 33544
<https://completeit.io>
 (813) 444-4355



Customer Contact Information:

Asturia CDD
 14575 Promenade Parkway
 Florida, United States 33556

Estimate # 3366
 Estimate Date 10-17-22
 Sales Team Member

Total	\$3,784.65
--------------	-------------------

(Estimate Valid For 30-Days)

Item	Description	Unit Cost	Quantity	Line Total
Notes	== WiFi System ==	\$0.00	1.0	\$0.00
Unifi Dream Machine Pro	Built-in security gateway, 10G SFP+ WAN support, an 8-port Gigabit switch, and network video recorder that supports compatible 3.5" hard disk drives (HDDs)	\$529.95	1.0	\$529.95
Access Point nanoHD	4x4 MU-MIMO 802.11ac Wave 2 dual-band access point with an aggregate radio rate of over 2 Gbps. 8 BSSID.	\$249.95	2.0	\$499.90
UAP-AC-M-PRO-US	Outdoor Access Point AC Mesh Pro	\$279.95	1.0	\$279.95
Switch 24 PoE (24-port)	(24) GbE RJ45 ports, including (16) GbE, 802.3at PoE+ ports, and (2) 1G SFP ports. 95W POE.	\$529.95	1.0	\$529.95
Switch 16 PoE (16-port)	(16) GbE RJ45 ports, including (8) GbE, 802.3at PoE+ ports, and (2) 1G SFP ports. 42W POE.	\$419.95	1.0	\$419.95
9U Wall Mount - Open Frame 19"	Supports standard 19" rack mount equipment 19"H x 20"W x 16"D Rack Depth: 16" 9U Rack Units 110 pound weight capacity	\$139.95	1.0	\$139.95
Tech Labor-Cameras ACS	Hourly Labor Service Minimum 1-hour Cameras/ACS	\$165.00	8.0	\$1,320.00
Stand-By MSP Plan (Offices/ISP)	Price is per office/network per month - Network & WiFi - Includes remote and phone support for the network and WiFi system - Includes all software updates to the system and any basic software reconfiguration if required	\$65.00	1.0	\$65.00

Subtotal	\$3,784.65
Tax (if applicable)	\$0.00

Estimate Total	\$3,784.65
-----------------------	-------------------

THIS IS ONLY AN ESTIMATE

Please refer to contract or Complete I.T. Corp website for additional details including but not limited to warranty information.

